

Minutes of Statutory Meeting of Balbriggan Town Council
held on Tuesday 9th December 2008
in The Council Chamber, Town Hall at 7.30 p.m.

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Dunne, Larry
Harford, Monica

Councillors

McKeon, May
Kilgallon, Stephen
Shields, Gertie
Pyne, Ned

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Kym Coughlan, Clerical Officer
Ms. Brenda Barlow, Clerical Officer

Apologies for inability to attend was received from Councillor Kathleen Hammond.

An Cathaoirleach, Councillor Sean Brown presided.

BTC/380/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 11th November 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/381/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council special meeting held on 6th November 2008 which were circulated were submitted. Councillor Dunne pointed out that his attendance of the meeting was not recorded correctly in the councillor's present section of the minutes although he was at the meeting and mentioned a number of times in the minutes. The Town Clerk informed the meeting that this was a typographical error in the minutes circulated and an Cathaoirleach would be signing the minutes with the error corrected when confirmed by the members.

The amended minutes were **approved** as a true record and signed.

BTC/382/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council Annual Budget meeting held on 18th November 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/383/08

MINUTES SILENCE AND VOTE OF SYMPATHY

ROBERT BEGGS

An Cathaoirleach proposed a vote of sympathy to the Beggs family on the recent death of Robert Beggs. A minutes silence was observed. It was **agreed** that the Town Clerk forward a letter of sympathy to the family.

BTC/384/08

RAMPS AT SEAPOINT AND FANCOURT

Letter dated 31/10/2008 received from Fingal County Council, Transportation Department regarding inspection of roads at Seapoint, Fancourt Road with regard to ramps was circulated and **noted**.

BTC/385/08

ROAD TAX

Letter dated 24/11/2008 received from Kilrush County Council regarding monies accrued from road tax was circulated and **noted**.

BTC/386/08

BUS/RAIL SERVICES IN BALBRIGGAN

Letter dated 31/10/2008 received from Dublin Bus regarding future plans for bus/rail services in Balbriggan was circulated and **noted**.

BTC/387/08

LETTER BOXES IN BALBRIGGAN

Letter dated 31/10/2008 received from An Post regarding letter boxes in Balbriggan was circulated and **noted**.

BTC/388/08

EDUCATION CUT-BACKS

Letter dated 10/11/2008 received from Macroom Town Council regarding education cut-backs was circulated and **noted**.

BTC/389/08

ANNUAL AWARDS

Letter dated 26/11/2008 received from Balbriggan Credit Union regarding the Annual Awards was circulated and **noted**.

BTC/390/08

ANNUAL AWARDS

Letter received from Anthony Murphy regarding Annual Awards was circulated and **noted**.

BTC/391/08

ANNUAL AWARDS

Councillor Dunne raised a point of order in respect of a letter he sent to an Cathaoirleach and members of the Town Council which was not on the agenda paper. The Town Clerk informed the meeting that in consultation with an Cathaoirleach the letter was not put on the agenda as it related to internal correspondence between the members and it was not custom and practice to include such items for discussion at meetings.

The Town Clerk informed the meeting that if the members wished to allow such correspondence in future, then standing orders should be amended. Councillor Dunne raised a point of order regarding a letter dated 04/12/2008 from Mrs R Dunne in respect of the way Councillor Dunne was treated at the Annual Awards. Councillor Dunne cited examples where urgent correspondence from the public had been discussed at previous Town Council meetings and he wished the letter be circulated to the meeting. It was **agreed** that the letter be circulated and discussed along with the headed item Annual Awards.

Councillor Dunne informed the meeting that he was not given the opportunity to make a presentation at the Annual Awards as another councillor had presented the category which he was expecting to present as discussed with an Cathaoirleach. He expressed to the meeting he was not happy with what happened and had not received an explanation or apology to date.

An Cathaoirleach stated that this was a genuine oversight and there was no intention to cause any offence. He had no difficulty dealing with this correspondence and confirmed that Councillor Larry Dunne was not purposely left out. He apologised to Councillor Larry Dunne which was accepted.

The Town Clerk informed the members that the Annual Awards went very well. The feedback received from the public to the office was very positive.

BTC/392/08

CONFERENCE

Notice of Seminar received from AMAI regarding details of Spring Seminar 13/14th February 2009 was circulated and **noted**.

BTC/393/08

BALBRIGGAN CHILDCARE COMMITTEE

Question submitted by Councillor Harford

To ask the Manager why, when I tabled a question for the October Statutory meeting re: the formation and names of the affordable childcare centre committee for Tankerville House, the reply stated this information was unavailable and yet the same committee was introduced to the A.G.M. of the combined residence association on Wednesday 12th November 2008. And to further ask the Manager that if openness and transparency is not made available to him to relay to Balbriggan Town Council who represent the community of Balbriggan, in view of recent events regarding the community FAS that the endeavour to have this project put on hold until every last morsel of information and detail is available to Balbriggan Town Council and the people of Balbriggan.

Reply : Arrangements are being made to invite Balbriggan Childcare committee to make a presentation to the January statutory meeting of the Town Council.

BTC/394/08

CIVIC EVENTS IN HAMILTON HALL

Question submitted by Councillor Dunne

To ask the Manager taking cognisance of recent events which demonstrate unequivocally that the Hamilton Hall does not have the capacity to facilitate the holding of civic events. Will Balbriggan Town Council investigate the possibility of acquiring a facility or location upon which such a facility might be constructed which will be consummate with both the needs of the community and the projected expansion in the population.

Reply : The community facility in the Town Hall is sufficient to hold events which cater for up to 150 persons. There may be occasions where larger attendances and other considerations will require the hiring of an alternative venue. In the circumstances, it is not considered necessary to acquire a facility.

BTC/395/08

DISPOSAL IN BROWN BINS

Question submitted by Councillor Kilgallon

To ask Fingal County Council if the acceptance of compostable nappies and sanitary towels has been reviewed in relation to disposal in the Brown Bins.

Reply : The items in question contain human pathogens and as such are not listed as appropriate for disposal in the brown bin service.

BTC/396/08

LEGISLATION FOR USER NAME ACCESS

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford, seconded by Councillor Gerry Buckley.

"Balbriggan Town Council call on the Government to immediately put in place legislation whereby Garda can gain access to the proper name and address of a user name on the internet who is responsible for posting unsavoury information or remarks about people without their consent or knowledge."

Following discussion, the motion was **agreed** by the members.

BTC/397/08

CLARIFICATION ON ROMANIAN CITIZENS

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor Gertie Shields, seconded by Councillor Ned Pyne.

"Balbriggan Town Council call on the relevant Government Minister for clarification on the conditions relating to Romanian Citizens coming into Ireland."

Following discussion, An Cathaoirleach called for a show of hands and declared the motion was **passed**.

BTC/398/08

SWIMMING POOL IN SKERRIES

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Larry Dunne, seconded by Councillor Gertie Shields.

"In view of the recent reports in the local paper that the swimming pool originally planned for Skerries will now not proceed and taking account of the fact that funding allocated for this project may be drawn back to central government, that Balbriggan Town Council call on Fingal County Council to allocate these funds to Balbriggan Rugby Club as a contribution towards the cost of their planned sports/leisure complex."

Following discussion, the motion was **agreed** by the members.

BTC/399/08

ADDITIONAL BICYCLE PARKING

The following motion in the name of Councillor Stephen Kilgallon, was submitted by Councillor Stephen Kilgallon, seconded by Councillor May McKeon.

"Balbriggan Town Council calls upon Iarnrod Eireann to install additional bicycle parking racks at Balbriggan railway station."

Following discussion, the motion was **agreed** by the members.

BTC/400/08

VOTE OF NO CONFIDENCE

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford.

"That we Balbriggan Town Council pass a vote of "No Confidence" in the Cathaoirleach Councillor Sean Brown due to recent evidence of unusual behaviour towards some member/members."

The Town Manager informed the meeting that the motion in its current wording was ambiguous and recommended that it not be proceeded with for discussion at the meeting. He suggested that legal advice be sought in relation to it and that the motion needed to be more specific. He informed

the meeting that the motion could be amended, withdrawn or proceeded with.

Councillor Harford informed the meeting that she had no intention of bringing into disrepute anybody's reputation.

The Town Manager stated that if an amendment was the wish of the proposer a recess of a few minutes could be called for and it was at the discretion of an Cathaoirleach as to whether to allow a recess.

Councillor Harford informed the meeting that she was in agreement with an amendment to the motion as recommended by the Town Manager which was to delete the last line of the motion i.e. from the words "due to recent behaviour etc."

An Cathaoirleach following a consultation with the Town Manager stated he had the power under the Act and was deferring the motion to the January meeting.

BTC/401/08

CERVICAL CANCER SCREENING

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Larry Dunne, seconded by Councillor Sean Brown.

"That Balbriggan Town deplore and condemn unreservedly the outrageous decision on the part of the Minister of Health to abandon the proposed cervical cancer immunisation program for young girls on the basis of cost and in contravention to all of the advice given by independent advisers and that Balbriggan Town Council call for an immediate reversal of this deplorable and short sighted act."

Following discussion, it was agreed to amend the text of the motion to read as follow :

"Balbriggan Town Council deplore and condemn unreservedly the outrageous decision on the part of the Minister of Health to abandon the proposed cervical cancer immunisation program specific to variant HBV for young girls on the basis of cost and in contravention to all of the advice given by independent advisers and that Balbriggan Town Council call for an immediate reversal of this deplorable and short sighted act."

Following discussion, the amended motion was **agreed** by the members.

BTC/402/08

RAINWATER HARVESTING FACILITY

The following motion in the name of Councillor Stephen Kilgallon, was submitted by Councillor Stephen Kilgallon, seconded by Councillor Gertie Shields.

"Balbriggan Town Council calls upon Fingal County Council to provide a feasibility report on requiring new buildings to have a rainwater harvesting facility as part of the grant of planning permission."

Following discussion, it was agreed to amend the text of the motion to read as follow :

"Balbriggan Town Council calls upon Fingal County Council to provide a feasibility report on requiring new buildings (whether commercial or residential) to have a rainwater harvesting facility as part of the grant of planning permission."

Following discussion, the amended motion was **agreed** by the members.

BTC/403/08

CATHAOIRLEACHS BUSINESS- RASTA POWER SHOP

An Cathaoirleach informed the members that he received confirmation that the "Rasta Power" shop will cease trading at the end of January 2009. He thanked all the elected members, Inspector Seamus Boland, Balbriggan Awareness of Drugs Committee and all the people involved for their support and assistance. He wished to stress there was nothing illegal but this type of premises was not acceptable in the town. and it was sending out the wrong message. An Cathaoirleach stated this was good news and Balbriggan is a great town and a nice place to live in with a lot of good quality commercial premises.

BTC/404/08

CATHAOIRLEACHS BUSINESS- VISIT BY MAYOR OF BELMAR

An Cathaoirleach informed the meeting that he was delighted to meet with Mayor Pringle and his family from Belmar recently. He thanked Councillor Kilgallon for his assistance in making the arrangements.

BTC/405/08

**CATHAOIRLEACHS BUSINESS-
CHRISTMAS LIGHTS**

An Cathaoirleach thanked the members for their assistance in the great success of the turning on of the Christmas lights on the square. He thanked the carol singers, also Councillor Gerry Buckley for arranging of the selection boxes for the children of the town. He thanked the Town Council staff for their help in organising the event. He also thanked the people of Balbriggan for their attendance.

BTC/406/08

**CATHAOIRLEACHS BUSINESS-
CHRISTMAS GREETINGS**

An Cathaoirleach wished the members and staff along with their families a Happy Christmas. He stated 2008 was a very busy year for the Town Council with the urban improvement scheme and the boundary alteration.

The Town Manager thanked an Cathaoirleach and members on behalf of himself and the staff. He wished the members a Happy Christmas and looked forward to working with them in 2009.

BTC/407/08

FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
November 2008

| EXPENDITURE | | |
|--------------------------------|-------------------|--------------------------|
| Programme Item | Budget 2008 | Expenditure 2008 to date |
| CORPORATE PROPERTY | | |
| Insurance | 8,400.00 | 7,928.84 |
| Rates & Water Charges | 9,800.00 | 9,720.20 |
| Light & Heat | 1,600.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 |
| Hall Staffing | 4,200.00 | 1,184.94 |
| Sub-total | 34,000.00 | 18,833.98 |
| GENERAL | | |
| General Expenses | 13,200.00 | 32,585.28 |
| Members Allowance | 20,000.00 | 13,860.00 |
| Conference Expenses | 8,000.00 | 4,996.29 |
| Cathaoirleach's Allowance | 1,700.00 | 850.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 150.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 7,430.93 |
| Community Awards | 5,000.00 | 3,356.80 |
| Local Elections | 2,000.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 6,231.50 |
| Bank Charges | 250.00 | 0.00 |
| Other Expenses | 0.00 | 750.00 |
| Capital Account | 0.00 | 3,738.41 |
| Sub-total | 79,000.00 | 80,329.02 |
| TOTALS: | 113,000.00 | 99,163.00 |
| RECEIPTS | | |
| Programme Item | Budget 2008 | Receipts 2008 to date |
| CORPORATE PROPERTY | | |
| Retail Unit Rental Income | 14,000.00 | 11,837.21 |
| Office Unit Rental Income | 6,000.00 | 4,444.83 |
| Rental Income - Fingal Co. Co. | 6,400.00 | 6,545.00 |
| Hall Hire Charges | 6,600.00 | 21,835.00 |
| Sub-total | 33,000.00 | 44,662.04 |
| GENERAL | | |
| Demand - Fingal Co. Co. | 80,000.00 | 80,000.00 |
| Other Receipts | 0.00 | 2,810.32 |
| Transfer from Capital Account | 0.00 | 0.00 |
| Sub-total | 80,000.00 | 82,810.32 |
| TOTAL | 113,000.00 | 127,472.36 |

BTC/408/08

UPDATE ON BALBRIGGAN URBAN IMPROVEMENT SCHEME

The Town Clerk gave a verbal report to the members on the progress of the works. Both sides of Bridge Street were completed prior to the Christmas holidays. Operation freeflow is now in place and work is suspended. The town is looking very well and what has been promised by the contractor to date has been delivered.

BTC/409/08

JOINT POLICY COMMITTEE

Guidelines for the Joint Policy Committee were circulated. The Town Manager informed the meeting that it is intended to start the preparation work in January 2009. There will be a meeting held within the first quarter of 2009. He requested that the members consider who they would find suitable participants to go on the committee and it will be discussed further at a series of meetings to follow.

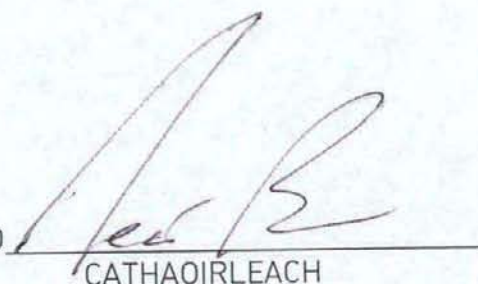
BTC/410/08

CHRISTMAS LIGHTS

The Town Clerk stated that the turning on of Christmas lights was a great success. He informed the meeting that the Balbriggan Christmas Lights Committee had a meeting in December and a number of items were discussed. He informed the members that the operation and maintenance of the Christmas lights was costly and any assistance from the members in relation to fundraising would be beneficial.

Meeting finished at 9.20 p.m.

SIGNED


CATHAOIRLEACH

DATE

13/1/09

**MINUTES OF BUDGET MEETING
FOR THE FINANCIAL YEAR ENDED 31ST DECEMBER 2009
HELD ON 18TH NOVEMBER 2008 AT 8.00 P.M.
IN THE TOWN HALL, GEORGES SQUARE, BALBRIGGAN**

Councillors Present: S. Brown, G. Buckley, M. Harford, N. Pyne

Officials Present: Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator

Apologies: Councillors L. Dunne, K. Hammond, S. Kilgallon, M. McKeon,
G. Shields

An Cathaoirleach, Councillor Sean Brown presided.

The Town Clerk presented the following Financial Statement for 2008 to the members showing revised Expenditure of €129,000 and revised Receipts of €129,000.

FINANCIAL STATEMENT FOR ANNUAL BUDGET MEETING
18th November 2008

| EXPENDITURE | | | |
|--------------------------------|--------------------|--------------------------------------|----------------------------|
| Programme Item | Budget 2008 | Nett Expenditure 2008 to date | Revised Budget 2008 |
| CORPORATE PROPERTY | | | |
| Insurance | 8,400 | 7,928.84 | 7,950.00 |
| Rates & Water Charges | 9,800 | 9,720.20 | 9,750.00 |
| Light & Heat | 1,600 | 0.00 | 1,600.00 |
| Service Charges / Maintenance | 10,000 | 0.00 | 2,000.00 |
| Hall Staffing | 4,200 | 1,184.94 | 6,100.00 |
| Sub-total | 34,000 | 18,833.98 | 27,400.00 |
| GENERAL | | | |
| General Expenses | 13,200 | 28,350.69 | 31,000.00 |
| Members Allowance | 20,000 | 12,600.00 | 20,000.00 |
| Conference Expenses | 8,000 | 3,972.01 | 8,000.00 |
| Cathaoirleach's Allowance | 1,700 | 850.00 | 1,700.00 |
| Leas Cathaoirleach's Allowance | 300 | 150.00 | 300.00 |
| Town Clerk Allowance | 7,200 | 0.00 | 7,200.00 |
| AMAI Subscription | 3,750 | 3,750.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000 | 4,757.93 | 9,000.00 |
| Community Awards | 5,000 | 420.00 | 5,000.00 |
| Local Elections | 2,000 | 0.00 | 2,000.00 |
| Audit Fees | 2,600 | 2,630.00 | 2,630.00 |
| Legal Fees | 6,000 | 6,231.50 | 6,250.00 |
| Bank Charges | 250 | 0.00 | 270.00 |
| Other Expenses | - | 750.00 | 750.00 |
| Capital Account | - | 3,738.41 | 3,750.00 |
| Sub-total | 79,000 | 68,200.54 | 101,600.00 |
| | | | - |
| TOTALS: | 113,000 | 87,034.52 | 129,000.00 |
| RECEIPTS | | | |
| Programme Item | Budget 2008 | | |
| CORPORATE PROPERTY | | | |
| Retail Unit Rental Income | 14,000 | | 14,000.00 |
| Office Unit Rental Income | 6,000 | | 7,800.00 |
| Rental Income - Fingal Co. Co. | 6,400 | | 6,550.00 |
| Hall Hire Charges | 6,600 | | 17,750.00 |
| Sub-total | 33,000 | | 46,100.00 |
| GENERAL | | | |
| Demand - Fingal County Council | 80,000 | | 80,000.00 |
| Other Receipts | - | | 2,900.00 |
| Transfer from Capital Account | - | | - |
| Sub-total | 80,000 | | 82,900.00 |
| TOTAL | 113,000 | | 129,000.00 |

The Town Clerk gave a detailed explanation of the items in the statement and explained that the Hall Hire Charges Receipts for 2008 were ahead of budget due to the increased use of the community facilities in the Town Hall due to the temporary closure of the Bracken Court Hotel in April 2008.

The Town Clerk informed the members that the expenditure on Service Charges/Maintenance was below budget as the management of the common areas in the Town Hall and Library Building is not yet finalised. Any amounts owing for managing the common areas in respect of the current year will not be finalised until 2009.

The over-expenditure in respect of general expenses and legal fees during the current year relate to unforeseen matters at the budget preparation stage such as the boundary alteration proposal, the re-design of the balbriggan.ie website and a number of civic receptions.

The sum of €3,738.41 was expended on equipment for the community facilities and it is proposed to finance this expenditure from the provision in the capital account.

On the proposal of Councillor N. Pyne, seconded by G. Buckley, it was **agreed** that the sum of €2,000 be transferred to the Capital Account from the Revenue Account to make provision for Service Charges/Maintenance in the future as outlined by the Town Clerk.

On the proposal of Councillor N. Pyne, seconded by G. Buckley, it was **agreed** that the sum of €3,738.41 be transferred from the Capital Account to the Revenue Account to fund the purchase of equipment for the community facilities as outlined by the Town Clerk.

On the proposal of Councillor G. Buckley, seconded by N. Pyne, it was **agreed** the sum of €2,000 provided in the budget in 2008 in respect of local elections be transferred to the Capital Account.

On the proposal of Councillor N. Pyne, seconded by G. Buckley, it was **agreed** that the financial statement for 2008 as presented be adopted.

The Town Clerk presented to the members the following Draft Annual Budget for 2009

BALBRIGGAN TOWN COUNCIL

**COMHAIRLE AN BHAILE
BAILE BRIGIN**



ANNUAL BUDGET

for the Financial Year
ending 31st December 2009



**BALBRIGGAN TOWN COUNCIL
COMHAIRLE AN BHAILE
BAILE BRIGIN**

ANNUAL BUDGET 2009

INTRODUCTION

The prescribed period for the preparation of the Annual Budget and the holding of the Annual Budget Meeting in respect of the financial year ending 31st December 2009 is the 15th November 2008 to 16th December 2008. The Annual Budget Meeting will be held on 18th November 2008 and the Annual Budget must be adopted within a period of 21 days commencing on that date.

ANNUAL BUDGET 2009

The draft Annual Budget for the year ending 31st December 2009 is set out in the prescribed format. The Annual Budget provides for a total expenditure of €121,000 and an income of €121,000.

It is not proposed to increase the Annual Rate on Valuation of €3.11 for 2009. There will be a net requirement of €84,000 that will be the demand to Fingal County Council in respect of 2009.

Brian Murray
Town Clerk

11th November 2008



**COMHAIRLE AN BHAILE BAILE BRIGIN
BALBRIGGAN TOWN COUNCIL**

ANNUAL BUDGET 2009

Particulars of Estimated Expenditure and Receipts

| <u>EXPENDITURE</u> | € | <u>RECEIPTS</u> | € |
|--------------------------------|----------------|--------------------------------|----------------|
| CORPORATE PROPERTY | | CORPORATE PROPERTY | |
| Insurance | 9,000 | Retail Unit Rental Income | 14,000 |
| Rates & Water Charges | 10,200 | Office Unit Rental Income | 6,000 |
| Light and Heat | 1,700 | Rental Income - Fingal Co. Co. | 6,800 |
| Service Charges / Maintenance | 7,500 | | |
| Hall Staffing Costs | 5,600 | Hall Hire Charges | 10,200 |
| | <u>34,000</u> | | <u>37,000</u> |
| GENERAL | | GENERAL | |
| General Expenses | 21,900 | Demand - Fingal County Council | 84,000 |
| Members Allowance | 20,000 | | |
| Conference Expenses | 8,000 | | |
| Cathaoirleach's Allowance | 1,700 | | |
| Leas Cathaoirleach's Allowance | 300 | | |
| Town Clerk Allowance | 7,200 | | |
| AMAI Subscription | 3,900 | | |
| Town Improvements / Decoration | 9,000 | | |
| Community Awards | 5,000 | | |
| Local Elections | 2,000 | | |
| Audit Fees | 2,750 | | |
| Legal Fees | 5,000 | | |
| Bank Charges | 250 | | |
| | <u>87,000</u> | | <u>84,000</u> |
| TOTAL | 121,000 | TOTAL | 121,000 |
| SUMMARY | | | |
| EXPENDITURE | | RECEIPTS | |
| Corporate Property | 34,000 | Corporate Property | 37,000 |
| General | 87,000 | General | 84,000 |
| | <u>121,000</u> | | <u>121,000</u> |

DEFICIT NIL

**COMHAIRLE AN BHAILE BAILE BRIGIN
BALBRIGGAN TOWN COUNCIL**

**ANNUAL BUDGET AND DEMAND
FOR THE LOCAL
FINANCIAL YEAR ENDING ON THE 31ST DECEMBER 2009**

**TABLE A
EXPENDITURE**

| Purpose of Expenditure | Estimated by Committee | Adopted by Councillors |
|------------------------|------------------------|------------------------|
| 1 | 2 | 3 |
| <hr/> | | |
| | € | € |
| General | | 121,000.00 |
| | | <u>121,000.00</u> |

**TABLE B
RECEIPTS**

| Nature of Receipts | Estimated by Committee | Adopted By Councillors |
|---|------------------------|------------------------|
| 1 | 2 | 3 |
| <hr/> | | |
| | € | € |
| Ballroom, Corporate Property & Miscellaneous | | 37,000.00 |
| | | <u>37,000.00</u> |

**COMHAIRLE AN BHAILE BAILE BRIGIN
BALBRIGGAN TOWN COUNCIL**

Annual Budget and demand for Financial Year Ending
31st December 2009

TABLE C: CALCULATION OF THE SUM TO BE DEMANDED

| Estimated Expenditure 1 | Estimated Receipts 2 | Not Estimated Balance (If any) 3 | Estimated Debit Balance (If any) 4 | Estimated Credit Balance (If any) 5 | Amount to be Demanded 6 |
|-------------------------------|----------------------------|--|--|---|-------------------------------|
| €121,000 | €37,000 | €84,000 | | | €84,000 |

I hereby certify that the Annual Budget Meeting of the Balbriggan Town Council, held this 18th day of November 2008, the Councillors did by resolution adopt the Annual Budget set forth in Tables A, B, C and did also by resolution determine in accordance with the said Annual Budget, the sum set forth in Column 6 of Table C to be the sum to be demanded for the Financial Year ending the 31st day of December, 2009.

DATED THIS 18th DAY OF NOVEMBER 2008

SIGNED:  CATHAOIRLEACH

COUNTERSIGNED:  CLEIREACH AN BHAILE

DEMAND

TO THE COUNCIL OF THE COUNTY OF FINGAL

The Balbriggan Town Council hereby transmit to the above named Council the annexed Annual Budget and calculation of the sum to be demanded for the ensuing financial year on the 31st December 2009. The Council hereby demand the sum of €84,000.

DATED THIS 18th DAY OF NOVEMBER 2008

SIGNED:  CATHAOIRLEACH

COUNTERSIGNED:  CLEIREACH AN BHAILE

The Town Clerk informed the members that statutory notice had been given in the press and the Draft Budget circulated to the Councillors in advance of the meeting. The draft budget provides for a total expenditure of €121,000 and an income of €34,000, leaving a net requirement of €84,000 which will be the demand to Fingal County Council in respect of 2009.

The Town Clerk answered questions from the members concerning various matters relating to the Draft Budget.

On the proposal of Councillor N. Pyne, seconded by G. Buckley, it was **agreed** that the Draft Budget 2009 as presented be adopted.

The meeting concluded at 8.20 p.m.



CATHAOIRLEACH

gk
DATE

December 2008

**Minutes of Statutory Meeting of Balbriggan Town Council
held on Tuesday 11th November 2008
in The Council Chamber, Town Hall at 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Dunne, Larry
Hammond, Kathleen
Harford, Monica

Councillors

McKeon, May
Kilgallon, Stephen
Shields, Gertie
Pyne, Ned

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Kym Coughlan, Clerical Officer
Ms. Rosemary Moonan, Clerical Officer
Ms. Margaret Wilde, Clerical Officer
Ms. Maureen Finn, Assistant Staff Officer

An Cathaoirleach, Councillor Sean Brown presided.

BTC/347/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 14th October 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/348/08

PRICE DISPLAY

Acknowledgement letter dated 09/10/2008 received from Tanaiste and Office of the Minister for Enterprise, Trade and Employment regarding monitoring price display was circulated and **noted**.

BTC/349/08

CHILD LABOUR

Letter dated 13/10/2008 received from Tanaiste and Office of the Minister for Enterprise, Trade and Employment regarding child labour was circulated and **noted**.

BTC/350/08

PRICE DISPLAY

Letter dated 16/10/2008 received from Tanaiste and Office of the Minister for Enterprise, Trade and Employment regarding monitoring price display was circulated and **noted**.

BTC/351/08

MANAGEMENT COMPANIES

Acknowledgement letter dated 09/10/2008 received from Office of the Minister for Environment, Heritage and Local Government regarding Management Companies was circulated and **noted**.

BTC/352/08

MANAGEMENT COMPANIES

Letter dated 17/10/2008 received from Office of the Minister for Housing, Urban Renewal and Developing Areas regarding Management Companies was circulated and **noted**.

BTC/353/08

NATIONAL FUEL SCHEME

Acknowledgement letter dated 10/10/2008 received from Office of the Minister for Social and Family Affairs regarding the National Fuel Scheme was circulated and **noted**.

BTC/354/08

NATIONAL FUEL SCHEME

Letter dated 15/10/2008 received from Office of the Minister for Social and Family Affairs regarding the National Fuel Scheme was circulated and **noted**.

BTC/355/08

FREE CHILDCARE

Acknowledgement letter dated 24/10/2008 received from Office of the Minister for Social and Family Affairs regarding free childcare was circulated and **noted**.

BTC/356/08

SEAPOINT & FANCOURT ROAD

Letter dated 31/10/2008 received from Fingal County Council regarding Seapoint and Fancourt was circulated and **noted**.

BTC/357/08

FUEL ALLOWANCE SCHEME

Letter dated 13/10/2008 received from Clones Town Council regarding Fuel Allowance Scheme was circulated and **noted**.

BTC/358/08

RAILWAY VIADUCT

Letter dated 17/10/2008 received from Iarnrod Eireann regarding repair at Balbriggan railway viaduct was circulated and **noted**.

BTC/359/08

CLONES TOWN COUNCIL

Letter dated 28/10/2008 received from Clones Town Council regarding motions that was passed at their October meeting was circulated and **noted**.

BTC/360/08

GAELSCOIL BHAILE BRIGIN

Letter dated 13/10/2008 received from Gaelscoil Bhaile Brigin was circulated and **noted**.

BTC/361/08

CONFERENCES

No business under this heading.

BTC/362/08

WESTBROOK ESTATE

Question submitted by Councillor Stephen Kilgallon
Balbriggan Town Council call on Fingal County Council to provide an update on the ownership status of the green areas (including grass verges) of Westbrook in Balbriggan, including current legal developments and proposed actions in order to take the areas in charge.

Reply: Phases 1 and 2 of Westbrook in Balbriggan have now been taken in charge by Fingal County Council. This includes roads, footpaths (including grass verges) and services.

The Parks Department are in discussion with the developer of the estate in relation to the taking in charge of open spaces.

BTC/363/08

FINGAL BINS IN ROMANIA

Question submitted by Councillor Shields

To ask the Manager for a follow up to the removal of Fingal bins in Romania. What was the outcome?

Reply : This issue is currently the subject of a Garda investigation which has not yet been completed.

BTC/364/08

TANKERVILLE HOUSE

Question submitted by Councillor Harford

To ask the Manager how and when the childcare committee for Tankerville House was set up and could Balbriggan Town Council have the names of the people involved as this was requested a long time ago.

Reply : This information is currently not available and has been requested from the Balbriggan Childcare Committee. This will be forwarded to the members upon receipt.

BTC/365/08

REFUSE COLLECTION IN BALBRIGGAN

Question submitted by Councillor Dunne

To ask the Manager what arrangements have Fingal County Council put in place to collect the bins from households that have changed to alternative providers of refuse collection services in Balbriggan.

Reply: The Council has a dedicated crew for the take back of bins from former customers.

For the purposes of scheduling the take backs the county has been divided into four areas i.e. Dublin 15, Balbriggan/Skerries, Swords/Malahide and Howth/Sutton. These areas are covered on a cyclical basis based on demand.

Based on the schedule there will be a take back of bins in the Balbriggan/Skerries area before the end of November.

BTC/366/08

PROPOSED SHOPPING CENTRE

The following motion in the name of Councillor Stephen Kilgallon, was submitted by Councillor Stephen Kilgallon, seconded by Councillor Kathleen Hammond.

"Balbriggan Town Council call upon Parkway Partnership to demonstrate their corporate citizenship by provide a community venue/room 'pro bono', at the development of the new shopping centre adjoining the Cemetery in Balbriggan."

Following discussion, the motion was **agreed** by the members.

BTC/367/08

GEORGES SQUARE MANAGEMENT COMPANY

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Larry Dunne.

"Balbriggan Town Council calls for immediate circulation of the report pertaining to the structure, establishment and operation of the proposed management company charged with the administration of the civic properties on Georges Square, and full details of the temporary arrangements that are at present in place as an interim measure."

Councillor Dunne informed the meeting he wished to withdraw this motion as the report is being presented as a headed item at the meeting.

BTC/368/08

DEATH GRANT

The following motion in the name of Councillor Ned Pyne, was submitted by Councillor Ned Pyne, seconded by Councillor Monica Harford.

"Balbriggan Town Council call on the Minister for Social Community & Family Affairs to increase the death grant currently €850 to cover the actual cost of opening a grave plot."

Following discussion, the motion was **agreed** by the members.

BTC/369/08

PROPOSED MARINE CONSERVATION AND EDUCATION CENTRE

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor Gertie Shields, seconded by Councillor Monica Harford.

"Balbriggan Town Council deplore the fact that we had information of the cancellation of the Marine Conservation Project through the local newspaper."

The Town Manager gave a verbal report on the current position in respect of the project. Tenders were invited approximately 12 months ago on the basis that funding of € 5 million was in place : € 3 million from Fingal County Council and € 2 million from Failte Ireland. Tenders came in at € 9 million. Following negotiations between the tenderer and the Council's quantity surveyors a revised project cost is currently at € 6.7 million. The Council has met on an ongoing basis with the Irish Seal Sanctuary and they have been informed there is a viability issue unless funding in the region of € 1.7 million is found in respect of the capital cost and € 350,000 in respect of the anticipated annual revenue deficit. The Irish Seal Sanctuary are exploring funding opportunities and a meeting will be arranged with them with them before the year end. The Manager informed the members the project is at high risk and the members will be kept informed.

Following discussion, the motion was **agreed** by the members.

BTC/370/08

DRIVERS INVOLVED IN CAR ACCIDENTS

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford, seconded by Councillor Kathleen Hammond.

"Balbriggan Town Council call on the relevant Government body to have it compulsory that all drivers

involved in car accidents be breathalysed when possible in order to ensure a fair assessment of the situation."

Following discussion, the motion was **agreed** by the members.

BTC/371/08

TREES ALONG HARRY REYNOLDS ROAD

The following motion in the name of Councillor Stephen Kilgallon, was submitted by Councillor Stephen Kilgallon, seconded by Councillor Ned Pyne.

"Balbriggan Town Council call upon Fingal County Council to plant fruit or nut trees along the extension of Harry Reynolds Road (From Roundabout at Wavin to the new Schools in Castlelands). This will provide a level of shelter for walkers/cyclists along an exposed road & eventually a harvestable crop for local use.

Following discussion, it was agreed to amend the text of the motion to read as follow :

"Balbriggan Town Council call upon Fingal County Council to investigate the planting of trees particularly fruit or nut trees along the extension of Harry Reynolds Road (From Roundabout at Wavin to the new Schools in Castlelands). This will provide a level of shelter for walkers/cyclists along an exposed road & eventually a harvestable crop for local use.

Following discussion, the amended motion was **agreed** by the members.

BTC/372/08

COMMUNITY WELFARE OFFICER

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Larry Dunne, seconded by Councillor Monica Harford.

"Balbriggan Town Council call upon the relevant authority to explain why they have not afforded this Council the courtesy of an acknowledgement and subsequent reply to the communication sent in respect

of the outrageous comments in a local paper made by one of their officials relating to this Councils request that a proper audit be conducted in respect of discretionary payments made by community welfare officers in Balbriggan."

Following discussion, the motion was **agreed** by the members.

BTC/373/08

**CATHAOIRLEACHS BUSINESS-
RASTA POWER SHOP**

An Cathaoirleach read to the members a letter received from the Balbriggan Awareness of Drugs (B.A.D.) regarding the opening of the "Rasta Power" shop.

He expressed his concern and took issue with the items displayed in the shop window, such as "party pills" which he was not sure what they are.

He noted there is already a drug problem in Balbriggan and this type of premises sends out the wrong signal to the young people of this community. He fully supports B.A.D. in their opposition to this shop and is not in approval himself. He stated to the members that in his opinion there may be nothing illegal but the public are finding these displays offensive.

Councillor Harford expressed her disappointment with the letting agent for letting this type of business in the area.

Councillor McKeon is aware there is a grave concern around the town and congratulated the B.A.D. group for raising this with members of the Town Council.

Councillor Dunne congratulated an Cathaoirleach for raising this matter and his comments that this type of premises gives out a bad impression of Balbriggan and expressed his willingness to take an active part in dealing with this issue.

Councillor Shields informed that members that she was at the meeting referred to in the letter as she is a member of B.A.D. group. She stated that Balbriggan

Town Council should call a public meeting and also suggested writing to the Department of Health about legalisation in this matter.

Councillor Pyne fully agreed with the proposal to send a letter.

An Cathaoirleach state the mater needed to addressed urgently and sought members views.

Councillor McKeon stated that the Department of the Environment, Heritage and Local Government should look at the powers of local authorities to deal with this issue.

Councillor Harford stated she was aware of a similar case in Arklow which involved strong public opposition that was successful in closing down a similar shop.

An Cathoirleach stated that he would be very interested in the landlord's opinion on this type of shop operating in his premises and was the landlord aware of the type of business commencing and had any conditions of the lease being broken.

He requested that Fingal County Council's Planning Enforcement investigate, and perhaps members of the Oireachtas could deal with this matter particularly the type of advertising being used. He felt that speedy legalisation is required to regulate this area.

Councillor Hammond stated the shop is a disgrace.

Following discussion, it was **agreed** to set up an urgent meeting with the B.A.D. group and to invite all public representatives to attend. It was further **agreed** that information be sought from the Planning Department and the landlord prior to the meeting.

BTC/374/08

**CATHAOIRLEACHS BUSINESS-
MINUTES SILENCE**

An Cathaoirleach informed the meeting that the day marked the 90th Anniversary of the end of World War 1. A minutes silence was observed in memory of all Irish people who lost their lives in the war.

FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
October 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,928.84 | 0.00 | 7,928.84 |
| Rates & Water Charges | 9,800.00 | 9,720.20 | 0.00 | 9,720.20 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 4,184.94 | 3,000.00 | 1,184.94 |
| Sub-total | 34,000.00 | 21,833.98 | 3,000.00 | 18,833.98 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 33,896.54 | 1,807.44 | 32,089.10 |
| Members Allowance | 20,000.00 | 12,600.00 | 0.00 | 12,600.00 |
| Conference Expenses | 8,000.00 | 3,972.01 | 0.00 | 3,972.01 |
| Cathaoirleach's Allowance | 1,700.00 | 850.00 | 0.00 | 850.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 150.00 | 0.00 | 150.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 4,757.93 | 0.00 | 4,757.93 |
| Community Awards | 5,000.00 | 420.00 | 0.00 | 420.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 | 0.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 6,231.50 | 0.00 | 6,231.50 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 900.00 | 150.00 | 750.00 |
| Capital Account | 0.00 | 6,667.10 | 6,667.10 | 0.00 |
| Sub-total | 79,000.00 | 76,825.08 | 8,624.54 | 68,200.54 |
| TOTALS: | 113,000.00 | 98,659.06 | 11,624.54 | 87,034.52 |
| | | 98,659.06 | | |
| | | 0.00 | | |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 10,170.54 | | |
| Office Unit Rental Income | 6,000.00 | 3,900.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 6,545.00 | | |
| Hall Hire Charges | 6,600.00 | 14,420.00 | | |
| Sub-total | 33,000.00 | 35,035.54 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 80,000.00 | | |
| Other Receipts | 0.00 | 2,810.32 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 82,810.32 | | |
| TOTAL | 113,000.00 | 117,845.86 | | |
| | | 117,845.86 | | |

BTC/375/08

ANNUAL BUDGET MEETING

It was **agreed** that the Annual Budget Meeting be held on Tuesday 18th November 2008 at 8.00 p.m.

BTC/376/08

BALBRIGGAN URBAN IMPROVEMENT SCHEME

The Town Clerk gave a verbal report to the members on the progress of the works. Paving works are continuing on the west side of Bridge Street and will be completed prior to the Christmas holidays.

BTC/377/08

ANNUAL AWARDS

The Town Clerk informed the members that the invitations have been sent and the awards ceremony will be held in the Bracken Court Hotel in Balbriggan on Thursday 20th November 2008.

BTC/378/08

CHRISTMAS LIGHTS

The Town Clerk informed the members that a meeting of the Christmas lights committee will be held on Tuesday 18th November 2008 at 9.00 p.m.

BTC/379/08

REPORT ON GEORGES SQUARE MANAGEMENT COMPANY

The Town Clerk circulated to the members a report regarding Georges Square Management Company.

Following discussion it was **agreed** to hold a meeting with the members to go through the report in more detail and to deal with any concerns they have in this regard.

Meeting finished at 9.30 p.m.

SIGNED

DATE


12th December 2008

CATHAOIRLEACH

**Minutes of Special Meeting of Balbriggan Town Council
held on 6th November 2008 in Council Chamber, Town Hall at
8 p.m.**

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Dunne, Larry
Harford, Monica

Councillors

McKeon, May
Pyne, Ned
Shields, Gertie

Apologies for inability to attend were received from Councillor Stephen Kilgallon and Councillor Kathleen Hammond.

An Cathaoirleach, Councillor Sean Brown presided.

An Cathaoirleach informed the meeting he called the meeting in accordance with standing orders to discuss the annual awards. He further stated that he was concerned having discussed with the Town Clerk the implications of the member's decision to hold the awards in the Town Hall. He then requested the Town Clerk to inform the members of the position.

The Town Clerk informed the meeting that a number of issues needed to be addressed if the awards are held in the Town Hall. In particular, the invitation list would have to be severely reduced compared to previous years to take account of the reduced capacity of the Town Hall. The members would also have to consider the capacity of the Town Hall in respect of providing entertainment and catering.

Councillor Harford expressed her disappointment that the decision to change the venue from the Bracken Court Hotel to the Town Hall was being rescinded given that it was agreed at two earlier meetings and feels that the public should be notified.

Councillor Harford informed the meeting that she had gone through the proposed invitation list and there were a number of duplications which could be removed and the numbers would be reduced. The Town clerk agreed there were some duplications on the list.

Councillor Dunne wanted it recorded that he did not support the current building layout/design when the Town Hall was re-developed.

Councillor Pyne expressed the view that the current community facility in the Town Hall does not compare in size to the old Town Hall but the awards have received great participation from the public in recent years and he does not wish to cut the numbers attending.

Councillor Shields informed the meeting there was no need to make a public statement that the Town Hall is too small for holding the annual awards and some members are making it a political issue. She informed the meeting that the agreement with the developer provided that the function room in the Hotel would be available for community events. She also stated that the Fingal County Council Awards are usually held in a hotel and does not seem to be a issue.

Councillor Brown informed the meeting that the issues raised impinge on the capacity of the Town Hall to accommodate the awards.

Councillor Buckley informed the meeting that the hotel is a very suitable venue and has contributed to the success of the awards.

Councillor McKeon proposed that the previous decision of the Town Council decision to hold the awards in the Town Hall be rescinded. The proposal was seconded by Councillor Pyne.

| | |
|------------|----------|
| In Favour: | (Five) 5 |
| Against: | (Two) 2 |

In Favour: Councillors: Brown, Buckley, McKeon, Pyne, Shields
Against: Councillors Dunne, Harford

Councillor Harford proposed that the awards be held in the Town Hall. The proposal was seconded by Councillor Dunne.

| | |
|------------|----------|
| In Favour: | (Two) 2 |
| Against: | (Five) 5 |

In Favour : Councillors Dunne, Harford
Against: Councillors: Brown, Buckley, McKeon, Pyne,
Shields

Councillor McKeon proposed that the awards be held in the Bracken Court Hotel given the agreement with the developer to provide the venue for community use has been honoured and is a suitable facility..

| | |
|------------|----------|
| In Favour: | (Five) 5 |
| Against: | (Two) 2 |

In Favour: Councillors: Brown, Buckley, McKeon, Pyne, Shields
Against: Councillors Dunne, Harford

Councillor Dunne queried the legality of proposing a venue without offering other venue providers an opportunity to tender to hold the event.

Town Clerk informed the meeting that the selection of a venue was a matter for the members and that the agreement with the developer provided for use by the community and the hotel did not charge for hire of the function room.

Councillor Harford informed the meeting that she accepts the vote and her disappointment with the procedures used and felt the calling and the conduct of the meeting were improper. Councillor Harford then withdrew from the meeting.

Town Clerk informed the meeting that he is satisfied that the meeting was called and conducted in a proper manner in accordance with standing orders and the requirements of the Local Government Act 2001.

Councillor Dunne expressed his disappointment with the way this matter was dealt with. He felt it was biased and partisan and the way the voting was conducted would make us look like buffoons to the public. Councillor Dunne then withdrew from the meeting.

Councillor McKeon wanted it on record that her proposal to change the venue to the Bracken Court Hotel was for the good of the community.

An Cathaoirleach took issue with the comments of Councillor Dunne and Councillor Harford regarding holding the meeting being improper. He called the meeting to ensure everybody who wishes to attend the annual awards could do so and make the event as inclusive as possible.

He informed the meeting that the members rescinded the previous decision in a proper fashion as is their right to do. He took issue with Councillor Dunne's comments that there was bias and a partisan approach taken and rejected these remarks. He stated the members made a democratic decision in selecting the venue after the Town Clerk raised concerns on health and safety grounds. He was appalled at Councillor Dunne's comments that the members would appear as buffoons and this comment should be withdrawn. The members in his experience have always acted in the interest of the people of Balbriggan.

An Cathaoirleach thanked the Town Clerk and Town Council staff for their assistance in the preparations for the awards and attending the meeting.

It was agreed to defer the item on the presenting of the awards to the November Statutory meeting.

Meeting concluded at 9.20 p.m.

SIGNED 

DATE

19th December 2008

Minutes of Statutory Meeting of Balbriggan Town Council
held on Tuesday 14th October 2008
in The Council Chamber, Town Hall at 7.30 p.m.

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Dunne, Larry

Hammond, Kathleen

Councillors

Harford, Monica
Kilgallon, Stephen
Shields, Gertie

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Mr. Richard Brady, Director of Services Housing Department
Mr. Liam Burke, Senior Executive Officer
Ms. Margaret Wilde, Clerical Officer

Apologies for inability to attend were received from
Councillors McKeon, Pyne

An Cathaoirleach, Councillor Sean Brown presided.

BTC/305/08

VOTE OF SYMPATHY

An Cathaoirleach proposed a vote of sympathy to the
O'Connor family on the recent death of David O'Connor. A
minutes silence was observed. It was agreed that the Town
Clerk forward a letter of sympathy to the family.

BTC/306/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting
held on 9th September 2008 which were circulated were
submitted, **approved** as a true record and signed.

DTC/307/08

PRESENTATION BY HOUSING DEPARTMENT FINGAL COUNTY COUNCIL
Mr. Richard Brady, Director of Services gave a presentation to the member on housing policy. A number of questions were raised by the members which were dealt with by Mr. Brady and Mr. Burke. An Cathaoirleach thanked Mr. Brady and Mr. Burke for taking the time to attend and for the excellent presentation.

BTC/308/08

REPORT ON TOWN BOUNDARY ALTERATIONS PROPOSAL

The following report, which was circulated, was considered:

"Balbriggan Town Council Proposal

At a special meeting of Balbriggan Town Council held on 31st July 2008 the following report and formal proposal were considered by the members of the Town Council.

"Introduction

Balbriggan Town Council (Town Commissioners as it was prior to 2002) has a long history of service to the community of Balbriggan going back to 1860. Balbriggan Town Commissioners were constituted under the Towns Improvement Act 1854. The Town meeting to create the Council was held on 23rd April 1860 and the first election for members of the new body was held on 28th May 1860. From the 1st January 2002, as part of the reform of Local Government, the Balbriggan Town Commissioners are formally known as the Balbriggan Town Council.

In 1994 the boundary of the town was altered for electoral purposes from the blue line to the red line (as shown on Drawing No. BTC 2008/1) accompanying this document.

The proposed new boundary shown in yellow on the aforementioned map has been drawn to take account of the development of Balbriggan as set out in the Fingal Development Plan 2005-2011.

The Council's present role is to provide civic leadership for the people of Balbriggan, represent their concerns and needs with Fingal County Council, Government Departments and other Statutory Bodies and to promote the town as a good place to live, work and visit.

The recent growth in Balbriggan and its surrounding area serves to underline the importance of the Town Council's role. It is also important to note the inter-dependency and co-operation that exists between Balbriggan Town Council and Fingal County Council in serving the people of Balbriggan.

The Town Council prides itself in working with the business, community and voluntary groups in the town of Balbriggan through promotion and support of community development and environmental improvement initiatives.

Population

The population of Balbriggan within the existing Balbriggan Town Council Administrative Area (Balbriggan Urban) per the 2006 Census is 6,731.

Using house count survey data as the basis for population estimates, the estimated population within the existing Balbriggan Town Council Administrative Area is 7,728.

Using house count survey data as the estimated existing population situated within the area of the proposed boundary alteration is approx. 10,081. Of this figure, approx. 1,463 are included in the 1994 Electoral Boundary Alteration.

The estimated existing population of the newly proposed Town Council Area is 17,809.

Clearly Balbriggan is among the fastest growing towns in Ireland and Europe and the existing administrative boundary of the Town Council bears no relationship to the actual expanded new town.

References to Balbriggan in Major Reports

(1) National Spatial Strategy 2002 - 2020

The National Spatial Strategy (NSS) provides a national planning framework for balanced regional development throughout the Country for the period up to 2020. The purpose of the NSS is to achieve a better balance of social economic and physical development and population growth between the regions. In the NSS, Balbriggan is strategically located on a national transport corridor between Dublin and Dundalk, which forms part of the emerging Dublin-Belfast economic corridor. The NSS identifies Balbriggan as a 'Primary Development Centre'. In

being so designated, it is envisaged that over time Balbriggan will become a self-sufficient town offering a good range of services and employment opportunities with only limited commuting to the Metropolitan Area.

(2) Regional Planning Guidelines for the Greater Dublin Area 2004-2016

The Regional Planning Guidelines for the Greater Dublin Area provide a long-term sustainable planning framework for the development of the Greater Dublin Area, set within the context of the National Spatial Strategy. These guidelines distinguish the Metropolitan area from the Hinterland area with distinct development strategies for each area. Balbriggan is located within the Hinterland area. Balbriggan is designated as a Large Growth Town in the Regional Planning Guidelines.

(3) Fingal Development Plan 2005 - 2011

Fingal Development Plan 2005 - 2011 aims to promote and facilitate the development and growth of Balbriggan as a primary service, social, cultural and local tourist centre in north Fingal. It is proposed to develop safe, coherent and attractive residential environments linked to the town centre and to promote the growth of sustainable local employment in industry and service sectors.

Procedure for the making of a Boundary Alterations Application by Balbriggan Town Council

Under Section 29 of the Local Government Act 1991, a Town Council may, by resolution, propose that the boundary of the

town be altered in accordance with the provisions of Part V of the Act.

Balbriggan Town Council must furnish a copy of the proposal to each local authority whose boundary is affected by the proposal; in this case, Fingal County Council. As a courtesy, it is also proposed to furnish a copy of the proposal to the Dublin Regional Authority for their information.

The Town Council must also publish notice of the proposal and invite submissions from any person concerned within a specified period of not less than two months. A copy of the notice of the proposal must be furnished to the Minister for the Environment, Heritage and Local Government and the Commissioner of Valuation as soon as may be after the publication of the notice.

Fingal County Council must make a statement of its response within 6 months from the receipt by it of a copy of the proposal. The making of a statement of response is a reserved function.

Following the receipt of the statement of response from Fingal County Council and the completion of the public consultation process by Balbriggan Town Council the Town Council may, by resolution, amend the proposal in such manner as it thinks fit.

After these procedures, Balbriggan Town Council may make an application to the Minister for the Environment, Heritage and Local Government in relation to the boundary to which the proposal or the amended proposal, as the case may be, relates. A decision to make an application is a reserved function.

An application to the Minister for the Environment, Heritage and Local Government shall be accompanied by the proposal, any submissions received by Balbriggan Town Council, the statement of response from Fingal County Council and any amended proposal.

Attached to this document is a proposal for the alterations of the Balbriggan Town Boundary for your consideration. The proposal has been prepared in accordance with Part V of the Local Government Act of 1991 and the Local Government (Boundary Alteration) Regulations 1996."

COMHAIRLE BHAILE BRIGIN
BALBRIGGAN TOWN COUNCIL

PROPOSAL FOR ALTERATIONS OF
BALBRIGGAN TOWN BOUNDARY 2008

Introduction

The population of the area referred to - on Drawing No. BTC 2008/1 attached - as the "Existing Administrative Boundary of Balbriggan Town Council" (enclosed by a blue line) based on house count surveys is 7,728. The 2006 Census figure for this area is 6,731. As the house count surveys were undertaken in 2007, house count surveys have been used to estimate the population figures in this proposal.

In 1994 the Town Boundary was extended for electoral purposes only and this area is referred to on Drawing No. BTC 2008/1 attached as the "Existing Electoral Boundary of Balbriggan Town Council" (enclosed by a red line). The population of this area based on house count surveys is 9,191. (This includes the 7,728 mentioned above.)

The population of the area of the proposed boundary alteration referred to - on Drawing No. BTC 2008/1 attached - as the "Proposed Administrative Boundary and Electoral Boundary of Balbriggan Town Council" (enclosed by a yellow line) based on house count surveys is 17,809.

Accordingly, a population of 8,618 reside outside the Town Electoral Boundary from whose number electors are not entitled to vote for the Town Council.

Reasons for Proposal

1. An estimated population of 8,618 reside outside the Town Electoral Boundary and are not entitled to vote for the Town Council. This population relate to the town for goods and services as well as social, economic, sporting and cultural activities. The proposed boundary alteration would enable the whole town population to relate to the Town Council. Electors residing in this area currently are entitled to vote for County Councillors but not Town Councillors. The effect of the proposed boundary alteration would be to enable them to vote for both.
2. The area which is the subject of the proposal is a natural and logical extension to the existing town following the significant development of residential and industrial lands to the north, south and west of the town and takes account of the development of Balbriggan as set out in the Fingal Development Plan 2005 - 2011.

Mapping

Drawing No. BTC 2008/1 accompanying this document is based on the most recent Ordnance Survey data available.

Development which has taken place and development which is under construction or yet to take place within the Proposed Administrative Boundary and Electoral Boundary of Balbriggan Town Council (enclosed by a yellow line on Drawing No. BTC 2008/1) is included in the boundary alteration proposal.

An additional drawing - Drg. No. BTC 2008/2 - accompanying this document is an aerial photograph of Balbriggan (taken in 2005) with some of the larger development completed or under construction since 2005 overlaid (in white) to assist in showing the expansion of the town.

Townlands

The area of the proposed boundary alteration includes the whole or part of the following townlands:

- Bremore
- Castleland
- Clogheder
- Clonard or Folkstown Great
- Flemington
- Glebe North
- Kilsough North
- Kilsough South
- Part of Inch

Stephenstown

Population, Hectarage, Rateable Valuation, No. of Commercial Premises, No. of Households, Estimated Income from Rates

The following details apply to the area of the proposed boundary alterations:

| | Area 1* | Area 2** | Total |
|-----------------------------------|------------|-------------|---------|
| Population (house counts surveys) | 1,463 | 8,618 | 10,081 |
| Area | 79 ha | 353 ha | 432 ha |
| Rateable Valuation | €3,454 | €8,966 | €12,420 |
| No. of Commercial Premises | 33 | 70 | 103 |
| Estimated no. of Households | 568 | 3,345 | 3,913 |
| Estimated Income from Rates | €10,743 | €27,88 | €38,626 |

Area 1* = Area between blue line and red line on Drg. No. BTC 2008/1

Area 2** = Area between red line and yellow line on Drg. No. BTC 2008/1

Expenditure and Income implications of the Proposal

The existing yield in respect of Town Charges is approx. €55,000 based on a current annual rate on valuation of 3.11. This town charge applies to commercially rateable premises

situated within the area referred to as the "Existing Administrative Boundary of Balbriggan Town Council" (enclosed by a blue line) on Drg. No. BTC 2008/1 attached.

The estimated yield in respect of additional Town Charges is approx. €39,000.

The Town Charge does not currently apply to commercial premises situated in Area 1 as described above as the 1994 Boundary Alteration (red line on Drg. No. BTC 2008/1 attached) was for electoral purposes only. If the proposed boundary alteration is approved following the full statutory process, the town charge would apply to all business premises within Areas 1 and 2 as described above in addition to those currently paying the town charge.

The additional income generated as a result of the proposed boundary alteration would be utilised by the Town Council to undertake a variety of initiatives throughout a greatly expanded administrative area, particularly in the areas of community & economic development, environmental improvements and recreation & amenity initiatives.

It is not anticipated that the current administrative and financial arrangements between Balbriggan Town Council and Fingal County Council will be affected in consequence of the alteration of the boundary.

Following consideration of the report of the Manager and the proposal, the following motion was proposed by Councillor Sean Brown, seconded by Councillor May McKeon and **resolved** unanimously by the members that:

"Balbriggan Town Council commence the procedure under Part V of the Local Government Act of 1991 and the Local Government (Boundary Alteration) Regulations 1996 for an alteration to the existing Balbriggan Town Council Boundary as shown by the yellow line outlined on drawing ref: BTC 2008/1 referred to in the proposal dated 31st July 2008 and including all or part of any of the townlands within the yellow line shown on the said map".

Procedure followed in consequence of making of Proposal

In accordance with the Local Government Act 2001, Public notice of the Town Council's proposal for a boundary alteration was published in the Irish Independent on the 2nd August 2008.

A copy of the Proposal, together with Drawing No.'s BTC 2008/1 and BTC 2008/2 specifying the boundary alterations to which it relates, were made available for public inspection at the Town Council's offices, Town Hall, Georges Square, Balbriggan, Co. Dublin from Tuesday 5th August 2008 between 9.00 a.m. and 5.00 p.m. Monday to

Friday of each week day, except Public Holidays, until 5.00 p.m. on 6th October 2008.

Submissions were to be made in writing before 5.00 p.m. on 6th October 2008 to Balbriggan Town Council. Town Hall, Georges Square, Balbriggan, Co. Dublin by any person concerned in relation to the Proposal.

A copy of the proposal was furnished to Fingal County Council and to Dublin Regional Authority for their information on 5th August 2008.

A copy of the notice of the proposal was also furnished to the Minister for the Environment, Heritage and Local Government and the Commissioner of Valuation on the 5th August 2008 in accordance with the provisions of the Local Government (Boundary Alteration) Regulations 1996.

Submissions Received following Public Consultation Procedure

A total of **one** response was received from the Balbriggan & District Chamber of Commerce in support of the proposal.
(copy attached).

Mr Peter Caulfield,
Town Manager,
Balbriggan Town Council
Town Hall
Balbriggan
Co. Dublin

6th October 2008

RE:- PROPOSAL TO EXTEND BALBRIGGAN TOWN BOUNDARY

A Chara,

We are writing to confirm that Balbriggan & District Chamber of Commerce has reviewed the plans of the above proposal to extend the town boundary.

We would like to support this proposal as we feel it will allow the newer areas of Balbriggan to 'have a say' in the Local Elections and concurrently it will strengthen the Local Town Council and increase the influence it may have on the future shape and development of the extended area.

Mise, le meas,

Tom Walsh

President
Balbriggan & District Chamber of Commerce

Statement of Response by Fingal County Council

At the Statutory meeting of Fingal County Council held on 13th October 2008 the following report was considered by the members of the County Council.

"This document is the Statement of Response of Fingal County Council to Balbriggan Town Council's proposal.

It has been prepared having regard to the Local Government (Boundary Alteration) Regulations 1996 which prescribes the format for a statement of response as follows:

- i. Setting out the observations of the respondent in relation to the proposal;

An estimated population of 8,618 reside outside the Town Electoral Boundary from whom eligible voters are entitled to vote for the County Council but not the Town Council. The proposed boundary alteration would enable them to vote for both Councils.

- ii. Setting out the appropriate data relating to the following matters where different from that contained in the proposal:

- Population
- Area in hectares
- Rateable Valuation
- Number of commercial premises
- An estimate of the number of households

- Estimated annual income generated from rates, charges and other sources;

There is no difference between the proposal presented to Balbriggan Town Council and that which is being presented to Fingal County Council in this report.

- iii. Setting out, in relation to each programme group, the estimated income and expenditure implications for the respondent;

The current administrative and financial arrangements between Balbriggan Town Council and Fingal County Council will not be affected in consequence of the alterations of the boundary.

- iv. Where appropriate, suggesting any revisions to the proposal, including revision of the proposed boundary or in relation to financial, administrative or organisational matters; and
- v. Where revision is suggested by the respondent to the proposed boundary, including a map showing the revised boundary.

The making of a Statement of Response is a **reserved function** of Fingal County Council.

Having considered the proposal made by Balbriggan Town Council, and having assessed all other relevant aspects, Fingal County Council must formally respond to the proposal

of Balbriggan Town Council for alterations of the Balbriggan Town Boundary and make a Statement of Response in relation to the proposal under the provisions of Section 29 of the Local Government Act, 1991 and the requirements of the Local Government (Boundary Alterations) Regulations, 1996 made under the Act.

If the Council is in agreement with the proposal, it must pass the following resolution:

"That the County Council of the County of Fingal, having considered the proposal for alterations of the Balbriggan Town Boundary, adopts and makes a Statement of Response as set out herewith in relation to the proposal under the provisions of Section 29 of the Local Government Act, 1991 and the requirements of the Local Government (Boundary Alterations) Regulations, 1996 made under the Act and hereby agrees that the Town Boundary of Balbriggan be altered as set out in the proposal of Balbriggan Town Council."

Following detailed discussion the above resolution was proposed by Councillor May McKeon and seconded by Councillor Ciaran Byrne.

Following further discussion, the following motion was proposed by Councillor Gerry McGuire, seconded by Councillor Tom Kellegher "to defer this item to the Balbriggan/Swords Area Committee"

Following a brief discussion, the Mayor instructed that a roll call vote be taken on Councillor McGuire's motion. On a division, the voting resulted as follows:

| | | |
|----------|----|----------|
| FOR: | 2 | TWO |
| AGAINST: | 18 | EIGHTEEN |

COUNCILLORS FOR: Councillors Kelleher, McGuire.

COUNCILLORS AGAINST: Councillors Butler, Byrne,
Coppinger, Corr, Coyle, Daly,
Devitt, Donnelly, Farrell,
Healy, Kelly, Loftus, McKeon,
Murray, O'Brien, O'Connor,
O'Donovan & Richardson.

The Mayor then declared the motion **lost**.

Following a brief discussion, the Mayor instructed that a roll call vote be taken on Councillor McKeon's motion. On a division, the voting resulted as follows:

| | | |
|----------|----|----------|
| FOR: | 18 | EIGHTEEN |
| AGAINST: | 2 | TWO |

COUNCILLORS FOR: Councillors Butler, Byrne,
Coppinger, Corr, Coyle, Daly,
Devitt, Donnelly, Farrell,
Healy, Kelly, Loftus, McKeon,
Murray, O'Brien, O'Connor,
COUNCILLORS AGAINST: O'Donovan & Richardson.

Councillors Kelleher, McGuire.

The Mayor then declared the following motion to be **adopted**
and **approved**:

"That the County Council of the County of Fingal, having considered the proposal for alterations of the Balbriggan Town Boundary, adopts and makes a Statement of Response as set out herewith in relation to the proposal under the provisions of Section 29 of the Local Government Act, 1991 and the requirements of the Local Government (Boundary Alterations) Regulations, 1996 made under the Act and hereby agrees that the Town Boundary of Balbriggan be altered as set out in the proposal of Balbriggan Town Council."

**Procedure for Making an Application to the Minister
for the Environment, Heritage and Local Government**

Following the receipt of the Statement of Response from Fingal County Council and the completion of the public consultation process by Balbriggan Town Council, the Town Council may, by resolution, approve or amend it's original proposal in such manner as it thinks fit.

After these procedures, if a resolution is passed, Balbriggan Town Council may then make an application to the Minister for the Environment, Heritage and Local Government in relation to the boundary to which the proposal or the amended proposal, as the case may be, relates. A decision to make an application is a **reserved** function.

It is a matter for the members if they wish to submit the original proposal agreed at the special meeting of the Town Council held on 31st July 2008 or to submit an amended proposal.

If the Town Council is in agreement to proceed with it's original proposal, it must pass the following resolution:

"Balbriggan Town Council, having considered all submissions received following the public consultation procedure and the Statement of Response from Fingal County Council as set out herewith agrees that the Town Boundary of Balbriggan be altered as set out in the original Proposal of Balbriggan Town Council without amendment and an application be made to the Minister for the Environment, Heritage and Local Government under the provisions of Section 29 of the Local Government

Act, 1991 and the requirements of the Local Government
(Boundary Alterations) Regulations, 1996 made under the Act."

An application to the Minister for the Environment, Heritage
and Local Government shall be accompanied by the proposal, any
submissions received by Balbriggan Town Council, the Statement
of Response from Fingal County Council and any amended
proposal.

As required by the Local Government Act 2001, the Town Council
will furnish to each respondent and such other persons as may
be prescribed a copy of any application made by it under
section 29 (5)."

Following discussion of the report, on the proposal of An Cathaoirleach Sean Brown, seconded by Councillor Stephen Kilgallon the following motion was considered:

"Balbriggan Town Council, having considered all submissions received following the public consultation procedure and the Statement of Response from Fingal County Council as set out herewith agrees that the Town Boundary of Balbriggan be altered as set out in the original Proposal of Balbriggan Town Council without amendment and an application be made to the Minister for the Environment, Heritage and Local Government under the provisions of Section 29 of the Local Government Act, 1991 and the requirements of the Local Government (Boundary Alterations) Regulations, 1996 made under the Act".

An Cathaoirleach called for a Roll Call:
Against

For

7

0

An Cathaoirleach then declared the following motion to be **adopted** and **approved**:

BTC/309/08

PLANNING IN BALBRIGGAN

Letter dated 18/9/2008 received from Department of Environment, Heritage & Local Government regarding planning in Balbriggan was circulated and **noted**.

BTC/310/08

BOUNDARY ALTERATIONS

Acknowledgement Letter dated 30/9/2008 received from Department of the Environment, Heritage & Local Government regarding proposed Boundary Alteration was circulated and **noted**.

BTC/311/08

PROPOSED BOUNDARY ALTERATIONS

Acknowledgement Letter dated 2/9/2008 received from Fingal County Council regarding proposed Boundary Alterations was circulated and **noted**.

BTC/312/08

TRAVEL RESTRICTIONS BELARUS CHILDREN

Letter received from Ballinasloe Town Council regarding travel restrictions on children travelling from Belarus was circulated and **noted**.

BTC/313/08

GRAFFITI IN BALBRIGGAN

Letter dated 15/9/2008 received from Clonmel Borough Council regarding motions passed by Balbriggan Town Council regarding graffiti was circulated and **noted**.

BTC/314/08

RETAIL OUTLETS

Letter dated 22/9/2008 received Killarney Town Council regarding motion passed by Balbriggan Town Council regarding retail outlets was circulated and **noted**.

BTC/315/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 22/9/2008 received from Killarney Town Council regarding motion passed by Balbriggan Town Council regarding graffiti was circulated and **noted**.

BTC/316/08

RETAIL OUTLETS

Letter dated 23/9/2008 received from Monaghan Town Council regarding motion passed by Balbriggan Town Council regarding retail outlets was circulated and **noted**.

BTC/317/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 23/9/2008 received from Monaghan Town Council regarding motion passed by Balbriggan Town Council regarding graffiti was circulated and **noted**.

BTC/318/08

DISCS FOR MEALS ON WHEELS

Letter dated 1/10/2008 received from Monaghan Town Council regarding display disc to Managers of the Meals on Wheels Scheme was circulated and **noted**.

BTC/319/08

BALBRIGGAN SUMMER FEST

Letter dated 21/9/2008 received from Balbriggan Summer Fest Committee regarding organisation of Balbriggan Summer Fest 2008 was circulated and **noted**. It was

agreed that the Town Clerk reply with an invitation to meet the Town Council.

BTC/320/08

PROVISION OF RAMPS

Question submitted by Councillor Ned Pyne

To ask the Manager for an update on the provision of ramps at Bremore/Flemington?

Reply: Bremore Estate in the Flemington area of Balbriggan is not in charge of the Council and the roads have not been declared public roads. When this area is taken in charge it will be examined in relation to the provision of traffic calming measures in the form of ramps in the context of the preparation of future Transportation Works Programmes.

BTC/321/08

DATE FOR OPENING OF PROPOSED NEW GRAVEYARD

Question submitted by Councillor Larry Dunne

To ask the Manager when does Fingal County Council envisage that the proposed new graveyard for Balbriggan will be open?

Reply: The new graveyard for Balbriggan is currently at design stage. It is anticipated that development works will commence in 2009.

BTC/322/08

BREMORE PORT AMENDMENTS TO SCALE

Question submitted by Councillor Larry Dunne

To ask the Manager in light of recent newspaper reports concerning proposed substantial amendment to the scale and scope of the proposed port to be located in Balbriggan, what information do the Council have in relation to any proposed alteration to the plan as outlined to the Town Council?

Reply: Officials from both Fingal and Meath County Councils have recently met representatives from the Bremore Port Ireland consortium to assess the current position with regard to the development of a proposed Port facility. The consortium have held 2 no consultations with An Bord Pleanála under the provisions of the Strategic Infrastructure Act 2006 and are awaiting a determination under this Act

regarding what aspects of the proposed port would be considered strategic infrastructure.

Bremore Port Ireland are currently engaged with their consultants in the preparation of the various required landside and marine side studies relating the development of a port facility. It is understood that they are considering an ultimate capacity of 50 million tonnes pa for the facility.

The master planning of a port facility is an ongoing changing process depending on the outcome of various studies, as such, will not be finalized for some time to come.

BTC/323/08

SURVEY RESIDENTS OF BREGA

Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council Roads Department : please advise if there are any plans to survey the residents of Brega (back loop) in Balbriggan with regards to installing speed reduction measures, as this area is regularly traversed by children wanting to play on the green area in the centre?

Reply: Brega was taken in charge by the Council on 14th July 2008 and the roads in this area are now public roads. The provision of traffic calming measures in this area will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009.

BTC/324/08

ATTRACTING INWARD INVESTMENT TO BALBRIGGAN

Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council : please outline the efforts taken this year in regard to attracting inward investment to Balbriggan, either directly through the Council Departments and/or via liaison with other agencies?

Reply: The population of Balbriggan, in line with that of the Fingal area, has experienced dramatic growth in recent years, increasing by over 51% since 2002 to 15,000.

As a result of this rapid population growth, residents in Balbriggan tend to be younger and better educated than the national average which has given rise to a marked increase in the number of start-up businesses in Balbriggan. Also, many existing small businesses have identified new opportunities locally arising from this growing population and have expanded as a result.

The 22,000 sq.ft. Balbriggan Enterprise Centre, BEat, which was developed by Fingal County Council in conjunction with BEDG, has 22 businesses and employs over 70 people, 3 of its businesses have been identified as being High Potential Start Up companies. The feasibility and demand for a possible phase 2 of Balbriggan Enterprise Centre is being examined at present.

Fingal County Council owned lands at Stephenstown are being developed so as to attract inward investment to Balbriggan:

- Phase 1 of Bay Business Park is now complete; the park was developed by Fingal County Council in joint venture with a private company. 370 jobs have been created at the park, 22 own door office units, the Passport Office and Bridgestone are all complete. It is anticipated that a further phase involving an additional 27 acres will be developed in a similar manner in the future.
- An urban master plan and proposals for delivery of infrastructure are currently being prepared for the Science and Technology zoned lands in line with the Stephenstown, Cloghader and Clonard Local Area Plan which was adopted by Fingal County Council in December 2007, it is anticipated that these lands will be available for development next year.
- 7 companies and over 100 jobs are now located at the General Industry zoned lands in Stephenstown, companies include Techrete which opened in April 2008, Pacon Waste, Tierney Kitchens, EEC Hardware and others.
- The delivery of infrastructure, including a new road linking the Naul Road to the Balbriggan Road, which is now open, has facilitated easy access to Dublin Airport and the Dublin/Belfast Corridor increasing the attractiveness of the area as an investment location. Separately Fingal County Council has embarked on a marketing programme for Fingal including Balbriggan to

promote the attractiveness of Fingal for both Foreign Direct Investment and as an indigenous base for business expansion. Further marketing initiatives are planned.

BTC/325/08

WALLS/RAILINGS LAMBEECHER ESTATE

Question submitted by Councillor Gertie Shields

To ask the Manager when are Parks Department meeting with residents of Lambeecher Estate to display plans for wall/railings and footpath with proposed tree and shrubs?

Reply: A meeting was held with the residents of Lambeecher Estate on 22nd September, 2008 when details of the proposed boundary treatment fronting the open space in this Estate along the R132 (Drogheda Road) were outlined to the residents.

During the discussion on this matter the residents requested further additional information and the issues raised are being examined in conjunction with the Parks Division and a further meeting will be held with the residents within the next two weeks.

BTC/326/08

ENTRANCE TO TOWN HALL

Question submitted by Councillor Monica Harford

To ask the Manager for an approximate date for commencement of work on the entrance to the Town Hall?

Reply: The tender package is in preparation and will be sent out before the end of the year. Corporate Services have funding in place and have instructed us to proceed.

BTC/327/08

DIVING BOARD AT BLACKROCK

Question submitted by Councillor Kathleen Hammond

To ask the Manager will he consider replacing the Diving Board at Blackrock Beach?

Reply: All of the diving boards in the County, including the one at Blackrock Beach, Balbriggan were

removed in the late 1990's as they were considered dangerous under health and safety regulations and not covered by the Council's insurance. Therefore the Environment Department has no proposals to replace the diving board at this location.

BTC/328/08

ACCESS TO FRONT BEACH

Question submitted by Councillor Kathleen Hammond

To ask the Manager to please provide access for prams/buggies down to the beach where the new seats are installed near the site of the old Stevenson's Factory?

Reply: The provision of a ramp to allow access for prams etc. down to the beach at this location will be listed for consideration in the Parks Works Programme 2009.

BTC/329/08

LIST OF MANAGEMENT COMPANIES

Question submitted by Councillor Sean Brown

To ask the Manager to provide a list of all developments in the Balbriggan Area that are managed by Management Companies?

Reply: Since year 2000 approx 44 no. residential type permissions, which have been included with management company conditions, have been granted permission within Balbriggan zoned development area. Council records indicate that of these permissions granted approx 36 no. have commenced development and / or are completed. The Council does not have an actual list of these management companies. This would require a trawl of all permissions granted with a detailed follow up of addresses for same.

BTC/330/08

STATISTICS FOR HOUSING APPLICANTS

Question submitted by Councillor Sean Brown

To ask the Manager to please provide a figure for the number of people on the housing list with Fingal County Council?

Reply: There are currently 5,221 approved applications on the Councils housing list at 30/9/2008

BTC/331/08

CLOSURE OF POST BOXES IN BALBRIGGAN

The following motion in the name of Councillor Ned Pyne, was submitted by Councillor Monica Harford, seconded by Councillor Larry Dunne

"Balbriggan Town Council call on the Chief Executive of An Post in future to notify the general public in event of closure of post boxes in the Balbriggan area. It is not customer friendly to close any post box without prior notice as it causes huge inconvenience to the regular users (including business people) of the postal service."

Following discussion, the motion was **agreed** by the members.

BTC/332/08

TARA COVE/CLONARD COURT OPEN SPACE

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Larry Dunne, seconded by Councillor Kathleen Hammond

"Balbriggan Town Council call on Fingal County Council to immediately take action to bring under control the overgrown shrubbery on the side of the open green between Tara Cove and Clonard Court as at present it is unsightly and affords the opportunity for serious anti social behaviour".

Following discussion, the motion was **agreed** by the members.

BTC/333/08

BUS AND RAIL SERVICE BALBRIGGAN

The following motion in the name of Councillor Stephen Kilgallon, was submitted by Councillor Stephen Kilgallon, seconded by Councillor Monica Harford

"Balbriggan Town Council call upon CIE to provide an update on future plans (next 5 years) to enhance bus and rail services available in Balbriggan".

Following discussion, the motion was **agreed** by the members.

BTC/334/08

BALBRIGGAN LIGHT HOUSE

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor Gertie Shields, seconded by Councillor Kathleen Hammond.

"Balbriggan Town Council call on Fingal County Council to paint the Lighthouse and remove graffiti from its base, also to do a general clean up around the Harbour area which is badly neglected".

Following discussion, the motion was **agreed** by the members.

BTC/335/08

GARDA ATTENDANCE AT COURT

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford, seconded by Councillor Gertie Shields.

"Balbriggan Town Council call on the relevant Government Departments to provide a facility whereby if the Garda responsible for presenting a case before the Court is unable to attend due to transfer, illness, or any other reason there can be another Garda made available to do so, therefore reducing the number of adjournments which in some cases can result in dismissals without hearings".

Following discussion, An Cathaoirleach called for a show of hands.

For: Councillors Dunne, Harford, Shields

(3)

Against: Brown

(1)

Abstentions: Buckley, Hammond, Kilgallon (3)

An Cathaoirleach declared the motion **lost**.

BTC/336/08

RAMPS AT SEAPOINT, FANCOURT ROAD

The following motion in the name of Councillor Kathleen Hammond, was submitted by Councillor Kathleen Hammond, seconded by Councillor Gerry Buckley.

"Balbriggan Town Council call on Fingal County Council Transportation Department to inspect the roads at Seapoint, Fancourt Road with regard to reducing speeding and possibly the provision of ramps".

Following discussion, the motion was **agreed** by the members.

BTC/337/08

FREE CHILDCARE

The following motion in the name of Councillor Sean Brown, was submitted by Councillor Sean Brown, seconded by Councillor Gerry Buckley.

"Balbriggan Town Council call on the Government to provide free childcare between 7.30am to 6.30pm Monday to Friday for all children under the age of 12".

Following discussion, An Cathaoirleach called for a show of hands.

For: Councillors Brown, Dunne, Buckley (3)

Against: Councillors Shields, Harford, Kilgallon
(3)

Abstention: Councillor Hammond (1)

An Cathaoirleach used his casting vote and declared the motion **passed**.

BTC/338/08

POST BOXES WEST OF BALBRIGGAN

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor Gertie Shields, seconded by Councillor Stephen Kilgallon.

"Balbriggan Town Council call again, as a matter of urgency, on An Post to place Post Boxes at the extreme West of Balbriggan at Shopping Centre, and outside the Post Office. At least, to cater for the huge rise in population in the area"

Following discussion, the motion was **agreed** by the members.

BTC/339/08

INCREASE IN COST OF NATURAL GAS CHARGES

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford, seconded by Councillor Sean Brown.

"Balbriggan Town Council call on the relevant Government Departments to ensure that the further approved increase on Natural Gas Rates is not included on the Standing Charge and applies to the Gas consumed only".

The motion was put to the meeting without discussion and **agreed** by the members.

BTC/340/08

ACCESS PATHWAYS TO GRAVES

The following motion in the name of Councillor Kathleen Hammond, was submitted by Councillor Kathleen Hammond, seconded by Councillor Monica Harford.

"Balbriggan Town Council call on Fingal County Council to make provision for access for wheelchair users to visit family graves as the pathways are too narrow and the side gate has steps, and the public pathway to the main gates is in urgent need of repair"

The motion was put to the meeting without discussion and **agreed** by the members.

BTC/341/08

INTEREST RATE ON MORTGAGES

The following motion in the name of Councillor Sean Brown, was submitted by Councillor Sean Brown.

"Balbriggan Town Council call on the Government to request all banks and financial institutions to bring in an interest rate drop on all residential mortgages".

An Cathaoirleach informed the meeting he wished to defer his motion to the November meeting.

BTC/342/08

**CATHAOIRLEACHS BUSINESS-
CHRISTMAS LIGHTING**

An Cathaoirleach raised the issue of the turning on of the Christmas Lights. The Town Clerk informed the meeting that this is a matter to be discussed at the Christmas Lights Committee.

BTC/343/08

**CATHAOIRLEACHS BUSINESS-
ANNUAL AWARDS**

An Cathaoirleach, informed the meeting that he wished to discuss the Annual Awards at the end of the meeting.

BTC/344/08

**CATHAOIRLEACHS BUSINESS-
ACCESS TO BELLS FIELD**

Councillor Kilgallon requested an update on the issue of access to Bells Field which he raised at a previous meeting. The Town Clerk informed the meeting that no reply had been received to date and that he would follow up this issue.

BTC/345/08

FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
September 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,928.84 | 0.00 | 7,928.84 |
| Rates & Water Charges | 9,800.00 | 9,720.20 | 0.00 | 9,720.20 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,817.20 | 3,000.00 | 817.20 |
| Sub-total | 34,000.00 | 21,466.24 | 3,000.00 | 18,466.24 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 29,855.35 | 1,807.44 | 28,047.91 |
| Members Allowance | 20,000.00 | 11,340.00 | 0.00 | 11,340.00 |
| Conference Expenses | 8,000.00 | 3,972.01 | 0.00 | 3,972.01 |
| Cathaoirleach's Allowance | 1,700.00 | 850.00 | 0.00 | 850.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 150.00 | 0.00 | 150.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 4,757.93 | 0.00 | 4,757.93 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 | 0.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 6,231.50 | 0.00 | 6,231.50 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 900.00 | 150.00 | 750.00 |
| Capital Account | 0.00 | 8,298.15 | 6,667.10 | 1,631.05 |
| Sub-total | 79,000.00 | 72,734.94 | 8,624.54 | 64,110.40 |
| TOTALS: | | | | |
| | 113,000.00 | 94,201.18 | 11,624.54 | 82,576.64 |
| | | 94,201.18 | | |
| | | 0.00 | | |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 9,003.87 | | |
| Office Unit Rental Income | 6,000.00 | 3,400.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 6,545.00 | | |
| Hall Hire Charges | 6,600.00 | 13,222.50 | | |
| Sub-total | 33,000.00 | 32,171.37 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 80,000.00 | | |
| Other Receipts | 0.00 | 2,792.85 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 82,792.85 | | |
| TOTAL | | | | |
| | 113,000.00 | 114,964.22 | | |
| | | 114,964.22 | | |

BTC/346/08

BALBRIGGAN URBAN IMPROVEMENT SCHEME UPDATE

Mr. Peter Caulfield, Town Manager gave a verbal report on the progress of the Scheme and a summary of the most recent Monitoring Committee meeting held on 7th October 2008. He informed the members that the works will temporarily cease for Operation Freeflow during the Christmas holiday season.

SIGNED

DATE



11/11/08

CATHAOIRLEACH



**BALBRIGGAN TOWN COUNCIL
COMHAIRLE AN BHAILE
BAILE BRIGIN**

5th November 2008

To each Member of Balbriggan Town Council

Dear Councillor,

I wish to inform you that a meeting of the **Town Council** will be held on 11th November 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda:

**Brian Murray
Meetings Administrator**

AGENDA

- 1. Confirmation of Minutes**
 - (i) Minutes of Balbriggan Town Council statutory meeting held on 14th October 2008 (circulated herewith)

2.

A. Correspondence from Government Departments and Ministers

- (i) Acknowledgement letter dated 09/10/2008 received from Tanaiste and Office of the Minister for Enterprise, Trade and Employment regarding monitoring price display (circulated herewith)
- (ii) Letter dated 13/10/2008 received from Tanaiste and Office of the Minister for Enterprise, Trade and Employment regarding child labour (circulated herewith)
- (iii) Letter dated 16/10/2008 received from Tanaiste and Office of the Minister for Enterprise, Trade and Employment regarding monitoring price display (circulated herewith)
- (iv) Acknowledgement letter dated 09/10/2008 received from Office of the Minister for Environment, Heritage and Local Government regarding Management Companies (circulated herewith)
- (v) Letter dated 17/10/2008 received from Office of the Minister for Housing, Urban Renewal and Developing Areas regarding Management Companies (circulated herewith)
- (vi) Acknowledgement letter dated 10/10/2008 received from Office of the Minister for Social and Family Affairs regarding the National Fuel Scheme (circulated herewith)
- (vii) Letter dated 15/10/2008 received from Office of Department of Social & Family Affairs regarding the National Fuel Scheme (circulated herewith)
- (viii) Acknowledgement letter dated 24/10/2008 received from Office of the Minister for Social and Family Affairs regarding free childcare (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 31/10/2008 received from Fingal County Council regarding Seapoint and Fancourt Road (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 13/10/2008 received from Clones Town Council regarding Fuel Allowance Scheme (circulated herewith)
- (ii) Letter dated 17/10/2008 received from Iarnrod Eireann regarding repair at Balbriggan railway viaduct (circulated herewith)
- (iii) Letter dated 28/10/2008 received from Clones Town Council regarding motions that was passed at their October meeting (circulated herewith)

2.

D. Other Correspondence

- (i) Letter dated 13/10/2008 received from Gaelscoil Bhaile Brigin (circulated herewith)

3. Conferences

- (i) No business under this heading.

4. Questions

- (i) **Question submitted by Councillor Kilgallon**
Balbriggan Town Council call on Fingal County Council to provide an update on the ownership status of the green areas (including grass verges) of Westbrook in Balbriggan, including current legal developments and proposed actions in order to take the areas in charge.
- (ii) **Question submitted by Councillor Shields**
To ask the Manager for a follow up to the removal of Fingal bins in Romania. What was the outcome?
- (iii) **Question submitted by Councillor Harford**
To ask the Manager how and when the childcare committee for Tankerville House was set up and could Balbriggan Town Council have the names of the people involved as this was requested a long time ago.
- (iv) **Question submitted by Councillor Dunne**
To ask the Manager what arrangements have Fingal County Council put in place to collect the bins from households that have changed to alternative providers of refuse collection services in Balbriggan.

5. Motions

(i) **Motion submitted by Councillor Stephen Kilgallon**
Balbriggan Town Council call upon Parkway Partnership to demonstrate their corporate citizenship by provide a community venue/room 'pro bono', at the development of the new shopping centre adjoining the Cemetery in Balbriggan.

(ii) **Motion submitted by Councillor Larry Dunne**
Balbriggan Town Council calls for immediate circulation of the report pertaining to the structure, establishment and operation of the proposed management company charged with the administration of the civic properties on Georges Square, and full details of the temporary arrangements that are at present in place as an interim measure.

(iii) **Motion submitted by Councillor Ned Pyne**
Balbriggan Town Council call on the Minister for Social Community & Family Affairs to increase the death grant currently €850 to cover the actual cost of opening a grave plot.

(iv) **Motion submitted by Councillor Gertie Sheilds**
Balbriggan Town Council deplore the fact that we had information of the cancellation of the Marine Conservation Project through the local newspaper.

(v) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on the relevant Government body to have it compulsory that all drivers involved in car accidents be breathalysed when possible in order to ensure a fair assessment of the situation.

(vi) **Motion submitted by Councillor Stephen Kilgallon**
Balbriggan Town Council call upon Fingal County Council to plant fruit or nut trees along the extension of Harry Reynolds Road (From Roundabout at Wavin to the new Schools in Castlelands). This will provide a level of shelter for walkers/cyclists along an exposed road & eventually a harvestable crop for local use.

(vii) **Motion submitted by Councillor Larry Dunne**
Balbriggan Town Council call upon the relevant authority to explain why they have not afforded this Council the courtesy of an acknowledgement and subsequent reply to the communication sent in respect of the outrageous comments in a local paper made by one of their officials relating to this councils request that a proper audit

be conducted in respect of discretionary payments made by community welfare officers in Balbriggan.

6. Cathaoirleach's Business
7. Monthly Financial Statement
8. Fixing of date of Annual Budget Meeting - Tuesday
18th November 2008
9. Update on Balbriggan Urban Improvement Scheme
10. Annual Awards
11. Christmas Lights
12. Report on Georges Square Management Company
13. Update on proposed Marine Conservation Centre

**Minutes of Statutory Meeting of Balbriggan Town Council
held on Tuesday 9th September 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Hammond, Kathleen
Harford, Monica

Councillors

Kilgallon, Stephen
McKeon, May
Pyne, Ned
Shields, Gertie

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Kym Coughlan, Clerical Officer

Apologies for inability to attend were received from Councillor Larry Dunne.

An Cathaoirleach, Councillor Sean Brown presided.

BTC/246/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council Statutory meeting held on 1st July 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/247/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council Special Meeting held on 29th July 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/248/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 10/7/2008 received from Department of Environment, Heritage & Local Government regarding graffitiing public property was circulated and **noted**.

BTC/249/08

BREAST CHECK

Letter dated 10/7/2008 received from Department of Health & Children regarding BreastCheck was circulated and **noted**.

It was agreed that the Town Clerk would send a reply regarding revising the options for women under 50 years of age.

BTC/250/08

PREFAB CLASSROOMS

Letter dated 11/7/2008 received from Office of the Minister for Education &

Science regarding the elimination of prefab classrooms circulated and **noted**.

BTC/251/08

CHILD LABOUR

Acknowledgement dated 14/7/2008 received from Office of the Minister for Foreign Affairs regarding retailers sourcing goods from countries using child labour circulated and **noted**.

BTC/252/08

CHILD LABOUR

Acknowledgement dated 16/7/2008 received from Tánaiste & Office for the Minister for enterprise, Trade & Employment regarding retailers sourcing goods from countries using child labour circulated and **noted**.

BTC/253/08

CLASS ACCOMMODATION

Letter dated 30/7/2008 received from the Office of the Minister for Education & Science regarding classroom accommodation circulated and **noted**.

BTC/254/08

AUTISM UNIT

Letter dated 30/7/2008 received from Office of the Minister for Education & Science regarding provision of an Autism Unit circulated and **noted**.

BTC/255/08

TOWN COUNCIL BOUNDARY

Acknowledgement dated 7/8/2008 received from Valuation Office regarding proposal for an alteration of the Balbriggan Town Council Boundary circulated and **noted**.

BTC/256/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 20/8/2008 received from Department of Environment, Heritage & Local Government regarding graffitiing public property circulated and **noted**.

BTC/257/08

BALBRIGGAN TOWN BUS SERVICE

Letter dated 02/7/2008 received from the Transportation Department regarding Balbriggan Town – Bus Service circulated and **noted**.

BTC/258/08

DOUBLE YELLOW LINES ON CLONARD STREET

Letter dated 22/7/2008 received from the Transportation Department regarding Double yellow lines on Clonard Street circulated and **noted**. The Manager informed the members he will bring a report to the next meeting.

BTC/259/08

SUPPORT FOR YOUTH GROUPS

Letter dated 24/7/2008 received from Community, Recreation & Amenities Department regarding providing support to youth groups circulated and **noted**.

BTC/260/08

V.E.C. SITE ON NAUL ROAD

Letter dated 12/08/08 received from Community, Recreation & Amenities Department regarding VEC site on Naul Road circulated and **noted**.

BTC/261/08

RAILWAY VIADUCT

Letter dated 27/6/2008 received from Iarnród Éireann regarding safety report on the Railway Viaduct in Balbriggan circulated and **noted**.

BTC/262/08

LOW INTEREST RATE

Letter dated 30/6/2008 received from Portlaoise Town Council regarding introduction of low interest rate circulated and **noted**.

BTC/263/08

PROTECTION OF HABITAT SPECIES

Letter dated 1/7/2008 received from Westmeath County Council regarding protection of habitat species circulated and **noted**.

BTC/264/08

WATER CHARGES ON SCHOOLS

E-mail dated 4/7/2008 received from Kilrush Town Council regarding water charges on all schools and public centers circulated and **noted**.

BTC/265/08

L.A.M.A. WINTER SEMINAR

Letter dated 11/7/2008 received from Mayo County Council regarding preliminary notice for LAMA Annual Winter Seminar 2008 to be held on 28th and 29th November 2008 circulated and **noted**.

BTC/266/08

BUS STOP AT BALBRIGGAN GOLF CLUB

Letter dated 15/7/2008 received from Bus Éireann regarding bus stop at Balbriggan Golf Club circulated and **noted**.

BTC/267/08

V.A.T.

Letter dated 17/07/08 received from Kerry County Council regarding VAT collected in each County to be refunded to that County circulated and **noted**.

BTC/268/08

RAILWAY VIADUCT

Letter dated 21/7/2008 received from Iarnród Éireann regarding Balbriggan Railway Viaduct circulated and **noted**.

BTC/269/08

ACTION AGAINST AGEISM

Letter dated 22/7/2008 received from Mullingar Town Council regarding action

to combat ageism in the workplace circulated and **noted**.

BTC/270/08

VACCINATION AGAINST MEASLES

Letter dated 31/7/2008 received from Mullingar Town Council regarding vaccinating against measles circulated and **noted**.

BTC/271/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 6/8/2008 received from Macroom Town Council regarding graffiti on public property circulated and **noted**.

BTC/272/08

CHILD LABOUR

Letter dated 6/8/2008 received from Macroom Town Council regarding abuse of children in the manufacture of goods circulated and **noted**.

BTC/273/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 14/08/08 received from Skibbereen Town Council regarding tougher penalties for anyone caught graffitiing public property circulated and **noted**.

BTC/274/08

CHILD LABOUR

Letter dated 14/08/08 received from Skibbereen Town Council regarding goods sold from sources to not abuse children circulated and **noted**.

BTC/275/08

CHILD LABOUR

Letter dated 19/08/08 received from Clones Town Council regarding goods sold from sources to not abuse children circulated and **noted**.

BTC/276/08

GRAFFITI ON PUBLIC PROPERTY

Letter dated 19/08/08 received from Clones Town Council regarding tougher penalties for anyone caught graffitiing public property circulated and **noted**.

BTC/277/08

A.M.A.I. CONFERENCE

AMAI 95th Annual conference 2008 – September 11th – 13th 2008, Sligo Park Hotel, Sligo circulated and **noted**.

BTC/278/08

FLOODING AREAS IN BALBRIGGAN

Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council could the relevant department provide an overview of areas in Balbriggan that are susceptible to flooding during Periods of heavy rain ?

Reply : Water Services Department have no reports of flooding affecting

Balbriggan from the pluvial rainfall which occurred on Saturday, 9th August or from further heavy rainfall on the 12th August.

However, areas which have flooded in the past include:

- Railway Bridge at Bath Road, Balbriggan
- Covetown, Balbriggan

Bath Road

Surface water flooding occurred in 2002 in the vicinity of the railway bridge at Bath Road. The surface water drainage was unable to take the water away.

Covetown

Flooding in 2002 was due to foul sewer on Drogheda Street becoming surcharged and causing flooding on the roads and drives of Covetown.

In addition, the Council is aware of flood plains at Vauxhall Street, Balbriggan and in part of Courtlough.

Transportation Department reports that it maintains the road gullies and these are cleaned on a regular basis as part of the gully cleaning programme in the Transportation Works Programme. Localised ponding/flooding may occur when a gully becomes blocked and/or damage is caused to the connection pipe to the surface water pipeline. Whenever this occurs remedial works are undertaken on a priority basis.

Information on flooding locations is available on the OPW website
www.floodmaps.ie

FEMFRAMS

Rivers and streams can be potential sources of flooding. The Bracken Stream, the Matt Stream, the Inch Stream and Tanners Waters all flow into Balbriggan. The OPW are responsible for part of the Matt Stream under the Arterial Drainage Act 1995 and have recently carried out improvement works which have alleviated flooding at a number of locations near Balrothery.

The Council recently engaged consultants to assess level of flood risks in the administrative areas of Fingal and East Meath. The study known as "FEMFRAMS – FINGAL EAST, MEATH FLOOD RISK ASSESSMENT AND MANAGEMENT STUDY" is expected to be completed in 2010 and is funded by the Office of Public Works.

The Bracken, the Matt, the Inch and Tanners Waters are all included in this study.

The objectives of Study are to:

- Identify and map the existing and potential future flood hazard and risk areas within the study area.
- Build the strategic information base necessary for making informed decisions in relation to managing flood risk.

- Identify viable structural and non-structural measures and options for managing the flood risks for localised high-risk areas and within the catchment as a whole.
- Prepare a Flood Risk Management Plan for the study area, and associating Strategic Environmental Assessment, that sets out the measures and policies, including guidance on appropriate future development, that should be pursued by the local authorities, the OPW and other stakeholders to achieve the most cost effective and sustainable management of flood risk within the study area taking account of the affects of climate change and complying with the requirements of the Water Framework Directive.

The flood hazards and risks to be addressed include both those that currently exist and those that might potentially arise in future. The risk management measures, options and management plan should equally address both existing and potential future hazards and risks.

The Flood Risk Management Plan will include prioritized studies, actions and works (structural and non-structural); including indicative costs and benefits, to manage the flood risk in the area in the long-term, and make recommendations in relation to appropriate development planning. The project is intended to develop a strategic flood risk management plan, and is not intended to develop detailed design of individual risk management measures.

The FEM FRAMS website is www.fingaleastmeathframs.ie. First quarterly newsletter August 2008 is available on line. A feedback form on the website allows members of the public to provide information that they feel might be relevant to the study.

A copy of a map showing the streams in question and a copy of the FEMFRAMS Newsletter will be forwarded to Councillors within the next week.

BTC/279/08

COMMUNITY GARDEN

Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council could the relevant department provide a report of Council owned plots of land in Balbriggan that could be utilised as a community garden ? (see Kinsale's Community Garden for example).

<http://transitiontowns.org/Kinsale/Main/CommunityGardens>

Reply : At present no suitable land has been identified for such a facility. The Council is currently extending the allotments at Turvey and developing a new Site at Powerstown.

BTC/280/08

PATHWAYS

Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council could the relevant department provide an update on the pathway between Ardillan Heights / The Chantries & the extension to Harry Reynolds Road (beside the New Gaelscoil & Bracken ET

schools). The system of pathways were indicated on the Castlelands LAP and would be of great benefit to the schoolchildren starting in September 2008.

Reply: The following is the position in relation to the provision of pedestrian access to the new schools in Castlelands and on the Naul Road:

School at Castlelands

A new footpath is in position up to the site boundary of the school in Castlelands

The Naul Road

In the road improvement scheme for part of the Naul Road from the Cemetery to Clonard Cross which was approved by the Council it is proposed to improve the Naul Road in this area by way of widening it etc., In order to enable this scheme to be constructed it is necessary for the following road improvement schemes to be undertaken first so that there are alternative routes for traffic travelling in this area of Balbriggan:

In relation to the Section of the C ring route which is the Balbriggan Outer Relief Road which will runs from Whitehart Lane to the Naul Road, this road is now open to traffic since the beginning of this month.

In relation to the Stephenstown Link Road which will run from the Naul Road to link in with the existing road in Stephenstown Industrial Estate, this road is expected to be constructed by developers working in this area.

In the meantime, the Transportation Department has provided a temporary footpath on the Naul Road on the route to the new school which opened recently.

Pedestrian and Cycling Audits

A pedestrian/cycling safety audit was undertaken in the town of Balbriggan and surrounds on routes leading to 8 schools in the area (excluding the new schools in Castlelands and The Naul Road) in the context of making provision for footpath and cycling improvements where possible and this matter will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009 and future Works Programmes. In the same context, a pedestrian/safety audit will also be undertaken in the coming months on the routes leading to the new schools in Castlelands and The Naul Road in the context of footpath and cycle improvements where possible and this matter will also be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009.

BTC/281/08

H.S.E. NEWSPAPER ARTICLE

Question submitted by Councillor Larry Dunne

What response to date has been received from the Dept of Social and Family Affairs in relation to the letter sent be the council expressing our concern over statements made by a department official in the local newspaper relating to a motion passed by the council.

Reply: There has been no response regarding this matter which was raised at the Balbriggan Town Council's Statutory Meeting dated 13/5/2008.

BTC/282/08

BILLARD TABLE

Question submitted by Councillor Larry Dunne

Has the offer of the billiard table made by the council to the senior citizens some time ago been taken up, and if not where is it presently stored.

Reply: There has been no response regarding this matter which was raised at the Balbriggan Town Council's Statutory Meeting dated 11th September 2007. The billiard table is currently been stored in Watery Lane Depot, Swords.

BTC/283/08

POST BOXES IN BALBRIGGAN

Question submitted by Councillor Gertie Shields

Has there been any reply from An Post to our repeated requests for more post boxes in various locations in Balbriggan.

Reply: There has been no response regarding this matter which was raised at the Balbriggan Town Council's Statutory Meeting dated 10th June 2008.

BTC/284/08

GRAFFITI PROBLEM IN BALBRIGGAN

Question submitted by Councillor Monica Harford

To ask the manager in order to try and tackle the graffiti problem in Balbriggan. Would it be possible to negotiate with local businesses who sells spray paints to have them sign a duplicate receipt for same with a record of colour and date of purchase.

Reply : A meeting will be arranged with local businesses and the elected members to discuss this issue.

BTC/285/08

OPEN SPACE IN ARDGILLEN

Question submitted by Councillor Sean Brown

Please provide an update of the taking in charge of the open space in Ardgillen Estate and confirm that all roads and services in that estate are now in charge of the Local Authority.

Reply: The roads and services in Ardgillen Heights, Balbriggan were taken in charge on 10th May 2004. The developer (Valebrook Developments Ltd.) for this estate has gone into receivership. The Planning Department has been in contact with the liquidator, KPMG, requiring the open space to be maintained. On 28th of July 2008, the Parks Division wrote to the Arthur Cox, the solicitors who are dealing with this estate, to indicate whether their clients intend to proceed with dedicating the open space at this stage. To date there is no record of reply to this request but Parks Division will pursue this matter further.

BTC/286/08

GRAFFITI PROBLEM IN BALBRIGGAN

Question submitted by Councillor Sean Brown

Please provide details of the measures that Fingal County Council will put in

place to tackle the graffiti problem in Balbriggan.

Reply : The Environment Department presented its draft Graffiti Policy to the Environment Strategic Policy Committee on Tuesday 2nd September 2008. This will be presented to a future meeting of the Council.

Under the Litter Pollution Acts 1997 - 2003, the Council has obligations to (a) keep public areas free of litter including graffiti and (b) ensure that others comply with their obligations under the Acts. The responsibility for the removal of graffiti from private property (including boundary walls) lies with the owner of the property. With regard to the removal of graffiti, the Litter Management Unit encourages resident associations and community groups to contact the Unit, where assistance will be given to local efforts to tackle this problem through the provision of paint and paint brushes. We also support private householders by giving them information about preventative action or remedial work in relation to graffiti.

Residents who live in estates that are managed by management companies should check their management company agreement as to whether or not the company is responsible for the maintenance of the exterior of their premises. If this is not covered in the agreement then it should be noted that the removal of graffiti on private walls is, as outlined above, the responsibility of the private householder.

The act of defacing property is a criminal offence and therefore the prosecution of the act is the responsibility of the Garda Síochána and not that of the Council.

Unfortunately it has also to be acknowledged that even with the best efforts of the community, Management Companies and the Council, there can be areas or locations where anti-social impacts can be persistent.

BTC/287/08

RESURFACE OF SUBWAY AT CHURCH STREET

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Monica Harford, seconded by Councillor Ned Pyne.

“Balbriggan Town Council call upon Irish Rail to resurface the approaches to the subway at the end of Church Street as its present condition makes it difficult for those with restricted mobility use, it is especially difficult for those confined to wheelchairs.”

Following discussion, the motion was **agreed** by the members.

BTC/288/08

POLICY ON SOCIAL HOUSING ALLOCATION

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor Gertie Shields, seconded by Councillor Monica Harford.

"Balbriggan Town Council call on Fingal County Council Housing Department to review their present policy on social housing allocation, and distribution with a better spread of same to all areas within the wider Fingal boundaries. Since the original concept for social housing seems to have been abandoned."

Following discussion, the motion was **agreed** by the members.

BTC/289/08

POOR PLANNING DECISIONS

The following motion in the name of Councillor Sean Brown was submitted by Councillor Sean Brown, seconded by Councillor May McKeon.

"Balbriggan Town Council request Fingal County Council to urgently examine the effect that their poor planning decisions are having on peoples "Mental Health"

Following discussion, the following amended motion was **agreed** by the members.

"Balbriggan Town Council request Fingal County Council to urgently examine the effect that their poor planning decisions are having on peoples quality of life in Balbriggan"

BTC/290/08

PRICE DISPLAY

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford, seconded by Councillor Gerry Buckley.

"Balbriggan Town Council calls on the relevant Government Department to introduce and monitor the method of price display on all items to ensure the inclusion of the Euro cost and to cease the existing system in some areas whereby the display price is in another currency other than Euro only."

Following discussion, the motion was **agreed** by the members.

BTC/291/08

GEORGES SQUARE MANAGEMENT COMPANY

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Monica Harford, seconded by Councillor may Mc Keon.

"Balbriggan Town Council ask the Manager to provide a report on the position of the Management Company to administer the town property at George's Square."

Following discussion, the motion was **agreed** by the members. The Manager informed the members that a report will be prepared and circulated to the members.

BTC/292/08

RECREATIONAL FACILITIES

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor Gertie Shields, seconded by Councillor Gerry Buckley.

“Balbriggan Town Council call on Fingal County Council to look at the former band Park in Balbriggan overlooking the sea with a view to install a “Crazy Golf Course” for youngsters both living locally and visiting the town over the summer season.”

Following discussion, the following amended motion was **agreed** by the members.

“Balbriggan Town Council call on Fingal County Council to look at the former band Park in Balbriggan overlooking the sea with a view to installing recreational facilities for youngsters both living locally and visiting the town over the summer season.”

BTC/293/08

MANAGEMENT COMPANIES IN RESIDENTIAL ESTATES

The following motion in the name of Councillor Sean Brown, was submitted by Councillor Sean Brown, seconded by Councillor Monica Harford.

“Balbriggan Town Council request the Department of the Environment and Local Government to prepare legislation to bring before the Oireachtas to deal with the unacceptable situations involving Management Companies in residential estates”.

Following discussion, the motion was **agreed** by the members.

BTC/294/08

FUEL ALLOWANCE

The following motion in the name of Councillor Monica Harford, was submitted by Councillor Monica Harford, seconded by Councillor Gertie Shields.

“Balbriggan Town Council call on the relevant Government Department to extend the fuel allowance payment to those who qualify to a permanent payment instead of the current system”.

Following discussion, the motion was **agreed** by the members.

BTC/295/08

**CATHAOIRLEACH'S BUSINESS –
OMAGH BOMBING**

An Cathaoirleach informed the meeting that it was the 10th Anniversary of the Omagh bombing and expressed his sincere sympathy to the families and friends of the people who died in the bombing. On the proposal of the Cathaoirleach, a minutes silence was observed.

BTC/296/08

**CATHAOIRLEACH'S BUSINESS –
ST. WENDEL**

An Cathaoirleach informed the meeting that he was delighted to have been given the opportunity to host the recent visits by the Mayor and elected members of St. Wendel and their boys under 16 football team during August. An Cathaoirleach thanked the Town Council staff for the assistance in making the necessary arrangements.

BTC/297/08

**CATHAOIRLEACH'S BUSINESS –
VISIT BY DELEGATION FROM THE OIREACHTAS, COMMITTEE
ON ENTERPRISE TRADE AND EMPLOYMENT**

An Cathaoirleach informed the meeting of the recent visit by the delegation from the Oireachtas, Committee on Enterprise Trade and Employment to Balbriggan for a meeting and a site visit to Fingal Bay Business Park and wished to record his thanks to Deputies Willy Penrose, James Reilly, Damien English and Senator Brendan Ryan for their assistance. An Cathaoirleach informed the meeting that the visit was a great opportunity to show-case the town.

BTC/298/08

**CATHAOIRLEACH'S BUSINESS –
BRACKEN BOXING CLUB**

An Cathaoirleach informed the meeting of the recent Civic reception held by the Major of Fingal, Michael O Donovan in County hall, Swords for Bracken Boxing Club and congratulated the club on their great work.

BTC/299/08

**CATHAOIRLEACH'S BUSINESS –
PAT TOUGHER**

An Cathaoirleach informed the meeting that he attended the launch of local writer Pat Tougher's latest book in the Town Hall and Library, and congratulated Pat on his achievement.

BTC/300/08

**CATHAOIRLEACH'S BUSINESS –
VISITS TO LOCAL SCHOOLS**

An Cathaoirleach informed the meeting that he would like to visit local schools showing and explaining the workings of the Town Council and requested input from the members.

BTC/301/08

**CATHAOIRLEACH'S BUSINESS –
RE-OPENING OF THE BRACKEN COURT HOTEL**

An Cathaoirleach expressed his delight with the re-opening of the Bracken Court Hotel. He noted that it is a great central point for the town and it is great to see the local people returning back to it again.

BTC/302/08

**CATHAOIRLEACH'S BUSINESS –
BALBRIGGAN URBAN IMPROVEMENT SCHEME**

An Cathaoirleach expressed his delight with progress of the works underway at present. He also thanked the contractors and council officials for their commitment to the project. He stated it was very necessary for the sewerage system to be upgraded and will be of great benefit to the town.

BTC/303/08

MONTHLY FINANCIAL STATEMENT

It was agreed to defer the Monthly Financial Statement. It was **agreed** that it be circulated to the members before the next meeting.

BTC/304/08

UPDATE ON THE URBAN IMPROVEMENT SCHEME

The Town Clerk gave a verbal report on the progress of the scheme. The Town Clerk informed the members that the works are proceeding well and it is hoped to have paving completed on both sides of Bridge Street before the works are postponed at the end of November 2008 for Operation Freeflow.

SIGNED


CATHAOIRLEACH

DATE 14th October 2008



BALBRIGGAN TOWN COUNCIL
COMHAIRLE AN BHAILE
BAILE BRIGIN

8th October 2008

To each Member of Balbriggan Town Council

Dear Councillor,

I wish to inform you that a meeting of the **Town Council** will be held on 14th October 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda:

Brian Murray
Meetings Administrator

AGENDA

1. **Confirmation of Minutes**
 - (i) Minutes of Balbriggan Town Council statutory meeting held on 9th September 2008 (circulated herewith)

2.
A Correspondence from Government Departments and Ministers

- (i) Letter dated 18/9/2008 received from Department of Environment, Heritage & Local Government regarding planning in Balbriggan [circulated herewith]
- (ii) Acknowledgement Letter dated 30/9/2008 received from Department of the Environment, Heritage & Local Government regarding proposed Boundary Alteration [circulated herewith]

2.
B. Correspondence from Fingal County Council

- (i) Acknowledgement Letter dated 2/9/2008 received from Fingal County Council regarding proposed Boundary Alterations [circulated herewith]

2.
C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter received from Ballinasloe Town Council regarding travel restrictions on children travelling from Belarus [circulated herewith]
- (ii) Letter dated 15/9/2008 received from Clonmel Borough Council regarding motions passed by Balbriggan Town Council regarding graffiti [circulated herewith]
- (iii) Letter dated 22/9/2008 received Killarney Town Council regarding motion passed by Balbriggan Town Council regarding retail outlets [circulated herewith]
- (iv) Letter dated 22/9/2008 received from Killarney Town Council regarding motion passed by Balbriggan Town Council regarding graffiti [circulated herewith]
- (v) Letter dated 23/9/2008 received from Monaghan Town Council regarding motion passed by Balbriggan Town Council regarding retail outlets [circulated herewith]
- (vi) Letter dated 23/9/2008 received from Monaghan Town Council regarding motion passed by Balbriggan Town Council regarding graffiti [circulated herewith]
- (vii) Letter dated 1/10/2008 received from Monaghan Town Council regarding display disc to Managers of the Meals on Wheels Scheme [circulated herewith]

2.
D. Other Correspondence

- (i) Letter dated 21/9/2008 received from Balbriggan Summer Fest Committee regarding organisation of Balbriggan Summer Fest 2008 [circulated herewith]

3.
Conferences

- (i) No business under this heading.

4. Questions

(i) Question submitted by Councillor Ned Pyne

To ask the Manager for an update on the provision of ramps at Bremore/Flemington?

(ii) Question submitted by Councillor Larry Dunne

To ask the Manager when does Fingal County Council envisage that the proposed new graveyard for Balbriggan will be open?

(iii) Question submitted by Councillor Larry Dunne

To ask the Manager in light of recent newspaper reports concerning proposed substantial amendment to the scale and scope of the proposed port to be located in Balbriggan, what information do the Council have in relation to any proposed alteration to the plan as outlined to the Town Council?

(iv) Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council Roads Department : please advise if there are any plans to survey the residents of Brega (back loop) in Balbriggan with regards to installing speed reduction measures, as this area is regularly traversed by children wanting to play on the green area in the centre?

(v) Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council : please outline the efforts taken this year in regard to attracting inward investment to Balbriggan, either directly through the Council Departments and/or via liaison with other agencies?

(vi) Question submitted by Councillor Gertie Shields

To ask the Manager when are Parks Department meeting with residents of Lambreecher Estate to display plans for wall/railings and footpath with proposed tree and shrubs?

(vii) Question submitted by Councillor Monica Harford

To ask the Manager for an approximate date for commencement of work on the entrance to the Town Hall?

(viii) Question submitted by Councillor Kathleen Hammond

To ask the Manager will he consider replacing the Diving Board at Blackrock Beach?

(ix) Question submitted by Councillor Kathleen Hammond

To ask the Manager to please provide access for prams/buggies down to the beach where the new seats are installed near the site of the old Stevensons Factory?

- (x) **Question submitted by Councillor Sean Brown**
To ask the Manager to provide a list of all developments in the Balbriggan Area that are managed by Management Companies?
- (xi) **Question submitted by Councillor Sean Brown**
To ask the Manager to please provide a figure for the number of people on the housing list with Fingal County Council?
5. **Motions**
- (i) **Motion submitted by Councillor Ned Pyne**
Balbriggan Town Council call on the Chief Executive of An Post in future to notify the general public in event of closure of post boxes in the Balbriggan area. It is not customer friendly to close any post box without prior notice as it causes huge inconvenience to the regular users (including business people) of the postal service.
- (ii) **Motion submitted by Councillor Larry Dunne**
Balbriggan Town Council call on Fingal County Council to immediately take action to bring under control the overgrown shrubbery on the side of the open green between Tara Cove and Clonard Court as at present it is unsightly and affords the opportunity for serious anti social behaviour.
- (iii) **Motion submitted by Councillor Stephen Kilgallon**
Balbriggan Town Council call upon CIE to provide an update on future plans (next 5 years) to enhance bus and rail services available in Balbriggan.
- (iv) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on Fingal County Council to paint the Lighthouse and remove graffiti from its base, also to do a general clean up around the Harbour area which is badly neglected.
- (v) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on the relevant Government Departments to provide a facility whereby if the Garda responsible for presenting a case before the Court is unable to attend due to transfer, illness, or any other reason there can be another Garda made available to do so, therefore reducing the number of adjournments which in some cases in can result in dismissals without hearings.
- (vi) **Motion submitted by Councillor Kathleen Hammond**
Balbriggan Town Council call on Fingal County Council Transportation Department to inspect the roads at Seapoint, Fancourt Road with regard to reducing speeding and possibly the provision of ramps.

- (vii) **Motion submitted by Councillor Sean Brown**
Balbriggan Town Council call on the Government to provide free childcare between 7.30am to 6.30pm Monday to Friday for all children under the age of 12.
- (viii) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call again, as a matter of urgency, on An Post to place Post Boxes at the extreme West of Balbriggan at Shopping Centre, and outside the Post Office. At least, to cater for the huge rise in population in the area.
- (ix) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on the relevant Government Departments to ensure that the further approved increase on Natural Gas Rates is not included on the Standing Charge and applies to the Gas consumed only.
- (x) **Motion submitted by Councillor Kathleen Hammond**
Balbriggan town Council call on Fingal County Council to make provision for access for wheelchair users to visit family graves as the pathways are too narrow and the side gate has steps, and the public pathway to the main gates is in urgent need of repair.
- (xi) **Motion submitted by Councillor Sean Brown**
Balbriggan Town Council call on the Government to request all banks and financial institutions to bring in an interest rate drop of all residential mortgages.

6. **Cathaoirleach's Business**

7. **Monthly Financial Statement**

8. **Update on Balbriggan Urban Improvement Scheme**

9. **Presentation by Dick Brady, Director of Services, Housing Department, Fingal County Council**

10. **Town Boundary Alterations Proposal**

**Minutes of Statutory Meeting of Balbriggan Town Council
held on Thursday 31st July 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillor Sean Brown
Councillor Monica Harford
Councillor Ned Pyne
Councillor Gertie Shields
Councillor May McKeon

An apology for inability to attend was received from:

Councillor Gerry Buckley
Councillor Larry Dunne
Councillor Kathleen Hammond
Councillor Stephen Kilgallon

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Town Clerk

An Cathaoirleach, Councillor Sean Brown presided.

An Cathaoirleach welcomed all present to this special meeting of the Town Council to discuss the proposed alteration to the Town Council boundary and requested the Town Manager to introduce his report.

The Town Manager introduced his report by noting that the Town Council (formerly Town Commissioners) have given enormous service to the people of Balbriggan since 1860.

He further noted the huge changes in population in Balbriggan and the enormous development of the town in recent years. Accordingly, a boundary alteration proposal has been prepared in accordance with the request of the elected members in light of the local elections due to be held in 2009.

The Manager informed the members that the Town Council currently had two boundaries: an administrative boundary and an electoral boundary which was introduced in 1994. At the request of the members, the proposed boundary alteration reflects the development edge of the town. The population of new Balbriggan Town area would be 17,809.

The Manager outlined the procedure to be followed in respect of a boundary alteration procedure. He informed the members that the commencement of the procedure was an important step and would allow the people of Balbriggan to express their views and their submissions would be welcome.

The Manager informed the meeting that it was his intention to request Fingal County Council to make their Statement of Response at their October Statutory meeting.

Upon receipt of public submissions and the Statement of Response from Fingal County Council, the elected members of the Town Council must consider same and then may amend the proposal, if they wish, before sending a formal application to the Minister for the Environment, Heritage and Local Government.

The following report by the Manager, which had been circulated, was **considered**;

**COMHAIRLE AN BHAILE
BAILE BRIGIN
BALBRIGGAN TOWN COUNCIL**



**Report to Elected Members on the
Proposal for Alterations of
Balbriggan Town Boundary**

31st July 2008

Introduction

Balbriggan Town Council (Town Commissioners as it was prior to 2002) has a long history of service to the community of Balbriggan going back to 1860. Balbriggan Town Commissioners were constituted under the Towns Improvement Act 1854. The Town meeting to create the Council was held on 23rd April 1860 and the first election for members of the new body was held on 28th May 1860. From the 1st January 2002, as part of the reform of Local Government, the Balbriggan Town Commissioners are formally known as the Balbriggan Town Council.

In 1994 the boundary of the town was altered for electoral purposes from the blue line to the red line (as shown on Drawing No. BTC 2008/1) accompanying this document.

The proposed new boundary shown in yellow on the aforementioned map has been drawn to take account of the development of Balbriggan as set out in the Fingal Development Plan 2005-2011.

The Council's present role is to provide civic leadership for the people of Balbriggan, represent their concerns and needs with Fingal County Council, Government Departments and other Statutory Bodies and to promote the town as a good place to live, work and visit.

The recent growth in Balbriggan and its surrounding area serves to underline the importance of the Town Council's role. It is also important to note the inter-dependency and co-operation that exists between Balbriggan Town Council and Fingal County Council in serving the people of Balbriggan.

The Town Council prides itself in working with the business, community and voluntary groups in the town of Balbriggan through promotion and support of community development and environmental improvement initiatives.

Population

The population of Balbriggan within the existing Balbriggan Town Council Administrative Area (Balbriggan Urban) per the 2006 Census is 6,731.

Using house count survey data as the basis for population estimates, the estimated population within the existing Balbriggan Town Council Administrative Area is 7,728.

Using house count survey data as the estimated existing population situated within the area of the proposed boundary alteration is approx. 10,081. Of this figure, approx. 1,463 are included in the 1994 Electoral Boundary Alteration.

The estimated existing population of the newly proposed Town Council Area is 17,809.

Clearly Balbriggan is among the fastest growing towns in Ireland and Europe and the existing administrative boundary of the Town Council bears no relationship to the actual expanded new town.

References to Balbriggan in Major Reports

(1) National Spatial Strategy 2002 – 2020

The National Spatial Strategy (NSS) provides a national planning framework for balanced regional development throughout the Country for the period up to 2020. The purpose of the NSS is to achieve a better balance of social economic and physical development and population growth between the regions. In the NSS, Balbriggan is strategically located on a national transport corridor between Dublin and Dundalk, which forms part of the emerging Dublin-Belfast economic corridor. The NSS identifies Balbriggan as a 'Primary Development Centre'. In being so designated, it is envisaged that over time Balbriggan will become a self-sufficient town offering a good range of services

and employment opportunities with only limited commuting to the Metropolitan Area.

(2) Regional Planning Guidelines for the Greater Dublin Area 2004-2016

The Regional Planning Guidelines for the Greater Dublin Area provide a long-term sustainable planning framework for the development of the Greater Dublin Area, set within the context of the National Spatial Strategy. These guidelines distinguish the Metropolitan area from the Hinterland area with distinct development strategies for each area. Balbriggan is located within the Hinterland area. Balbriggan is designated as a Large Growth Town in the Regional Planning Guidelines.

(3) Fingal Development Plan 2005 – 2011

Fingal Development Plan 2005 – 2011 aims to promote and facilitate the development and growth of Balbriggan as a primary service, social, cultural and local tourist centre in north Fingal. It is proposed to develop safe, coherent and attractive residential environments linked to the town centre and to promote the growth of sustainable local employment in industry and service sectors.

Procedure for the making of a Boundary Alterations Application by Balbriggan Town Council

Under Section 29 of the Local Government Act 1991, a Town Council may, by resolution, propose that the boundary of the town be altered in accordance with the provisions of Part V of the Act.

Balbriggan Town Council must furnish a copy of the proposal to each local authority whose boundary is affected by the proposal; in this case, Fingal County Council. As a courtesy, it is also proposed to furnish a copy of the proposal to the Dublin Regional Authority for their information.

The Town Council must also publish notice of the proposal and invite submissions from any person concerned within a specified period of not less than two months. A copy of the notice of the proposal must be furnished to the Minister for the Environment, Heritage and Local Government and the Commissioner of Valuation as soon as may be after the publication of the notice.

Fingal County Council must make a statement of its response within 6 months from the receipt by it of a copy of the proposal. The making of a statement of response is a reserved function.

Following the receipt of the statement of response from Fingal County Council and the completion of the public consultation process by Balbriggan Town Council the Town Council may, by resolution, amend the proposal in such manner as it thinks fit.

After these procedures, Balbriggan Town Council may make an application to the Minister for the Environment, Heritage and Local Government in relation to the boundary to which the proposal or the amended proposal, as the case may be, relates. A decision to make an application is a reserved function.

An application to the Minister for the Environment, Heritage and Local Government shall be accompanied by the proposal, any submissions received by Balbriggan Town Council, the statement of response from Fingal County Council and any amended proposal.

Attached to this document is a proposal for the alterations of the Balbriggan Town Boundary for your consideration. The proposal has been prepared in accordance with Part V of the Local Government Act of 1991 and the Local Government (Boundary Alteration) Regulations 1996.

Peter Caulfield
Town Manager

The Town Manager then outlined the proposal prepared for the members and said that the proposal will not alter the functions of Balbriggan Town Council.

The following report by the Manager, which had been circulated, was **considered**;

**COMHAIRLE AN BHAILE
BAILE BRIGIN
BALBRIGGAN TOWN COUNCIL**



**Proposal for Alterations of Balbriggan Town
Boundary in accordance with Part V of the Local
Government Act of 1991 and the Local Government
(Boundary Alteration) Regulations 1996.**

31st July 2008

COMHAIRLE AN BHAILE BAILE BRIGIN

BALBRIGGAN TOWN COUNCIL

PROPOSAL FOR ALTERATIONS OF BALBRIGGAN TOWN BOUNDARY 2008

Introduction

The population of the area referred to - on Drawing No. BTC 2008/1 attached - as the "Existing Administrative Boundary of Balbriggan Town Council" (enclosed by a blue line) based on house count surveys is 7,728. The 2006 Census figure for this area is 6,731. As the house count surveys were undertaken in 2007, house count surveys have been used to estimate the population figures in this proposal.

In 1994 the Town Boundary was extended for electoral purposes only and this area is referred to on Drawing No. BTC 2008/1 attached as the "Existing Electoral Boundary of Balbriggan Town Council" (enclosed by a red line). The population of this area based on house count surveys is 9,191. (This includes the 7,728 mentioned above.)

The population of the area of the proposed boundary alteration referred to - on Drawing No. BTC 2008/1 attached - as the "Proposed Administrative Boundary and Electoral Boundary of Balbriggan Town Council" (enclosed by a yellow line) based on house count surveys is 17,809.

Accordingly, a population of 8,618 reside outside the Town Electoral Boundary from whose number electors are not entitled to vote for the Town Council.

Reasons for Proposal

1. An estimated population of 8,618 reside outside the Town Electoral Boundary and are not entitled to vote for the Town Council. This population relate to the town for goods and services as well as social, economic, sporting and cultural activities. The proposed boundary alteration would enable the whole town population to relate to the Town Council. Electors residing in this area currently are entitled to vote for County Councillors but not Town Councillors. The effect of the proposed boundary alteration would be to enable them to vote for both.
2. The area which is the subject of the proposal is a natural and logical extension to the existing town following the significant development of residential and industrial lands to the north, south and west of the town and takes account of the development of Balbriggan as set out in the Fingal Development Plan 2005 – 2011.

Mapping

Drawing No. BTC 2008/1 accompanying this document is based on the most recent Ordnance Survey data available.

Development which has taken place and development which is under construction or yet to take place within the Proposed Administrative Boundary and Electoral Boundary of Balbriggan Town Council (enclosed by a yellow line on Drawing No. BTC 2008/1) is included in the boundary alteration proposal.

An additional drawing - Drg. No. BTC 2008/2 - accompanying this document is an aerial photograph of Balbriggan (taken in 2005) with some of the larger development completed or under construction since 2005 overlaid (in white) to assist in showing the expansion of the town.

Townlands

The area of the proposed boundary alteration includes the whole or part of the following townlands:

Castleland
Clogheder
Glebe North
Kilsough North
Kilsough South
Part of Inch
Stephenstown

Population, Hectarage, Rateable Valuation, No. of Commercial Premises, No. of Households, Estimated Income from Rates

The following details apply to the area of the proposed boundary alterations:

| | Area 1* | Area 2** | Total |
|----------------------------------|----------------|-----------------|--------------|
| Population (house count surveys) | 1,463 | 8,618 | 10,081 |
| Area | 79 ha | 353 ha | 432 ha |
| Rateable Valuation | €3,454 | €8,966 | €12,420 |
| No. of Commercial Premises | 33 | 70 | 103 |
| Estimated no. of Households | 568 | 3,345 | 3,913 |
| Estimated Income from Rates | €10,743 | €27,883 | €38,626 |

Area 1* = Area between blue line and red line on Drg. No. BTC 2008/1

Area 2** = Area between red line and yellow line on Drg. No. BTC 2008/1

Expenditure and Income implications of the Proposal

The existing yield in respect of Town Charges is approx. €55,000 based on a current annual rate on valuation of 3.11. This town charge applies to commercially rateable premises situated within the area referred to as the "Existing Administrative Boundary of Balbriggan Town Council" (enclosed by a blue line) on Drg. No. BTC 2008/1 attached.

The estimated yield in respect of additional Town Charges is approx. €39,000. The Town Charge does not currently apply to commercial premises situated in Area 1 as described above as the 1994 Boundary Alteration (red line on Drg. No. BTC 2008/1 attached) was for electoral purposes only. If the proposed boundary alteration is approved following the full statutory process, the town charge would apply to all business premises within Areas 1 and 2 as described above in addition to those currently paying the town charge.

The additional income generated as a result of the proposed boundary alteration would be utilised by the Town Council to undertake a variety of initiatives throughout a greatly expanded administrative area, particularly in the areas of community & economic development, environmental improvements and recreation & amenity initiatives.

It is not anticipated that the current administrative and financial arrangements between Balbriggan Town Council and Fingal County Council will be affected in consequence of the alteration of the boundary.

Cathaoirleach

Date

Town Manager

Date

Town Clerk

Date

The Manager thanked the Town Council members including those absent from the meeting, Area County Councillors and Balbriggan & District Chamber of Commerce for their support and assistance. The Manager also thanked the Town Clerk, Town Council staff along with the staff of the Planning and Finance Departments in Fingal County Council who assisted in the preparation of the report, drawings and proposal.

The Manager concluded by wishing the members well in seeing the process through.

Councillor McKeon said it is an exciting time and congratulated the Manager and Town Clerk for the preparation of the report and proposal and stated she welcomed the proposal.

Councillor Harford welcomed the report and thanked the Town Manager and Town Clerk for the preparation of the report and the proposal

Councillor Shields thanked the staff and said she was delighted to be part of Balbriggan Town Council at this historic time and that it was unthinkable that over 8,000 people do not have a vote for the Town Council.

Councillor Pyne informed the meeting of his delight to be a member of Balbriggan discussing this boundary alteration and thanked the staff for their work in preparing the report and proposal. He informed the meeting he was concerned the townlands of Flemington and Bremore were not mentioned in the proposal.

Councillor Brown informed the meeting that he was also concerned on the issue of the townlands mentioned in the proposal. He further stated that it was important that the ever growing population are brought into the Town Council area.

The Town Manager dealt with queries raised by the members.

The following motion was proposed by Councillor Sean Brown, seconded by Councillor May McKeon:

"I propose that Balbriggan Town Council commence the procedure under Part V of the Local Government Act of 1991 and the Local Government (Boundary Alteration) Regulations 1996 for an alteration to the existing Balbriggan Town Council Boundary as shown by the yellow line outlined on drawing ref: BTC 2008/1 referred to in the proposal dated 31st July 2008 and including all or part of any of the townlands within the yellow line shown on the said map".

An Cathaoirleach then called for a roll call.

The votes in favour of the motion were as follows:

Councillor Brown
Councillor Harford
Councillor McKeon
Councillor Pyne
Councillor Shields

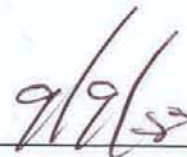
Total: Five (5)

An Cathaoirleach declared the motion passed and formally closed the meeting.

SIGNED


CATHAOIRLEACH

DATE


9/9/08

COMHARILE BHAILE BRIGIN

**Minutes of Statutory Meeting of Balbriggan Town Council
held on Tuesday 1st July 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Dunne, Larry
Brown, Sean
Buckley, Gerry

Councillors

Hammond, Kathleen
Kilgallon, Stephen
McKeon, May

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Margaret Wilde, Clerical Officer

Apologies for inability to attend were received from Councillors Harford, Pyne and Shields.

An Cathaoirleach, Councillor Sean Brown presided.

BTC/217/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council Statutory meeting held on 10th June 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/218/08

Minutes of Balbriggan Town Council Annual Meeting held on 17th June 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/219/08

PROVISION OF AUTISM UNIT AT NAUL ROAD

Letter dated 30/5/2008 received from Office of the Minister for Education & Science regarding the provision of an autism unit at Naul Road was circulated and **noted**.

BTC/220/08

VACANT DWELLINGS

Letter dated 5/6/2008 received from Fingal County Council, Director of Services, Housing Department regarding the practice of boarding vacant dwellings was circulated and **noted**.

BTC/221/08

BUS STOP AT GOLF CLUB

Letter dated 30/5/2008 received from Bus Éireann regarding bus stop was circulated and **noted**. Following discussion, it was **agreed** that the Town Clerk would clarify the reply with Bus Eireann.

BTC/222/08

ICE CREAM VANS VISITING HOUSING ESTATES

Email dated 24/6/2008 received from Boyle Town Council regarding frequency of ice cream van visiting housing estates was circulated and **noted**.

BTC/223/08

PEEPHOLES IN FRONT DOORS ELDERLY RESIDENTS

Letter dated 4/6/2008 received from Listowel Town Council regarding peephole in front doors of housing stock for elderly people was circulated and **noted**.

BTC/224/08

WAITING LIST FOR SOCIAL & AFFORDABLE HOUSING

Question submitted by Councillor Monica Harford

To ask the Manager what procedures, if any, are being taken to try to stop the current waiting list for Social and Affordable Housing getting completely out of control.

Reply: It is not considered that the current waiting lists for Social and Affordable Housing are out of control. Preliminary results of the current statutory Assessment of Housing Need do not reflect a significant increase in the net need for social or affordable housing.

BTC/225/08

SAFE WALKING ROUTES

Question submitted by Councillor Stephen Kilgallon

Would Fingal County Council provide an up date on the safe walking routes to school report, including the facilities to open in September 2008 (Castlelands and Naul Road)

Reply:

Accessibility Audits - Footpaths and cycle routes in Balbriggan

Accessibility audits were undertaken in 2006 in Balbriggan by Capita Symonds, Consultants on behalf of the Transportation Department at the following locations:

- Main Street
- George's Square in the area of the Library
- Chapel Estate playground
- Area of the toilet at the Harbour
- Area in the vicinity of Pinewood Community Centre
- Bremore Castle Heritage site area

The works recommended by the Consultants in relation to Main Street and George's Square in the area of the Library form part of the works associated with the Balbriggan Village Urban Renewal Scheme which are in progress.

Any other works recommended by the Consultants in association with the accessibility audit at the above locations are being prioritised and will be undertaken as soon as possible in the current year and early next year.

Details of scheduled or recently completed footpath upgrading works

- Market Green between Dublin Street and Craoibhin Park junction - Done
- Derham Park and on the road leading up to St. Teresa's National School - Done
- Chapel Street between Fullum Terrace junction and Harry Reynolds Road junction. This road services St. Peter and Paul's National School - Done
- Clonard Street between Bridge Street and Harry Reynolds Road. This road also gives access to St. Peter and Paul's National School via Fullum Terrace - Done
- Quay Street, Mill Street and George's Hill - These streets give access to Loreto College - Done
- Resurfacing of the walkway/pedestrian route from Castlelands to Craoibhin Park - Done
- Craoibhin Park - Footpath Improvements - Done
- Craoibhin Park/Derham Park - Footpath improvements - Done
- Chapel Street from junction at Fullum Street to junction with Drogheda Street.- Done
- Dublin Road, Balbriggan - Kerbing - To be undertaken in the current year
- Skerries Road, Balbriggan - Work is in progress
- Bath Road, Balbriggan to School - Work to be undertaken in the current year
- Lambreecher Estate - Work undertaken in the current year
- Craoibhin Park - Continuation of footpath upgrading works Work is in progress.
- Derham Park - Continuation of footpath improvement works - Work is in progress
- Pinewood Estate - Work has been completed in the current year
- Market Green - Continuation of footpath upgrading works - Work was undertaken in the current year.
- Work is now complete on the provision of a footpath and cycleway between Cardy Rock housing Estate and St. Molaga's National School and this work is scheduled to continue to Bath Road in the current year.
- Work is now complete on the construction of a footpath on the west side of Harry Reynolds Road from the Naul Road Junction to the Moylaragh Roundabout and from this point to Drogheda Road (R132). This footpath will service pupils attending St. Peter and Paul's National School and also St. Molaga's National School

In addition to the foregoing, necessary remedial repairs will be undertaken to the footpaths where appropriate as soon as this work can be fitted into the Area Engineer's Programme of Works for the area.

Traffic management measures to facilitate new schools at Castlelands and the Naul Road

School at Castlelands

A new footpath is in position up to the site boundary of the school in Castlelands

School on the Naul Road

In the road improvement scheme for part of the Naul Road from the Cemetery to Clonard Cross which was approved by the Council it is proposed to improve the Naul Road in this area by way of widening it etc., In order to enable this scheme to be constructed it is necessary for the following road improvement schemes to be undertaken first so that there are alternative routes for traffic travelling in this area of Balbriggan:

Section of the C ring route which is the Balbriggan Outer Relief Road which will run from Whitehart Lane to the Naul Road. Work is in progress on this road and it is expected to be completed by September, 2008

Stephenstown Link Road which will run from the Naul Road to link in with the existing road in Stephenstown Industrial Estate. This road is expected to be constructed by developers working in this area.

In the meantime, the Transportation Department is examining the route to the new school on the Naul Road, and hopes to be in a position to provide a temporary pedestrian access to the school by September, 2008 subject to a source of funding being identified.

Pedestrian/Cycling Safety Audits

A pedestrian/cycling safety audit was undertaken in the town of Balbriggan and surrounds on routes leading to 8 schools in the area (excluding the new schools in Castlelands and the Naul Road) in the context of making provision for footpath and cycling improvements where possible and this matter will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009 and future Works Programmes. In the same context, a pedestrian/safety audit will also be undertaken in the coming months on the routes leading to the new schools in Castlelands and The Naul Road after they are in operation.

School Warden Service in Balbriggan

School Wardens are a familiar and integral part of the journey to and from school for children. They perform an important public service by providing safe crossing facilities at specific locations. It is noted that:

- Each crossing location or duty point is covered by a Statutory Consent agreed by An Garda Síochána and the Council.
- The only people that can alter a Duty Point even temporarily are the Road Safety Officer or a member of An Garda Síochána.
- The duty times are set out by the Road Safety Officer in consultation with the Principal or school Board of Management having regard to results of Census Counts.
- There are five School Wardens operating in the Balbriggan area.

The Duty Points for School Wardens in Balbriggan are:

1. Chapel Street, Balbriggan at entrance to St. Peters & Paul's National School
2. Drogheda Street, Balbriggan at the entrance to St. Molaga's National School
3. Skerries Road, Balbriggan 15 meters from Fancourt Heights
4. Derham Park, Balbriggan at entrance to St. Teresa's National School
5. Moylaragh Road at the entrance/exit to Balbriggan Educate Together National School

School Wardens to facilitate new schools off The Naul Road and in the Castlelands area

While no request for the provision a school warden has been received from the Schools Authorities from both schools to date this matter will be examined by the Road Safety Officer, Transportation Department.

BTC/226/08

TOURIST SIGNS ON APPROACH ROADS

Question submitted by Councillor Stephen Kilgallon

To ask Fingal County council whether there is any budget for tourist signs (brown background & white text) to be placed on the approach roads to Balbriggan, outlining the facilities available in the Town (Beach/Harbour, Trains, Restaurants, Hotel etc.)

Reply: There is no provision in the Transportation Programme of Works for 2008 for tourist signs indicating facilities in Balbriggan.

This matter will be examined and a further reply will issue to the Councillor as soon as possible.

BTC/227/08

MAINTENANCE OF FOOTPATHS

Question submitted by Councillor Gerry Buckley

To ask the Manager is there a programme in place to maintain and clean the new improved footpaths in Balbriggan.

Reply: The general position in relation to the maintenance of public roads and footpaths in the Fingal area is that they are monitored on an ongoing basis by the outdoor personnel in the Transportation Department and necessary remedial repairs are undertaken as the need arises.

The Area Engineer has been requested to monitor the new improved footpaths in the Balbriggan area and to arrange any necessary repairs to be undertaken where necessary.

The cleaning of roads is a matter for the Environment Department.

BTC/228/08

RAILWAY BRIDGE AT LAMBEECHER

Question submitted by Councillor Gerry Buckley

To ask the Manager can warning signs be put in place on Lambeecher Estate to notify drivers about the Railway Tunnel in the interests of safety.

Reply: The following signage is in place in the Bath Road/Lambeecher area of Balbriggan in the area of the overhead railway bridge:

- Advance signage indicating the overhead bridge on Bath Road.
- Regulatory signage indicating the height of the Bridge on the bridge itself.

The provision of additional signage in this area will be examined and it will be provided if considered appropriate.

BTC/229/08

CRYPTIC YOUTH CLUB

The following motion in the name of Councillor Kathleen Hammond, was proposed by Councillor Kathleen Hammond, seconded by Councillor Larry Dunne.

“Balbriggan Town Council call on Fingal County Council and whatever agencies are involved to maintain the local Cryptic Club on behalf of the local youth and to ensure that it does not close its doors permanently as this has been a well established amenity for many years”.

Following discussion, the motion was **agreed** by the members.

It was further **agreed** that the Town Clerk would arrange a meeting with representatives of Cryptic prior to the September Statutory.

BTC/230/08

PRICE DISPLAYS

The following motion in the name of Councillor Monica Harford was **not moved**.

“Balbriggan Town Council calls on the relevant Government Department to introduce and monitor the method of price display on all items to ensure the inclusion of the Euro cost and to cease the existing system in some areas whereby the display price is in another currency other than Euro only”.

BTC/231/08

RELATIONSHIP WITH BELMAR, NEW JERSEY

The following motion in the name of Councillor Stephen Kilgallon, was submitted by Councillor Stephen Kilgallon, seconded by Councillor Kathleen Hammond.

"That Balbriggan Town Council adopts the proposed protocol for the establishment of a relationship between Balbriggan & Belmar, New Jersey, USA (see attached, new draft Protocol with references to twinning removed)".

Following discussion, the motion was **agreed** by the members.

BTC/232/08

RELOCATING PROPOSED SPORTS & LEISURE COMPLEX

The following motion in the name of Councillor Gertie Shields, was submitted by Councillor McKeon, seconded by Councillor Gerry Buckley

"Balbriggan Town Council call on Fingal County Council Sports & Leisure Department to consider relocating proposed sports & leisure complex originally earmarked for the VEC Community College on hold, to be relocated to the 4 acre site on the Naul Road where St. Georges N. S. is being relocated".

Following discussion, the motion was **agreed** by the members.

BTC/233/08

PREFAB CLASSROOMS

The following motion in the name of Councillor Larry Dunne, was submitted by Councillor Larry Dunne, seconded by Councillor Gerry Buckley.

"Balbriggan Town Council call on the Department of Education & Science to take advantage of the decline in the construction sector and the consequent availability of skilled labour to begin as a matter of urgency the process of eliminating prefab classrooms presently in use within the school system and replacing them with permanent structures".

Following discussion, the motion was **agreed** by the members.

BTC/234/08

OPEN SPACE AT LAMBEECHER

The following motion in the name of Councillor Gerry Buckley was submitted by Councillor Gerry Buckley, seconded by Councillor Larry Dunne.

"Balbriggan Town Council call on Fingal County Council to provide an updated report on the Basket Ball Pitch at Lambeecher Estate".

Following discussion, the motion was **agreed** by the members.

BTC/235/08

MAJOR RETAILERS OPERATING OUTSIDE IRELAND

The following motion in the name of Councillor Sean Brown, was submitted by Councillor Sean Brown, seconded by Councillor Larry Dunne.

“Balbriggan Town Council call on all major retailers operating in the Republic of Ireland to ensure that all goods sold in their outlets are manufactured from sources that do not abuse children”.

Following discussion, the motion was **agreed** by the members.

It was further **agreed** that this motion be circulated to all Local Authorities, the Department of Trade & Enterprise and the Department of Foreign Affairs.

BTC/236/08

MAINTENANCE OF HOUSING STOCK

The following motion in the name of Councillor Monica Harford, was submitted by Councillor May McKeon, seconded by Councillor Stephen Kilgallon.

“Balbriggan Town Council call on Fingal County Council to review and update the Housing Maintenance Programme for renting tenants with a view to examining and carrying out necessary repairs at least every five years and to include regular painting of doors and windows for those unable to do it or have it done themselves especially the elderly and disabled”.

Following discussion, the motion was **agreed** by the members.

BTC/237/08

PENALTIES FOR DEFACING PUBLIC PROPERTY

The following motion in the name of Councillor Gerry Buckley, was submitted by Councillor Gerry Buckley, seconded by Councillor Sean Brown.

“Balbriggan Town Council call on the Minister for the Environment & Local Government to introduce tougher penalties for anyone caught graffitng public property”.

Following discussion, the motion was **agreed** by the members.

It was further **agreed** that this motion be circulated to all Local Authorities.

BTC/238/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
MONTHLY FINANCIAL STATEMENT
July 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,896.84 | 0.00 | 7,896.84 |
| Rates & Water Charges | 9,800.00 | 9,720.20 | 0.00 | 9,720.20 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,510.75 | 3,000.00 | 510.75 |
| Sub-total | 34,000.00 | 21,127.79 | 3,000.00 | 18,127.79 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 12,194.64 | 1,807.44 | 10,387.20 |
| Members Allowance | 20,000.00 | 7,560.00 | 0.00 | 7,560.00 |
| Conference Expenses | 8,000.00 | 2,761.05 | 0.00 | 2,761.05 |
| Cathaoirleach's Allowance | 1,700.00 | 850.00 | 0.00 | 850.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 150.00 | 0.00 | 150.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 5,793.38 | 0.00 | 5,793.38 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 | 0.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 2,420.00 | 0.00 | 2,420.00 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 800.00 | 150.00 | 650.00 |
| Capital Account | 0.00 | 9,628.79 | 6,667.10 | 2,961.69 |
| Sub-total | 79,000.00 | 48,537.86 | 8,624.54 | 39,913.32 |
| TOTALS: | 113,000.00 | 69,665.65 | 11,624.54 | 58,041.11 |
| | | 0.00 | | |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 5,548.71 | | |
| Office Unit Rental Income | 6,000.00 | 2,400.00 | | |
| Rental Income - Fingal Co. Co | 6,400.00 | 6,545.00 | | |
| Hall Hire Charges | 6,600.00 | 8,805.00 | | |
| Sub-total | 33,000.00 | 23,298.71 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 40,000.00 | | |
| Other Receipts | 0.00 | 2,265.33 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 42,265.33 | | |
| TOTAL | 113,000.00 | 65,564.04 | | |

BTC/239/08

**CATHAOIRLEACH'S BUSINESS –
CIVIC IMPROVEMENTS TO GEORGES SQUARE**

An Cathaoirleach expressed his delight with the new planting at George's Square and said that the public reaction was very positive. An Cathaoirleach requested consideration be given to replacing the seats on George's Square.

The Town Clerk reported that this matter has been raised with the Architects Department to be considered in tandem with the proposed re-design of the front of the Town Hall. The Town Clerk informed the members of proposals to erect flags on the light poles on Georges Square.

BTC/240/08

**CATHAOIRLEACH'S BUSINESS –
BALBRIGGAN URBAN IMPROVEMENT SCHEME
MONITORING COMMITTEE MEETING**

An Cathaoirleach informed the members that he had attended the Balbriggan Urban Improvement Scheme Monitoring Committee Scheme earlier in the day and expressed his satisfaction that the committee which comprises representatives of the business community, the contractor, council officials and elected members was working well. The next meeting is scheduled for 29th July 2008 at 1.30 p.m.

It was **agreed** that the members be circulated with the agenda and minutes of these meetings.

BTC/241/08

UPDATE ON RE-DESIGN OF BALBRIGGAN.IE WEBSITE

The Town Clerk reported that the work in relation to data content for the new website was in progress but taking longer than expected. It is anticipated that the re-design will be finalised in the coming weeks. The members were shown sample graphic designs of the new website. An Cathaoirleach suggested that a calendar of meetings/events be included. It was **agreed** that the website go live as soon as possible and an official launch be arranged in September 2008.

BTC/242/08

UPDATE ON BALBRIGGAN URBAN IMPROVEMENT SCHEME

The Town Manager gave a verbal report on the progress of the scheme. Councillor McKeon reminded the members the scheme was first initiated by the Town Council members as far back as 1994. An Cathaoirleach requested that proposed road signage be reviewed.

The Town Clerk informed the members that the sewerage works which were being undertaken in tandem with the paving works would take approximately 17 weeks and are expected to be complete by the end of October 2008.

BTC/243/08

ENVIRONMENTAL IMPROVEMENTS

The Town Clerk reported that the programme to replace seats on the coastal walk at the front beach had commenced and further seats would be installed in the coming weeks.

Councillor Kilgallon requested that water quality analysis reports be made available to the members as agreed at the June Statutory Meeting. The Town Clerk to ensure reports are circulated.

Councillor Buckley requested for an update on his representation regarding access for disabled persons to the front beach. The Town Clerk agreed to investigate this matter and report further.

Councillor McKeon highlighted the number of wrecks in the Harbour. The Town Clerk agreed to circulate a report on the removal of the wrecks in due course.

BTC/244/08

ANNUAL AWARDS

The Town Clerk informed the members that the Annual Awards Entry Forms are now available at the office and had been distributed to the Garden Centres and Florists.

BTC/245/08

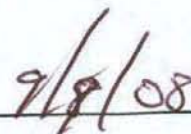
PROPOSED VISIT BY MAYOR OF ST. WENDEL AND ELECTED MEMBERS

The Town Clerk informed the members that a delegation from St. Wendel, comprising of the Mayor, Officials and Councillors will arrive on Thursday 14th August 2008 and a Civic Reception is planned to welcome the party. It was **agreed** a detailed schedule of events would be circulated to the members in the coming weeks.

SIGNED


CATHAOIRLEACH

DATE


9/8/08



BALBRIGGAN TOWN COUNCIL
COMHAIRLE AN BHAILE
BAILE BRIGIN

2nd September 2008

To each Member of Balbriggan Town Council

Dear Councillor,

I wish to inform you that a meeting of the **Town Council** will be held on 9th September 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda:

Brian Murray
Meetings Administrator

AGENDA

1. **Confirmation of Minutes**
 - (i) Minutes of Balbriggan Town Council statutory meeting held on 1st July 2008 (circulated herewith)
 - (ii) Minutes of special meeting held on 29/07/08 on the proposed boundary alteration.

2.

A Correspondence from Government Departments and Ministers

- (i) Letter dated 10/7/2008 received from Department of Environment, Heritage & Local Government regarding graffiting public property (circulated herewith)
- (ii) Letter dated 10/7/2008 received from Department of Health & Children regarding BreastCheck (circulated herewith)
- (iii) Letter dated 11/7/2008 received from Office of the Minister for Education & Science regarding to elimination of prefab classrooms (circulated herewith)
- (iv) Acknowledgement dated 14/7/2008 received from Office of the Minister for Foreign Affairs regarding retailers sourcing goods from countries using child labour (circulated herewith)
- (v) Acknowledgement dated 16/7/2008 received from Tánaiste & Office for the Minister for enterprise, Trade & Employment regarding retailers sourcing goods from countries using child labour (circulated herewith)
- (vi) Letter dated 30/7/2008 received from the Office of the Minister for Education & Science regarding classroom accommodation (circulated herewith)
- (vii) Letter dated 30/7/2008 received from Office of the Minister for Education & Science regarding provision of an Autism Unit (circulated herewith)
- (viii) Acknowledgement dated 7/8/2008 received from Valuation Office regarding Proposal for an alteration of the Balbriggan Town Council Boundary (circulated herewith)
- (viii) Letter dated 20/8/2008 received from Department of Environment, Heritage & Local Government regarding graffiting public property (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 02/7/2008 received from the Transportation Department regarding Balbriggan Town – Bus Service (circulated herewith)
- (ii) Letter dated 22/7/2008 received from the Transportation Department regarding Double yellow lines on Clonard Street (circulated herewith)
- (iii) Letter dated 24/7/2008 received from Community, Recreation & Amenities Department regarding providing

- (iv) support to youth groups (circulated herewith)
Letter dated 12/08/08 received from Community,
Recreation & Amenities Department regarding VEC site
on Naul Road (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 27/6/2008 received from Iarnród Éireann regarding safety report on the Railway Viaduct in Balbriggan (circulated herewith)
- (ii) Letter dated 30/6/2008 received from Portlaoise Town Council regarding introduction of low interest rate (circulated herewith)
- (iii) Letter dated 1/7/2008 received from Westmeath County Council regarding protection of habitat species (circulated herewith)
- (iv) E-mail dated 4/7/2008 received from Kilrush Town Council regarding water charges on all schools and public centers (circulated herewith)
- (v) Letter dated 11/7/2008 received from Mayo County Council regarding preliminary notice for LAMA Annual Winter Seminar 2008 to be held on 28th and 29th November 2008 (circulated herewith)
- (vi) Letter dated 15/7/2008 received from Bus Éireann regarding bus stop at Balbriggan Golf Club (circulated herewith)
- (vii) Letter dated 17/07/08 received from Kerry County Council regarding VAT collected in each County to be refunded to that County (circulated herewith)
- (viii) Letter dated 21/7/2008 received from Iarnród Éireann regarding Balbriggan Railway Viaduct (circulated herewith)
- (ix) Letter dated 22/7/2008 received from Mullingar Town Council regarding action to combat ageism in the workplace (circulated herewith)
- (x) Letter dated 31/7/2008 received from Mullingar Town Council regarding vaccinating against measles (circulated herewith)
- (xi) Letter dated 6/8/2008 received from Macroom Town Council regarding graffiti on public property (circulated herewith)
- (xii) Letter dated 6/8/2008 received from Macroom Town Council regarding abuse of children in the manufacture of goods (circulated herewith)
- (xiii) Letter dated 14/08/08 received from Skibbereen Town Council regarding tougher penalties for anyone caught

- (xiv) graffiting public property (circulated herewith)
Letter dated 14/08/08 received from Skibbereen Town Council regarding goods sold from sources to not abuse children (circulated herewith)
- (xv) Letter dated 19/08/08 received from Clones Town Council regarding goods sold from sources to not abuse children (circulated herewith)
- (xvi) Letter dated 19/08/08 received from Clones Town Council regarding tougher penalties for anyone caught graffiting public property (circulated herewith)

2.

D. Conferences

- (i) AMAI 95th Annual conference 2008 – September 11th – 13th 2008, Sligo Park Hotel, Sligo (already circulated)

3. Questions

(i) Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council could the relevant department provide an overview of areas in Balbriggan that are susceptible to flooding during Periods of heavy rain ?

(ii) Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council could the relevant department provide a report of Council owned plots of land in Balbriggan that could be utilised as a community garden ? (see Kinsale's Community Garden for example).

<http://transitiontowns.org/Kinsale/Main/CommunityGardens>

(iii) Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council could the relevant department provide an update on the pathway between Ardillan Heights / The Chantries & the extension to Harry Reynolds Road (beside the New Gaelscoil & Bracken ET schools). The system of pathways were indicated on the Castlelands LAP and would be of great benefit to the schoolchildren starting in September 2008.

(v) Question submitted by Councillor Larry Dunne

What response to date has been received from the Dept of Social and Family Affairs in relation to the letter sent by the council expressing our concern over statements made by a department official in the local newspaper relating to a motion passed by the council.

(vi) Question submitted by Councillor Larry Dunne

Has the offer of the billard table made by the council to the senior citizens some time ago been taken up, and if not where is it presently stored.

(vii) Question submitted by Councillor Gertie Shields

Has there been any reply from An Post to our repeated requests for more post boxes in various locations in Balbriggan.

(viii) Question submitted by Councillor Monica Harford

To ask the manager in order to try and tackle the graffiti problem in Balbriggan. Would it be possible to negotiate with local businesses who sells spray paints to have them sign a duplicate receipt for same with a record of colour and date of purchase.

(ix) Question submitted by Councillor Sean Brown

Please provide an update of the taking in charge of the open space in Ardgillen Estate and confirm that all roads and services in that estate are now in charge of the Local Authority.

(x) Question submitted by Councillor Sean Brown

Please provide details of the measures that Fingal County Council will put in place to tackle the graffiti problem in Balbriggan.

4. Motions

(i) Motion submitted by Councillor Larry Dunne

Balbriggan Town Council call upon Irish Rail to resurface the approaches to the subway at the end of Church Street as its present condition makes it difficult for those with restricted mobility use, it is especially difficult for those confined to wheelchairs.

(ii) Motion submitted by Councillor Gertie Shields

Balbriggan Town Council call on Fingal County Council Housing Department to review their present policy on social housing allocation, and distribution with a better spread of same to all areas within the wider Fingal boundaries. Since the original concept for social housing seems to have been abandoned.

(iii) Motion submitted by Councillor Sean Brown

Balbriggan Town Council request Fingal County Council to urgently examine the effect that their poor planning decisions are having on peoples "Mental Health"

(iv) Motion submitted by Councillor Monica Harford

Balbriggan Town Council calls on the relevant Government Department to introduce and monitor the method of price display on all items to ensure the inclusion of the Euro cost and to cease the existing system in some areas whereby the display price is in another currency other than Euro only.

(v) Motion submitted by Councillor Larry Dunne

Balbriggan Town Council ask the Manager to provide a report on the position of the Management Company to administer the town property at George's Square.

(vi) Motion submitted by Councillor Gertie Shields

Balbriggan Town Council call on Fingal County Council to look at the former band Park in Balbriggan overlooking the sea with a view to install a "Crazy Golf Course" for youngsters both living locally and visiting the town over the summer season.

(vii) Motion submitted by Councillor Sean Brown

Balbriggan Town Council request the Department of the Environment and Local Government to prepare legislation to bring before the Oireachtas to deal with the unacceptable situations involving Management Companies in residential estates.

(viii) Motion submitted by Councillor Monica Harford

Balbriggan Town Council call on the relevant Government Department to extend the fuel allowance

payment to those who qualify to a permanent payment instead of the current system.

5. Cathaoirleach's Business
6. Monthly Financial Statement
7. Update on Balbriggan Urban Improvement Scheme

**MINUTES OF ANNUAL MEETING OF BALBRIGGAN TOWN COUNCIL
HELD ON MONDAY 16th JUNE 2008**

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Dunne, Larry
Hammond, Kathleen
Harford, Monica

Councillors

Kilgallon, Stephen
McKeon, May
Pyne, Ned
Shields, Gertie

OFFICIALS PRESENT

Mr. David O'Connor, County Manager
Mr. Peter Caulfield Town Manager
Mr. Brian Murray, Town Clerk
Ms. Margaret Wilde, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/208/08

ADDRESS BY OUTGOING CATHAOIRLEACH

An Cathaoirleach welcomed the members and officials present to the Annual Meeting.

Councillor McKeon stated that huge progress was made during the past year. An Cathaoirleach noted the commencement of the Balbriggan Urban Improvement Scheme, attending the National Community Games and the Passing Out Parade at Gormanstown Camp along with her visit to the Christmas Market at St. Wendel and to local schools in particular to see the ongoing work in St. Teresa's National School in their efforts to support an African school.

An Cathaoirleach noted the close working relationship and co-operation with Balbriggan Chamber of Commerce and other agencies. She paid tribute to Mayor of Fingal, Councillor Alan Farrell for his support and co-operation during the past year.

An Cathaoirleach thanked the County Manager, Town Manager, Town Clerk and staff for their help and co-operation. In particular, she highlighted the co-operation extended from the Town Council following the fire in the Bracken Court Hotel and to the Gaelscoil Baile Brigin who needed temporary accommodation when the Sunshine House was not available.

An Cathaoirleach expressed her satisfaction with the recent IBAL results which showed that Balbriggan was one of the 32 towns that met the EU standard for litter control and paid tribute to the Council's environmental services staff who had contributed to the excellent result.

The County Manager thanked An Cathaoirleach for her outstanding service during the past year and acknowledged her great achievements. He expressed that he was looking forward to his second year working with the members who have a very important role as they represent the people and have the mandate of the people who elected them.

The Manager noted that the annual meeting was being webcast for the first time and the proposed extension to the town boundary which has the potential to double the population served by the members. The Manager expressed to the members that we need to be thinking and planning for the future.

The Manager welcomed the commencement of the Town Improvement works and noted that these would cause difficulties for people. He expressed that it is very significant that everyone works together during the works and the outcome will be positive for the town.

The Manger paid tribute to Councillor McKeon and noted she has never been slow to speak on behalf of Balbriggan. The Manager informed the members that he will continue to ensure that Council officials come out to the Town Council and keep them fully informed on what is happening. The Manager concluded by wishing An Cathaoirleach well and presented her with a photo album to commemorate her year in office.

An Cathaoirleach thanked everyone for their tributes to her and concluded by wishing the incoming Cathaoirleach and Leas Cathaoirleach well for the year ahead.

BTC/209/08

ELECTION OF CATHAOIRLEACH

An Cathaoirleach asked for nominations for election of Cathaoirleach.

It was proposed by Councillor May McKeon, seconded by Councillor Gertie Shields.

“That Councillor Sean Brown be elected as Cathaoirleach”

As there were no other nominations Councillor Sean Brown was declared elected as Cathaoirleach of Balbriggan Town Council.

Councillor Brown then took the chair and was presented with the Chain of Office by the outgoing Cathaoirleach, Councillor McKeon.

BTC/210/08

ADDRESS BY AN CATHAOIRLEACH, COUNCILLOR SEAN BROWN

Councillor Brown thanked the County Manager, Town Manager, Town Clerk and fellow Councillors for their congratulations on his election. He also thanked his wife Sinead and family and all who supported his nomination to be elected as

Cathaoirleach of Balbriggan Town Council and thanked the members who voted for him.

An Cathaoirleach stated the Town Council is one of the most important things about the Town of Balbriggan and that he was proud and very dedicated and pleased to be involved. He noted that the greatest thing about democracy is that despite our differences we can respect each others opinion. An Cathaoirleach quoted Article Six of the Constitution and informed the memembers that they are the voice of the people of the community. He noted the members represent the very vulnerable sectors of society and must try to improve their lot.

An Cathaoirleach expressed his thanks to the Town Clerk and members of the office who have always been courteous to him and the other elected members. He paid tribute to the outgoing Cathaoirleach, Councillor McKeon who he stated has been passionate and while he may not always agree with her had the utmost respect for her and knew she has the best interests of Balbriggan at heart.

The County Manager congratulated Councillor Brown on his election on his own behalf and on behalf of the Town Manager, Peter Caulfield and Town Clerk, Brian Murray.

The Manager noted Councillor Brown's strong commitment to local government and expressed his upmost support and help through the year.

BTC/211/08

ELECTION OF LEAS CATHAOIRLEACH

An Cathaoirleach asked for nominations for election of Leas Cathaoirleach.

It was proposed by Councillor Sean Brown, seconded by Councillor Gerry Buckley

“That Councillor Gertie Shields be elected Leas Cathaoirleach”

It was proposed by Councillor Larry Dunne, seconded by Councillor Kathleen Hammond

“That Councillor Stephen Kilgallon be elected Leas Cathaoirleach”

On a division, the voting resulted as follows:

| | | | |
|---------------------------------|----------|------|-----|
| For Councillor Shields | : | Five | (5) |
| For Councillor Kilgallon | : | Four | (4) |

For Councillor Shields: Councillors: Brown, Buckley, McKeon, Pyne, Shields.

For Councillor Kilgallon: Councillors: Dunne, Hammond, Harford, Kilgallon

Councillor Shields was declared elected as Leas Cathaoirleach of Balbriggan Town Council.

Councillor Shields thanked the members for supporting her and wished the Cathaoirleach well for the coming year.

BTC/212/08

**ELECTION OF DELEGATE TO IRISH PUBLIC
BODIES MUTUAL INSURANCE'S LTD.**

An Cathaoirleach asked for nominations for election of delegate to Irish Public Bodies Mutual Insurance's Ltd.

It was proposed by Councillor May McKeon and seconded by Councillor Ned Pyne

That "Councillor Gertie Shields become the delegate to I.P.B. for the coming year".

As there were no further nominations, Councillor Gertie Shields was then declared elected as the delegate to Irish Public Bodies Mutual Insurance's Ltd.

BTC/213/08

**ELECTION OF REPRESENTATIVE FOR B.A.P.A. AND SUBSTITUTE
REPRESENTATIVE**

It was proposed by Councillor May McKeon, seconded by Councillor Sean Brown
That "Councillor Ned Pyne becomes the delegate to Balbriggan Area Project Association"

As there were no further nominations, Councillor Ned Pyne was then declared elected as the delegate to Balbriggan Area Project Association.

Councillor Pyne asked the Town Clerk to contact B.A.P.A. regarding the date of the monthly meeting clashing with the statutory Meeting of the Town Council.

BTC/214/08

ELECTION OF BUDGET COMMITTEE

It was **agreed** that all Town Councillors would be members of this committee.

BTC/215/08

**ELECTION OF TIDY DISTRICTS, SPORTS, ARTS AND
CULTURE AWARDS COMMITTEE**

It was **agreed** that all Town Councillors would be members of this committee.

BTC/216/08

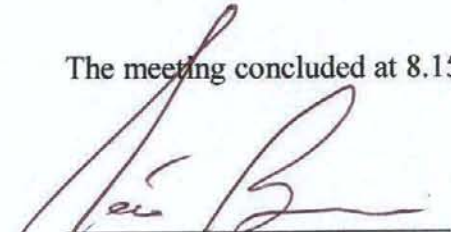
ST. PATRICK'S DAY COMMITTEE

It was **agreed** that all Town Councillors would be members of this committee.

The Town Manger paid tribute to the outgoing Cathaoirleach, Councillor McKeon for her hard work during the past year and expressed his support to the incoming Cathaoirleach, Councillor Brown for the coming year.

The Town Manager also expressed this thanks to the Town Clerk and to the staff for their work and concluded by thanking the County Manager for his support and attendance at the annual meeting.

The meeting concluded at 8.15 p.m.


CATHAOIRLEACH

10th July 2008
DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

Town Hall
Balbriggan
Co. Dublin



Halla an Bhaile
Baile Brigín
Baile Átha Cliath

Telephone: 01-8412178

Fax: 01-8412044

9th June 2008

TO EACH MEMBER OF BALBRIGGAN TOWN COUNCIL

A Chara,

I wish to inform you that the Annual Meeting of Balbriggan Town Council will take place on **Monday 16th June 2008 at 7.30 p.m.** in the Town Hall, George's Square, Balbriggan to consider the following agenda:-

AGENDA

1. Election of Cathaoirleach
2. Election of Leas Cathaoirleach
3. Election of Delegate to Irish Public Bodies Mutual Insurance
4. Election of Representative for Balbriggan Area Project Association and Substitute Representative
5. Election of Budget Committee
6. Election of Tidy Districts, Sports, Arts and Culture Awards Committee
7. Election of St. Patrick's Day Committee

Is mise le meas,

BRIAN MURRAY
CLÉIREACH AN BHAILE

COMHARILE BHAILE BRIGIN

**Minutes of Statutory Meeting of Balbriggan Town Council
held On Tuesday 10th June 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Dunne, Larry
Brown, Sean
Buckley, Gerry
Harford, Monica

Councillors

Kilgallon, Stephen
McKeon, May
Pyne, Ned
Shields, Gertie

Apologies for inability to attend were received from Councillor Kathleen Hammond

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Margaret Wilde, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/177/08

WEBCAST OF MEETING

An Cathaoirleach commenced the meeting by welcoming the Town Manager, Town Clerk, staff and media. An Cathaoirleach informed the members that the meeting was a historic occasion as it was the first meeting of Balbriggan Town Council to be webcast.

The Town Manager congratulated the Town Council on their progressive approach to interacting with the people they serve and noted the benefit of having the meeting recorded when important items are on the agenda such as the proposed alteration to the boundary of the town.

BTC/178/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 13th May 2008 which were circulated, submitted, **approved** as a true record and signed.

BTC/179/08

**HIGH LEVELS OF SUGARS, FATS AND OTHER ARTIFICIAL ADDITIVES
IN FOODSTUFFS**

Letter dated 2/5/2008 received from Office of the Minister Department of Health & Children regarding high levels of sugars, fats and other artificial additives in foodstuffs was circulated, submitted and **noted**.

BTC/180/08

PROVISIONS FOR LONE PARENT GOING BACK TO EDUCATION

Letter dated 16/5/2008 received from Carmel Keaveny, Health Service Executive regarding provisions for a lone parent who wishes to go back to education was circulated, submitted and **noted**.

It was **agreed** that the Town Clerk write back to the H.S.E and to express their disappointment that the reply did not address the terms of the motion.

BTC/181/08

CCTV IN PUBS AND NIGHTCLUBS

Letter dated 21/5/2008 received from Office of the Minister for Justice, Equality & Law Reform regarding use of CCTV in pubs and nightclubs was circulated, submitted and **noted**.

BTC/182/08

DOUBLE YELLOW LINES CLONARD STREET

Letter dated 20/5/2008 received from Transportation Department regarding double yellow lines on Clonard Street was circulated, submitted and **noted**.

BTC/183/08

HOUSING POLICIES IN TOWN COUNCIL AREAS

Letter dated 15/5/2008 received from New Ross Town Council regarding motion to decide housing policy in their respective areas was circulated, submitted and **noted**.

BTC/184/08

FAMINE REMEMBRANCE DAY

Letter dated 28/5/2008 received from Macroom Town Council regarding Famine Remembrance Day was circulated, submitted and **noted**.

BTC/185/08

REFUSE CHARGES IN PRIVATE RENTED ACCOMMODATION

Letter dated 28/5/2008 received from Macroom Town Council regarding payment of refuse charges in private rented accommodation was circulated, submitted and **noted**.

BTC/186/08

SERIOUS BREACHES OF WATER QUALITY

Question submitted by Councillor Stephen Kilgallon

To ask the Manager to provide details that would explain the serious breaches of water quality that occurred on August 15th, and 22nd of 2007 at Balbriggan front Beach?

Reply:

The main reason for non-compliances at Balbriggan Front Beach on 15th and 22nd August 2007 was due to very heavy rainfall during that month. A number of overflows/spills were reported from Isaacs Bower resulting in non-compliant bathing water quality sample results. Exceptionally wet days/periods result in poor bathing water quality due to sewer overflows, particularly during short intense rainfall events lasting from 30 minutes to 180 minutes (for separate foul networks) depending on catchments size.

Once the new wastewater treatment plant at Barnageeragh is fully up operational it is expected that the risk of overflows/breach of the standards will be significantly reduced.

The Water Services Department have put the pump stations at Quay Street, Isaacs Bower and the Barnageeragh wastewater treatment plant onto a telemetry system. This will allow Water Inspectors to pick up on problems in the network as soon as possible, thereby undertaking remedial action immediately and minimising the impacts on bathing water quality. Investigations are ongoing into diverting some of the pipes from the old part of the network to the new larger pipes in the system, to help reduce any overflows that may occur. This work is planned to finish at the end of this year.

| | | |
|-------|--|--|
| 15/08 | TC - >20000 FC - >20000 FS - >2000 | <ul style="list-style-type: none">• Rainfall: long term rainfall since the 10th to the 15th of August;• Network Problems: technical problems with pump station at Isaacs Bower (Balbriggan), local network overflow, problems connected with rainfall |
| 20/08 | TC - >20000 FC - >20000 FS - >2000 | <ul style="list-style-type: none">• Rainfall: 20/08 - 16.6mm (Dublin Airport)• Network Problems: technical problems with pump station at Isaacs Bower (Balbriggan), local network overflow, problems connected with rainfall |
| 22/08 | TC - 2160 FC - 290 FS - 21 | <ul style="list-style-type: none">• Connected with problems on the 20th of August. There is not any obvious reason for non-compliance results. |

BTC/187/08

AVAILABILITY OF RECORD OF WATER QUALITY READINGS

Question submitted by Councillor Stephen Kilgallon

To ask the Manager to provide a record of water quality reading for Balbriggan Front Beach, which will be available for the monthly meetings going forward?

Reply: The Council's 9 designated beaches Balbriggan front beach, Skerries, Loughshinny, Rush, Donabate, Portrane, Malahide, Portmarnock and Sutton are sampled by Fingal County Council and Dublin City Council for total coliforms, faecal coliforms and faecal streptococci present in water. Bathing water quality samples are analysed by an external laboratory run by Dublin City Council and the HSE.

The results are displayed the following day on the notice boards on the beaches and also on the Council's website. Procedures have been put in place to submit reports on bathing water quality to each meeting of Balbriggan Town Council.

BTC/188/08

TREE PLANTING ON MAIN STREETS

Question submitted by Councillor Stephen Kilgallon

To ask the Manager to detail the tree planting element (if any) in the Balbriggan urban Renewal Scheme currently in progress on Drogheda, Bridge and Dublin Streets?

Reply: There is no proposal to provide trees on Drogheda Street, Bridge Street and Dublin Street, Balbriggan as part of the Balbriggan Village Urban Renewal Scheme due to the inadequate width of the footpaths for this purpose

BTC/189/08

PROVISION OF RAMPS FLEMINGTON LANE

Question submitted by Councillor Ned Pyne

To ask the Manager for an update report on the provision of ramps at Flemington Lane?

Reply: The provision of ramps on Flemington Lane, Balbriggan will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2008.

BTC/190/08

RELOCATION OF COURT HOUSE SEAT

Question submitted by Councillor Monica Harford

To ask the manager will the seat donated by the Tidy Towns Committee which was outside the Courthouse be relocated?

Reply: The Transportation Department will facilitate the relocation of the seat outside in the Courthouse in Balbriggan. It will be moved once the preferred location is indicated by the Town Council.

BTC/191/08

GRASS CUTTING AT CHAPEL STREET – FULLAM TERRACE

Question submitted by Councillor Gertie Shields

To ask the Manager when is the grass surrounding the flats at the Chapel Street- Fullam Terrace area, going to be cut?

Reply: Arrangements are in hand to have the grass cut at this location.

BTC/192/08

COMPLETION OF WALL/FOOTPATH LAMBEECHER ESTATE

Question submitted by Councillor Gertie Shields

To ask the Manager is there a date set for the completion of the footpath, and wall/fencing at Drogheda Road fronting Lambeecher Estate?

Reply:

The sum of €180,000 is included in the Transportation Works Programme for 2008 for the provision of a footpath and boundary treatment on Drogheda Road, Balbriggan from Bath Road to the school. This work will be undertaken in the current year following consultation with the local residents regarding the detail of the boundary treatment. In this regard a public meeting will take place in the coming weeks.

BTC/193/08

CIVIL MARRIAGES AT BALBRIGGAN TOWN HALL

The following motion in the name of Councillor Stephen Kilgallon, was proposed by Councillor Stephen Kilgallon, seconded by Councillor Larry Dunne.

That Balbriggan Town Council take the actions required under the new legislation in order to become a nominated location for civil marriage ceremonies, affording the same opportunity to solemnise a marriage in Balbriggan that currently exists for those who can avail of a religious service.

Following discussion, Councillor Kilgallon agreed to **withdraw** the motion.

BTC/194/08

REPLACE WALLBOX/LETTER BOX IN STATION STREET

The following motion in the name of Councillor Ned Pyne was proposed by Councillor Ned Pyne, seconded by Monica Harford

Balbriggan Town Council call an An Post to replace the wallbox/letterbox in Station Street which has been in operation for the last 40 years and also to install a post-box outside the present Post Office at Linen Hall, George's Hill.

Following discussion, the motion was **agreed** by the members.

BTC/195/08

SAFETY REPORT ON VIADUCT

The following motion in the name of Councillor Gertie Shields was proposed by Councillor Gertie Shields, seconded by Councillor Sean Brown

Balbriggan Town Council call on Iarnród Éireann to have an immediate health and safety report on the Railway Viaduct in Balbriggan.

Following discussion, the motion was **agreed** by the members.

BTC/196/08

EXTENSION TO TOWN BUS SERVICE

The following motion in the name of Councillor Monica Harford was proposed by Councillor Monica Harford, seconded by Councillor Ned Pyne

Balbriggan Town Council call on Fingal County Council to negotiate with the relevant agencies to extend the town service bus route to include areas east of the town.

Following discussion, the motion was **agreed** by the members.

BTC/197/08

DRAFT PROTOCOL FOR TWINNING WITH BELMAR, NEW JERSEY

The following motion in the name Councillor Stephen Kilgallon, was proposed by Councillor Stephen Kilgallon, seconded by Larry Dunne

That Balbriggan Town Council adopts the proposed protocol for the twinning of Balbriggan & Belmar, New Jersey, USA (see attached draft Protocol)

Following discussion, Councillor Kilgallon agreed to **withdraw** the motion and it was **agreed** to extend a hand of friendship with Belmar, New Jersey.

BTC/198/08

**CATHAOIRLEACH'S BUSINESS –
IMPROVEMENTS TO LOCAL AUTHORITY HOUSING STOCK**

Councillor Larry Dunne welcomed the decision by Fingal County Council to commence a programme of works to the vacant houses in Pinewood Estate.

BTC/199/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and noted.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
May 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,896.84 | 0.00 | 7,896.84 |
| Rates & Water Charges | 9,800.00 | 4,860.10 | 0.00 | 4,860.10 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,347.31 | 3,000.00 | 347.31 |
| Sub-total | 34,000.00 | 16,104.25 | 3,000.00 | 13,104.25 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 9,950.40 | 1,807.44 | 8,142.96 |
| Members Allowance | 20,000.00 | 7,560.00 | 0.00 | 7,560.00 |
| Conference Expenses | 8,000.00 | 2,761.05 | 0.00 | 2,761.05 |
| Cathaoirleach's Allowance | 1,700.00 | 0.00 | 0.00 | 0.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 0.00 | 0.00 | 0.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 4,054.78 | 0.00 | 4,054.78 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 | 0.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 800.00 | 150.00 | 650.00 |
| Capital Account | 0.00 | 7,997.74 | 6,667.10 | 1,330.64 |
| Sub-total | 79,000.00 | 39,503.97 | 8,624.54 | 30,879.43 |
| TOTALS: | 113,000.00 | 55,608.22 | 11,624.54 | 43,983.68 |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 4,382.05 | | |
| Office Unit Rental Income | 6,000.00 | 1,900.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 6,545.00 | | |
| Hall Hire Charges | 6,600.00 | 3,987.50 | | |
| Sub-total | 33,000.00 | 16,814.55 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 40,000.00 | | |
| Other Receipts | 0.00 | 2,265.33 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 42,265.33 | | |
| TOTAL | 113,000.00 | 59,079.88 | | |

BTC/200/08

PROPOSED LAUNCH OF BALBRIGGAN WEBSITE

The Town Clerk informed the members that a team of graphic designers were working on improvements and it is hoped to bring an update to the July Meeting.

BTC/201/08

PROPOSAL TO CHANGE DATE OF JULY STATUTORY MEETING

Following discussion it was **agreed** that the July Statutory Meeting would be held on Tuesday 1st July 2008.

BTC/202/08

PROPOSAL TO CHANGE DATE OF STATUTORY MEETINGS

Following discussion, it was **agreed** not to change the date of the Statutory Meetings.

BTC/203/08

PROPOSED CRECHE AT TANKARDVILLE HOUSE

The Town Clerk informed the meeting that a copy of the planning permission had been circulated to the members since the last meeting. The Town Manager informed the meeting that the Childcare committee had sought a meeting with the County Manager and this has yet to be arranged.

BTC/204/08

UPDATE ON BALBRIGGAN URBAN IMPROVEMENT SCHEME

The Town Manager gave an update on the work in progress. The improvement works to the sewerage and water network have been fast-tracked to be done in tandem with the urban improvement works. Considerable disruption is envisaged for the next 3 to 4 months but access to business will be maintained at all times. Signs will be erected on the entry roads and public notices will be placed in the local press.

Councillor McKeon informed the meeting that a lot of the issues are being discussed with the various interested parties at the monitoring committee meetings and this is working very well.

Councillor Kilgallon raised the issue of tree planting as part of the scheme. The Town Manager informed the meeting that this was a difficult issue to address due to the narrow width of the footpaths but would be explored further.

BTC/205/08

ENVIRONMENTAL IMPROVEMENTS

The Town Clerk informed the members that he was unable to contact the Tidy Towns Committee prior to the meeting regarding their application to this years competition.

The Town Clerk informed the members that the Community Employment worker has been re-engaged and if the members have any issues/areas to be addressed, they should forward details to the office; the replacement seats for the front beach have been ordered and should be in place by the end of June and floral displays for George's Square should be finalised in the coming weeks.

BTC/206/08

TOWN COUNCIL BOUNDARY ALTERATION

The Town Clerk circulated copies of the current and potential population figures based on a proposed boundary revision which would include all areas zoned residential in the current development plan. A copy of the proposed town boundary was circulated to the meeting.

The members expressed their disappointment that the Stephenstown Industrial lands were not included in the proposal presented. The Town Manager informed the members that he will arrange a number of options for presentation to the members.

It was **agreed** to set up a series of meetings in the coming weeks to consider this matter further with a view to having the boundary changed before the 2009 Local Elections.

BTC/207/08

VOTE OF SYMPATHY

On the proposal of Councillor Stephen Kilgallon, it was **agreed** a vote of sympathy be passed on the death of Billy Gogarty, Mayor of South Dublin County Council. It was further **agreed** that a letter of condolences be sent to his family.



CATHAOIRLEACH



DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

Town Hall
Balbriggan
Co. Dublin



Halla an Bhaile
Baile Brigín
Baile Átha Cliath

Telephone: 01-8412178

Fax: 01-8412044

25th June 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 1st July 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

1. Confirmation of Minutes

- (i) Minutes of Balbriggan Town Council statutory meeting held on 10th June 2008 (circulated herewith)
- (ii) Minutes of Balbriggan Town Council AGM held on 17th June 2008 (circulated herewith)

2.

A Correspondence from Government Departments and Ministers

- (i) Letter dated 30/5/2008 received from Office of the Minister for Education & Science regarding the provision of an autism unit at Naul Road (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 5/6/2008 received from Richard Brady Director of Housing regarding the practice of boarding vacant dwellings (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 30/5/2008 received from Bus Éireann regarding bus stops at safe location for passengers (circulated herewith)
- (ii) Email dated 24/6/2008 received from Boyle Town Council regarding frequency of ice cream van visiting housing estates (circulated herewith)
- (iii) Letter dated 4/6/2008 received from Listowel Town Council regarding peep-hole in front doors of housing stock for elderly people (circulated herewith)

2.

D. Conferences

2.

E. Other Correspondence

3. Questions

(i) Question submitted by Councillor Monica Harford

To ask the Manager what procedures, if any, are being taken to try to stop the current waiting list for Social and Affordable Housing getting completely out of control.

(ii) Question submitted by Councillor Stephen Kilgallon

Would Fingal County Council provide an up date on the safe walking routes to school report, including the facilities to open in September 2008 (Castlelands and Naul Road)

(iii) Question submitted by Councillor Stephen Kilgallon

To ask Fingal County Council whether there is any budget for tourist signs (brown background & white text) to be placed on the approach roads to Balbriggan, outlining the facilities available in the Town (Beach/Harbour, Trains, Restaurants, Hotel etc.)

(iv) Question submitted by Councillor Gerry Buckley

To ask the Manager is there a programme in place to maintain and clean the new improved footpaths in Balbriggan.

- (v) **Question submitted by Councillor Gerry Buckley**
To ask the Manager can warning signs be put in place on Lambeeher Estate to notify drivers about the Railway Tunnel in the interests of safety.

- 4. **Motions**
 - (i) **Motion submitted by Councillor Kathleen Hammond**
Balbriggan Town Council call on Fingal County Council and whatever agencies are involved to maintain the local Cryptic Club on behalf of the local youth and to ensure that it does not close its doors permanently as this has been a well established amenity for many years.
 - (ii) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council calls on the relevant Government Department to introduce and monitor the method of price display on all items to ensure the inclusion of the Euro cost and to cease the existing system in some areas whereby the display price is in another currency other than Euro only.
 - (iii) **Motion submitted by Councillor Stephen Kilgallon**
That Balbriggan Town Council adopts the proposed protocol for the establishment of a relationship between Balbriggan & Belmar, New Jersey, USA (see attached, new draft Protocol with references to twinning removed)
 - (iv) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on Fingal County Council Sports & Leisure Department to consider relocating proposed sports & leisure complex originally earmarked for the VEC Community College on hold, to be relocated to the 4 acre site on the Naul Road where St. Georges N. S. is being relocated.
 - (v) **Motion submitted by Councillor Larry Dunne**
Balbriggan Town Council call on the Department of Education & Science to take advantage of the decline in the construction sector and the consequent availability of skilled labour to begin as a matter of urgency the process of eliminating prefab classrooms presently in use within the school system and replacing them with permanent structures.
 - (vi) **Motion submitted by Councillor Gerry Buckley**
Balbriggan Town Council call on Fingal County Council to provide an updated report on the Basket Ball Pitch at Lambeeher Estate.
 - (vii) **Motion submitted by Councillor Sean Brown**
Balbriggan Town Council call on all major retailers operating in the Republic of Ireland to ensure that all goods sold in their outlets are manufactured from sources that do not abuse children.
 - (viii) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on Fingal County Council to review and update the Housing maintenance Programme for renting tenants with a view to examining and carrying out necessary repairs at least every five years and to include regular painting of doors and windows for those unable to do it or have it done themselves especially the elderly and disabled.
 - (ix) **Motion submitted by Councillor Gerry Buckley**
Balbriggan Town Council call on the Minister for the Environment & Local Government to introduce tougher penalties for anyone caught graffitiing public property.

5. **Cathaoirleach's Business**
6. **Monthly Financial Statement**
7. **Update on re-design of Balbriggan.ie website**
8. **Update on Balbriggan Urban Improvement Scheme**
9. **Environment Improvements**
10. **Annual Awards**
11. **Proposed visit by Mayor of St. Wendel and elected members**

COMHARILE BHAILE BRIGIN

**Minutes of Statutory Meeting of Balbriggan Town Council
held On Tuesday 13th May 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Dunne, Larry
Brown, Sean
Buckley, Gerry
Harford, Monica
Kathleen Hammond

Councillors

Kilgallon, Stephen
McKeon, May
Pyne, Ned
Shields, Gertie

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Fionnuala May, Senior Architect
Ms. Maureen Finn, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/136/08

VOTE OF SYMPATHY

An Cathaoirleach proposed a vote of sympathy on the recent deaths of the following, Former President Patrick Hillary, Seamus McCann brother of Councillor Monica Harford and Ashling McNally granddaughter of Councillor Gertie Shields. A minutes silence was observed. It was agreed that the Town Clerk forward letters of sympathy to the families.

BTC/137/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 8th April 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/138/08

PRESENTATION ON TOWN HALL RE-DESIGN PROPOSALS

Ms. Fionnuala May, Senior Architect gave a verbal report and presentation of the re-design proposals for the front of the Town Hall. Questions were raised by the members and were answered by Ms. May. It was **agreed** by the members to incorporate the commemorative stone at the front of the building at Georges Square and to put the plans on public display to inform the public. An Cathaoirleach thanked Ms. May for the presentation

BTC/ 139/08

**MINISTER FOR THE ENVIRONMENT, HERITAGE & LOCAL
GOVERNMENT**

Acknowledgement letter dated 17/4/2008 received from Department of the Environment, Heritage & Local Government regarding water charges in schools was circulated and **noted**.

BTC/140/08

BREAST SCREENING

Acknowledgement letter dated 21/4/2008 received from Department of Health & Children regarding breast screening was circulated and **noted**.

BTC/141/08

COMMUNITY WELFARE OFFICERS

Acknowledgement letter dated 22/4/2008 received from the Department of Environment, Heritage & Local Government regarding Community Welfare Officer was circulated and **noted**.

BTC/142/08

CCTV

Acknowledgement letter dated 28/4/2008 received from Office of the Minister for Justice, Equality & Law Reform regarding CCTV was circulated was **noted**.

BTC/143/08

DOUBLE YELLOW LINES IN CLONARD STREET

Letter dated 22/4/2008 received from Transportation Department regarding request to extend double yellow lines in Clonard Strret was circulated and **noted**.

BTC/144/08

TRAFFIC CALMING MEASURES ON THE NAUL ROAD

Letter dated 22/4/2008 received from Transportation Department regarding request to install traffic calming measures on the Naul Road was circulated and **noted**.

BTC/145/08

TRAFFIC CALMING MEASURERS ON THE NAUL ROAD

Letter dated 29/4/2008 received from Transportation Department regarding traffic calming measure on the Naul Road was circulated and **noted**.

BTC/146/08

NEUROLOGICAL SERVICES

Letter dated 18/4/2008 received from Mullingar, Town Council regarding neurological services was circulated and **noted**.

BTC/147/08

IMMIGRATION, RESIDENCE AND PROTECTION BILL 2008

Letter dated 18/4/2008 received from Killarney Town Council regarding the Immigration, Residence and Protection Bill 2008 was circulated and **noted**.

BTC/148/08

DRIVING TEST

Letter dated 18/4/2008 received from Clonmel Borough Council regarding driving test was circulated and **noted**.

BTC/149/08

ROAD CONDITIONS

Letter dated 22/4/2008 received from Passage West Town Council regarding road conditions was circulated and **noted**.

BTC/150/08

FOOTPATH FROM COUNTY BRIDGE ALONG THE SKERRIES ROAD

Question submitted by Councillor Stephen Kilgallon

To ask the Manager to confirm if there are any plans to improve the footpath from the County Bridge in Balbriggan along the Skerries Road to at least Lady's Stairs (to Ardgillan Demesne), as the current path is too narrow for wheelchairs/buggies, overgrown and dangerously exposed to fast moving traffic?

Reply:

Work is in progress by the Transportation Department on the upgrading of the existing footpath on the Skerries Road from the County Bridge in Balbriggan to the 50km/h speed limit sign. The extension of the footpath upgrading works to the overbridge known as Lady's Stairs will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009.

BTC/151/08

PROPOSED SITE FOR NEW GRAVEYARD

Question submitted by Councillor Monica Harford

To ask the Manager where in Flemington is the proposed site for a graveyard and does this mean the complete closure of St. Peter & Paul's graveyard when it is full up?

Reply:

The location of proposed burial ground is shown on the attached drawing.

As the members are aware there is still capacity (approx. 2 years) remaining in St. Peter and Paul's cemetery. There will of course be burials for a number of years in St. Peter and Paul's as second and third openings.

BTC/152/08

FURTHER SEATING IN ST. PETER & PAUL'S GRAVEYARD

Question submitted by Councillor Monica Harford

To ask the Manager to provide further seating in St. Peter & Paul's graveyard towards the Naul end of the cemetery as the existing seats are of no benefit to anyone attending a burial at that end of the cemetery?

Reply:

The Environment Department will examine the possibility of installing extra seats and report back to the next meeting.

BTC/153/08

FAS WORKER

Question submitted Councillor Gertie Shields

To ask the Manager where is the Fas Worker who was employed by the Town Council to deal with graffiti and general duties around Balbriggan town?

Reply:

The C.E. worker has vacated the position in recent weeks. It is hoped that the position will be filled in the coming weeks.

BTC/154/08

DEPOT AT FANCOURT

Question submitted by Councillor Larry Dunne

To ask the Manager with respect to the Fingal Roads Department Depot at Fancourt: have any negotiations or discussions taken place between the Council and any other party relating to a proposed disposal or development of the site. If so will the Council provide written details of such discussions and outline what mechanism will be used to facilitate any future disposal of the depot site?

Reply:

No negotiations or discussions have taken place in respect of proposed development or disposal of the Road Maintenance Depot in Fancourt.

BTC/155/08

LAND ON THE SKERRIES ROAD

Question submitted by Councillor Larry Dunne

To ask the Manager will Fingal County Council inform Balbriggan Town Council what plans, if any it has for the disposal and/or use of the land currently in its ownership on the Skerries Road that will be left over when the roundabout and new bridge over the railway line are constructed?

Reply:

There are no plans currently for the future use of the lands in question pending detailed design of the roundabout and bridge. The lands are zoned open space in the Development Plan 2005 - 2011.

BTC/156/08

**GRASS VERGE ON THE ROAD FROM CHURCH ROUNDABOUT TO
CASTLELAND COURT ROUNDABOUT**

Question submitted by Councillor Gerry Buckley

To ask the Manager when will the grass verge on the road from the Church Roundabout to the Castleland Court Roundabout be landscaped?

Reply:

Arrangements are being made for the grass verge at the location referred to in the question to be landscaped as soon as possible in the current year.

BTC/157/08

CUTTING OF GRASS ON ARDGILLAN LAWNS OPEN SPACE

Question submitted by Councillor Gerry Buckley

To ask the Manager can he request the Developer of Ardgillan Lawns to cut the grass on the open space?

Reply: The Parks Division has been in correspondence with KPMG (the open spaces being in receivership) in relation to the transfer of appropriate Deeds of Dedication to enable the local supervisory Parks staff take over the management of the open spaces within Ardgillan Heights. In the interim the receivers KPMG will be contacted and reminded of their obligations in terms of the maintenance of these open spaces until such time as the legal transfer of lands has taken place.

BTC/158/08

PROPOSAL TO ALTER TOWN COUNCIL BOUNDARY

The following motion in the name of Stephen Kilgallon, was proposed by Councillor Stephen Kilgallon, seconded by Councillor Sean Brown

Balbriggan Town Council calls upon Fingal County Council to extend the Town Boundary to include the contiguous urban dwellings, see map with proposed new boundary indicated.

Following a discussion it was agreed by the members to put this item on the June agenda as a headed item.

BTC/159/08

TEMPORARY SCHOOL FACILITY ON THE NAUL ROAD

The following motion in the name of Councillor Monica Harford, was proposed by Councillor Monica Harford, seconded by Councillor Sean Brown

Balbriggan Town Council call on the Department of Education & Science when providing the temporary school facility on the Naul Road to include

the provision of a classroom for Autism children with a view to extending the same service to one of the proposed permanent schools.

Following a discussion, the motion was **agreed** by the members

BTC/160/08

HOLY WELL IN ROSE PARK

The following motion in the name of Councillor Gertie Sheilds, was proposed by Councillor Gertie Sheilds, seconded by Councillor Monica Harford

Balbriggan Town Council call on Fingal County Council Planning Department to put pressure on the developer of Rose Park to restore the Holy Well (National Monument) buried 5 years ago, and still not restored: even though this was a condition of the planning permission.

Following a discussion, the motion was **agreed** by the members.

BTC/161/08

COMMUNITY PLAY SCHOOL

The following motion in the name of Councillor Dunne, was proposed by Councillor Dunne, seconded by Councillor Sean Brown

Balbriggan Town Council congratulate the committee playgroup on the allocation of a grant of €1.8 million euro to facilitate the acquisition of a premises for the provision of a community play school in Balbriggan.

It was agreed by the members to amend the above motion to read as follows:

Balbriggan Town Council congratulate the Balbriggan Community Childcare Group on the allocation of a grant of €1.008 million euro to facilitate the acquisition of a premises for the provision of a community play school in Balbriggan.

Following a discussion it was **agreed** to put this on as a headed item on the June agenda. It was also **agreed** by the members to have the motion recorded as passed.

BTC/162/08

BUS SHELTER AT GOLF CLUB

The following motion in the name of Councillor Gerry Buckley, was proposed by Councillor Gerry, seconded by Councillor Monica Harford

Balbriggan Town Council call on Bus Eireann to provide a bus shelter beside the golf club going to Dublin

It was **agreed** by the members to amend the above motion to read as follows:

Balbriggan Town Council call on Bus Eireann to contact Adshel to provide a bus shelter beside Balbriggan Golf Club on the Southbound Lane

Following discussion, the motion was **agreed** by the members.

BTC/163/08

RESTORATION OF CHILD BENEFIT

The following motion in the name of Councillor Stephen Kilgallon, was proposed by Councillor Stephen Kilgallon, seconded by Councillor Sean Brown

Balbriggan Town Council calls upon the Department of Social Security to restore child benefit to all children living in the state. The introduction of the habitual Residence Condition (HRC) in May 2004 ended this policy.

Following discussion, An Cathaoirleach called for a show of hands.

In Favour: (2) Councillors Stephen Kilgallon and Sean Brown

Against (7) Councillors Mary McKeon, Gerry Buckley, Ned Pyne, Kathleen Hammond, Gertie Shields, Monica Harford and Larry Dunne

An Cathaoirleach declared the motion **Lost**.

BTC/164/08

BALBRIGGAN HARBOUR

The following motion in the name of name of Councillor Gertie Shields, was proposed by Councillor Gertie Shields, seconded by Councillor Kathleen Hammond

Balbriggan Town Council welcome the proposal for expert assessment of Balbriggan Harbour area, with a view to the suitability for a Marina, while protecting the fishing fleet and upgrading the entire harbour area. Something we Balbriggan Town Council long proposed.

Following discussion, Councillor Shields wanted it recorded that Balbriggan Town Council were the original group to promote the harbour for commercial purposes.

BTC/165/08

GREEN LAWN BOWLING

The following motion in the name of Councillor Gerry Buckley, was proposed by Councillor Gerry Buckley, seconded by Councillor Monica Harford

Balbriggan Town Council call on Fingal County Council Community Department to provide an area for green lawn bowling in Balbriggan

It was agreed by the members to amend the above motion to read as follows:

Balbriggan Town Council call on Fingal County Council Community Recreation & Amenity Department to provide an area for green lawn bowling in Balbriggan

Following discussion, the motion was **agreed** by the members.

BTC/166/08

CATHAOIRLEACH'S BUSINESS – GRAFITTI

An Cathaoirleach expressed her frustration at the level of graffiti around the town and that a message should go out from the Town Council to the public that this needs to be stopped.

BTC/167/08

**CATHAOIRLEACH'S BUSINESS –
WATER QUALITY AT BALBRIGGAN BEACH**

An Cathaoirleach expressed her disappointment with the coverage Balbriggan received following the publication of the Bathing Water Quality Report. She wished the public to be informed that the report was based on samples taken last July.

BTC/168/08

CATHAOIRLEACH'S BUSINESS - CHURCH ROUNDABOUT

An Cathaoirleach expressed her disappointment with the level of weeds growing on the newly landscaped Church Roundabout.

BTC/169/08

**CATHAOIRLEACH'S BUSINESS -PASSING OUT PARADE AT
GORMANSTOWN**

An Cathaoirleach informed the meeting that she had been invited to Gormanston Army Camp on Thursday next at 11.00 a.m. for a passing out parade.

BTC/170/08

CATHAOIRLEACH'S BUSINESS – TOWN TWINNING

Councillor Stephen Kilgallon informed the meeting that he had made contact with the Mayor of a town in the USA who is interested in forming a link with Balbriggan. It was **agreed** to explore this issue further.

BTC/171/08

CATHAOIRLEACH'S BUSINESS – WELFARE OFFICER

Councillor Larry Dunn raised issue of recent media coverage of motion passed at the April meeting regarding guidelines for Community Welfare Officers. It was **agreed** that a letter be sent to the H.S.E. regarding the comments attributed to an unnamed community welfare officer in the Fingal Independent.

BTC/172/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
April 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,896.84 | 0.00 | 7,896.84 |
| Rates & Water Charges | 9,800.00 | 0.00 | 0.00 | 0.00 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,000.00 | 3,000.00 | 0.00 |
| Sub-total | 34,000.00 | 10,896.84 | 3,000.00 | 7,896.84 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 7,726.68 | 1,807.44 | 6,219.65 |
| Members Allowance | 20,000.00 | 5,040.00 | 0.00 | 5,040.00 |
| Conference Expenses | 8,000.00 | 2,120.61 | 0.00 | 2,120.61 |
| Cathaoirleach's Allowance | 1,700.00 | 0.00 | 0.00 | 0.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 0.00 | 0.00 | 0.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMA! Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 3,833.64 | 0.00 | 3,833.64 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 | 0.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 800.00 | 150.00 | 650.00 |
| Capital Account | 0.00 | 7,997.74 | 6,667.10 | 2,661.28 |
| Sub-total | 79,000.00 | 33,898.67 | 8,624.54 | 26,905.18 |
| TOTALS: | 113,000.00 | 44,795.51 | 11,624.54 | 34,802.02 |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 3,500.01 | | |
| Office Unit Rental Income | 6,000.00 | 1,500.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 6,545.00 | | |
| Hall Hire Charges | 6,600.00 | 2,820.00 | | |
| Sub-total | 33,000.00 | 14,365.01 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 40,000.00 | | |
| Other Receipts | 0.00 | 2,260.05 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 42,260.05 | | |
| TOTAL | 113,000.00 | 56,625.06 | | |

BTC/173/08

FIXING DATE FOR ANNUAL MEETING

It was **agreed** to fix the date for Annual Meeting – Monday 16th June 2008 at 7.30 p.m.

BTC/174/08

AMENDMENT TO STANDING ORDER NO. 38

It was agreed to defer this item to the June meeting.

BTC/175/08

PROPOSAL TO CHANGE DATE OF STATUTORY MEETING

It was agreed to defer this item to the June meeting.

BTC/176/08

UPDATE ON BALBRIGGAN URBAN IMPROVEMENT SCHEME

It was agreed to defer this item to the June meeting.

May McKee
CATHAOIRLEACH

10th June 2008
DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

Town Hall
Balbriggan
Co. Dublin



Halla an Bhaile
Baile Brigín
Baile Átha Cliath

Telephone: 01-8412178

Fax: 01-8412044

4th June 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 10th June 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

1. Confirmation of Minutes

- (i) Minutes of Balbriggan Town Council statutory meeting held on 13th May 2008 (circulated herewith)

2.

A Correspondence from Government Departments and Ministers

- (i) Letter dated 2/5/2008 received from Office of the Minister Department of Health & Children regarding high levels of sugars, fats and other artificial additives in foodstuffs (circulated herewith)
- (ii) Letter dated 16/5/2008 received from Carmel Keaveny, Health Service Executive regarding provisions for a lone parent who wishes to go back to education (circulated herewith)
- (iii) Letter dated 21/5/2008 received from Office of the Minister for Justice, Equality & Law Reform regarding use of CCTV in pubs and nightclubs (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 20/5/2008 received from Transportation Department regarding double yellow lines on Clonard Street (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 15/5/2008 received from New Ross Town Council regarding motion to decide housing policy in their respective areas (circulated herewith)
- (ii) Letter dated 28/5/2008 received from Macroom Town Council regarding Famine Remembrance Day (circulated herewith)
- (iv) Letter dated 28/5/2008 received from Macroom Town Council regarding payment of refuse charges in private rented accommodation (circulated herewith)

2.

D. Conferences

- (i) Letter dated 27/5/2008 received from AMAI regarding meetings on the Green Paper on Local Government Reform taking place on a regional basis July/July 2008 (circulated herewith)

2.

E. Other Correspondence

No business under this heading

3. Questions

(i) Question submitted by Councillor Stephen Kilgallon

To ask the Manager to provide details that would explain the serious breaches of water quality that occurred on August 15th, and 22nd of 2007 at Balbriggan front Beach?

- (ii) **Question submitted by Councillor Stephen Kilgallon**
To ask the Manager to provide a record of water quality reading for Balbriggan Front Beach, which will be available for the monthly meetings going forward?
- (iii) **Question submitted by Councillor Stephen Kilgallon**
To ask the Manager to detail the tree planting element (if any) in the Balbriggan urban Renewal Scheme currently in progress on Drogheda, Bridge and Dublin Streets?
- (iv) **Question submitted by Councillor Ned Pyne**
To ask the Manager for a update report on the provision of ramps at Flemington Lane?
- (v) **Question submitted by Councillor Monica Harford**
To ask the Manager will the seat donated by the Tidy Towns Committee which was outside the Courthouse be relocated?
- (vi) **Question submitted by Councillor Gertie Shields**
To ask the Manager when is the grass surrounding the flats at the Chapel Street- Fullam Terrace area, going to be cut?
- (vii) **Question submitted by Councillor Gertie Shields**
To ask the Manager is there a date set for the completion of the footpath, and wall/fencing at Drogheda Road fronting Lambeeher Estate?

4. Motions

- (i) **Motion submitted by Councillor Stephen Kilgallon**
That Balbriggan Town Council take the actions required under the new legislation in order to become a nominated location for civil marriage ceremonies, affording the same opportunity to solemnise a marriage in Balbriggan that currently exists for those who can avail of a religious service.
- (ii) **Motion submitted by Councillor Ned Pyne**
Balbriggan Town Council call an An post to replace the wallbox/letterbox in Station Street which has been in operation for the last 40 years and also to install a postbox outside the present Post Office at Linen Hall, George's Hill.
- (iii) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on Fingal County Council to negotiate with the relevant agencies to extend the town service bus route to include areas east of the town.
- (iv) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on Iarnrod Eireann to have an immediate health and safety report on the Railway Viaduct in Balbriggan – at public park area Quay Street.
- (v) **Motion submitted by Councillor Stephen Kilgallon**
That Balbriggan Town Council adopts the proposed protocol for the twinning of Balbriggan & Belmar, New Jersey, USA (see attached draft Protocol)

5. Cathaoirleach's Business

6. Monthly Financial Statement

7. Proposed launch of Balbriggan.ie website

8. **Proposal to change date of July Statutory Meeting**
9. **Proposal to change date of future Statutory Meetings**
10. **Town Council Boundary Alteration**
11. **Proposed Creche at Tankardville House**
12. **Update on Balbriggan Urban Improvement Scheme**
13. **Environment Improvements**

COMHARILE BHAILE BRIGIN

**Minutes of Statutory Meeting of Balbriggan Town Council
held On Tuesday 8th April 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Dunne, Larry
Brown, Sean
Buckley, Gerry
Harford, Monica

Councillors

Kilgallon, Stephen
McKeon, May
Pyne, Ned
Shields, Gertie

Apologies from Councillor Kathleen Hammond.

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Maureen Finn, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/96/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 11th March 2008 which were circulated were submitted, **approved** as a true record and signed.

Councillor Shields informed the meeting that she was not happy that the minutes recorded did not fully reflect the debates conducted at Town Council meetings and the points raised therein. Following discussion it was **agreed** that the Town Clerk would expand the content in the minutes.

BTC/97/08

TRAVELLER SPECIFIC ACCOMMODATION

Letter dated 6th March 2008 received from Joe Murphy Administrative Officer regarding Traveller specific accommodation was circulated and **noted**.

BTC/98/08

**OPEN SPACE BETWEEN MOYLARAGH AND
CHIEFTAINS/BARONS HALL HOUSING ESTATES**

E-mail from David Fennell, Parks Division dated 19th March 2008 regarding provision of seats and litter bins on open space between Moylaragh and Chieftains/Barons Hall housing estates was circulated and **noted**.

BTC/99/08

GAMING MACHINES IN BOOKMAKER CHAINS AND WATER CHARGES TO NON COMMERCIAL ACTIVITIES

Letter dated 28th February 2008 received from Clonmel Borough Council regarding gaming machines in bookmaker chains and water charges to non commercial activities was circulated and **noted**.

BTC/100/08

MIGRANTS

Letter dated 12th March 2008 received from Monaghan County Council regarding migrants was circulated and **noted**.

BTC/101/08

COMMUNITY DRUGS SCHEME

Acknowledgement letter dated 12th March 2008 received from Health Service Executive regarding proposed changes to the community drugs scheme was circulated and **noted**.

BTC/102/08

COMMUNITY DRUGS SCHEME

Letter dated 25th March 2008 received from Health Service Executive regarding proposed changes to the community drugs scheme was circulated and **noted**.

BTC/103/08

TURF ON LOCAL BOGS

Letter dated 25th March 2008 received from Mullingar Town Council regarding turf on local bogs was circulated and **noted**.

BTC/104/08

OLDEST WORKING PERSON

E-mail dated 23rd March 2008 from Friends of the Elderly seeking nominations for the oldest working person in every city, town and borough in Ireland was circulated and **noted**.

BTC/105/08

LEGISLATION FOR AGENCY EMPLOYMENT

Letter dated 28/2/2008 received from Macroom Town Council regarding legislation for agency employment was circulated and **noted**.

BTC/106/08

BEDDING PLANTS ON GEORGES SQUARE AND CHURCH ROUNDABOUT

Question submitted by Councillor May Mc Keon

Can the Manager indicate how soon the Parks Department can install and plant bedding plants on Georges Square and the church roundabout?

Reply: The Parks Division maintains two flower beds in front of the Court House at the junction of Dublin Street/Hampton Street. The flower beds are planted on two occasions each year, with summer and winter bedding. The beds are currently planted up with spring bedding. The roundabout on the Dublin Road adjacent to St Peter and Paul Church has been assessed to determine its suitability for a bedding scheme. Due to the design it would not be possible to safely access the roundabout and maintain a bedding display. There are no current proposals to install bedding plants on this roundabout.

BTC/107/08

AREA FRONTING 1-5 DUBLIN ROAD, BALBRIGGAN

Question submitted by Councillor May Mc Keon

Can the Manager furnish the members with a formal response from the Transportation Department with regard to the Cathaoirleach's request to have the access / exit area fronting 1-5 Dublin Road, Balbriggan re-configured for the purpose of vehicles making a direct entry to this cul de sac particularly when travelling from the church roundabout and making a left hand turn. Can the Manager indicate when we can expect the decayed cul de sac road to be resurfaced and appropriate kerbing replaced around the green area as suggested?

Reply: The area in question has been examined and minor amendments to the access to sites 1 – 5 Dublin Road have been identified. These works will improve turning movements for vehicles travelling south and turning left into the houses in question. This work will be undertaken as soon as possible.

The resurfacing of the access road will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009.

BTC/108/08

ROADS DEPOT AT FANCOURT

Question submitted by Councillor Larry Dunne

To ask the Manager have any negotiations or discussions take place between the Council and any other party relating to a proposed disposal or development of the Fingal Roads depot at Fancourt. If so, can he provide written details of such discussions and outline what mechanism will be used to facilitate any future disposal of the depot site.

Reply: A site has been identified in the Stephenstown areas as a possible location for a Depot for the Balbriggan area. This site is still under investigation as to its suitability. The Balbriggan/Swords Area Committee of the Council in addition to the Town Council will be kept informed of developments in relation to this matter

BTC/109/08

NEW CEMETRY FOR BALBRIGGAN

Question submitted by Councillor Larry Dunne

In view of the limited and rapidly diminishing space available in St Peter's and Paul's cemetery what action has Fingal council taken or proposes to take to make adequate provision for a cemetery in the Balbriggan area?

Reply: Land has been acquired at Flemington, Balcadden to service the burial needs of Balbriggan and surrounding areas. Test holes have been dug and the results showed the land is suitable for burial ground purposes. It is proposed to allocate an engineer to prepare layout plans which will include provision for adequate car parking. Meanwhile the burial ground at St. Peter's and Paul's has sufficient capacity for a further two years at present rates of burials.

BTC/110/08

PREMISES ON GEORGES SQUARE

Question submitted be Councillor Monica Harford

To ask the Manager why there is a notice on a premises on Georges Square reading "Pop In opening soon" for close to a year when it is obvious that work on this building is not complete.

Reply: This is a matter for the owner of the property in question.

BTC/111/08

HOUSE IN OLD MARKET GREEN

Question submitted be Councillor Monica Harford

To ask the Manager can anything be done about the appalling condition of a house in old Market Green as it is badly infested with mice and rats and is used for anti social activities (details supplied).

Reply

This property will be investigated and a more detailed reply will be issued to the Councillors in due course.

BTC/112/08

SKATE PARK

Question submitted be Councillor Stephen Kilgallon

To ask the Manager to outline the cost (exclusive of land acquisition) of installing a skate park and ongoing annual expenses, as in the facility in Swords?

Reply: The capital cost of providing the skatepark at Balheary, Swords was €291,497. An additional cost of €7,000 was incurred in the design and painting of murals on the ramp surfaces post construction and the running of street art workshops with local children and teenagers who were involved in the painting. As the skatepark is relatively new there has been no need for further investment apart from regular inspection and cleaning costs. These costs have been funded by the parks revenue budget for Balheary Park and it is not possible to extrapolate figures to indicate the amounts involved.

BTC/113/08

YOUTH ACTIVITIES/FACILITIES

Question submitted be Councillor Stephen Kilgallon

To ask the Manager to provide details of the annual budget available for youth activities/facilities in Balbriggan

Reply:

The funding of Youth Services and facilities is a function assigned to V.E.C.'s and not Local Authorities. There is, accordingly, no specific allocation within the Council's budget for such purposes. It is suggested that the question be addressed to the Chief Executive of County Dublin V.E.C., 1 Tuansgate, Belgard Square East, Tallaght, Dublin 24.

BTC/114/08

NEW CEMETRY FOR BALBRIGGAN

Question submitted be Councillor Gertie Shields

To ask the Manager has a site been selected a new cemetery for balbriggan and if so what stage is at regarding soil testing etc.?

Reply

Land has been acquired at Flemington, Balcadden to service the burial needs of Balbriggan and surrounding areas. Test holes have been dug and the results showed the land is suitable for burial ground purposes. It is proposed to allocate an engineer to prepare layout plans which will include provision for adequate car parking. Meanwhile the burial ground at St.Peter's and Paul's has sufficient capacity for a further two years at present rates of burials.

BTC/115/08

AMENDMENT TO STANDING ORDERS

The following motion in the name of Councillor Stephen Kilgallon, was proposed by Councillor Stephen Kilgallon, seconded by Councillor Sean Brown.

Balbriggan Town Council agrees to amend Town Council Standing Order No. 38 which currently states:

"No Member may impute improper motives or use offensive or unbecoming words in reference to any member of the Town Council or employee. Any Member having used objectionable words, and not explaining or retracting the same or offering apologies for the use thereof when requested by the Cathaoirleach to do so shall be called upon by the Cathaoirleach to withdraw from the Meeting"

To read as follows:

"No Member may impute improper motives or use offensive, discriminatory or unbecoming words in reference to any member of the wider community. Any Member having used objectionable words, and not explaining or retracting the same, or offering apologies for the use thereof when requested by the Cathaoirleach to do so shall be called upon by the Cathaoirleach to withdraw from the Meeting."

Councillor Kilgallon explained that he was proposing this change to standing orders to reflect the changing nature of the population and wished the Town Council to have the highest standards of debate.

During the discussion, a number of Councillors stated they felt the existing standing orders did not require amendment.

An Cathaoirleach called for a show of hands.

| | |
|----------------|---|
| In Favour: (5) | Councillors Gerry Buckley, Monica Harford, Larry Dunne, Stephen Kilgallon and Sean Brown. |
| Against: (3) | Councillors May McKeon, Ned Pyne and Gertie Shields |

An Cathaoirleach declared the motion **passed**.

BTC/116/08

GUIDELINES FOR COMMUNITY WELFARE OFFICERS

The following motion in the name of Councillor Larry Dunne, was proposed by Councillor Larry Dunne, seconded by Councillor Monica Harford.

Balbriggan Council call on the Health Service Executive to conduct an audit into the uses for which funds are made available by the Community Welfare Officer in Balbriggan and that guidelines be put in place specifying for what purposes such funds may be granted and a mechanism where by such guide lines are enforced be established.

Councillor Dunne explained that he was proposing this motion as he is concerned that there will be cutbacks on a national level and wanted to clarify what forms of assistance are available, that community welfare officers have guidelines and these are being enforced.

Councillor McKeon felt that the wording was not appropriate and that the Health Service Executive should be first asked what guidelines are currently in place.

An Cathaoirleach called for a show of hands.

| | |
|----------------|---|
| In Favour: (7) | Councillors Gerry Buckley, Ned Pyne, Sean Brown, Stephen Kilgallon, Larry Dunne, Monica Harford, Gertie Shields |
| Against: (1) | Councillors May McKeon |

An Cathaoirleach declared the motion **passed**.

BTC/117/08

DOUBLE YELLOW LINES IN CLONARD STREET

The following motion in the name of Councillor Larry Dunne, was proposed by Councillor Larry Dunne, seconded by Councillor Monica Harford.

Balbriggan Council call on Fingal County Council in the interest of safety to continue the double yellow lines in Clonard Street along the left hand side from the Clonard Court entrance to exit on to the Harry Reynolds Road.

Following discussion, the motion was **agreed** by the members.

BTC/118/08

INSTALLATION OF C.C.T.V. IN ALL PUBS AND NIGHT CLUBS

The following motion in the name of Councillor Monica Harford, was proposed by Councillor Monica Harford, seconded by Councillor Larry Dunne.

Balbriggan Town Council call on the Minister for Justice to legislate the installation of C.C.T.V. in all pubs and night clubs.

Following discussion, the motion was **agreed** by the members.

BTC/119/08

WATER CHARGES ON SCHOOLS

The following motion in the name of Councillor Gertie Shields, was proposed by Councillor Gertie Shields, seconded by Councillor Monica Harford.

Balbriggan Town Council call on the Minister for Environment, Heritage and Local Government not to impose water charges on schools.

Following discussion, the motion was **agreed** by the members.

BTC/120/08

AGE DISCRIMINATION

The following motion in the name of Councillor Sean Brown, was proposed by Councillor Sean Brown, seconded by Councillor Larry Dunne.

Balbriggan Town Council call on the Government to examine the level of age discrimination that is taken place in Ireland.

Following discussion, the motion was **agreed** by the members.

BTC/121/08

NEW HOUSING DEVELOPMENTS

The following motion in the name of Councillor Stephen Kilgallon, was proposed by Councillor Stephen Kilgallon, seconded by Councillor Ned Pyne.

Balbriggan Town Council calls upon Fingal County Council to ensure that new housing developments are not left without council services well beyond the site completion date. The practice of developers retaining charge of developments must be dealt with as some of estates are now in limbo due to the builder(s) responsible going into liquidation.

Following discussion, the motion was **agreed** by the members.

BTC/122/08

FENCING AT BALBRIGGAN COMMUNITY COLLEGE

The following motion in the name of Councillor May Mc Keon, was proposed by Councillor May Mc Keon, seconded by Councillor Monica Harford.

Balbriggan Town Council request as a matter of extreme urgency that the V.E.C., Fingal County Council and relative agency / departments make the appropriate arrangements to have a secure Ballistrade fence erected on the boundary between Balbriggan Community College and Oakleigh Housing Estate (Drogheda Street) as access to the school through this area by pupils has ruined the hedgerows and embankments. The left of the area is open to vandals and anti-social behaviour and also effects the residents of Bremore Drive, Bracken Close and Pineridge where forced access by the pupils and others has disrupted the peaceful ambience and privacy of the area and makes it a living hell for the residents most of which in Bracken Close and Oakleigh are retired and in old age.

Following discussion, the motion was **agreed** by the members.

BTC/123/08

SUGARS, FATS AND OTHER ARTIFICIAL ADDITIVES IN FOODSTUFFS

The following motion in the name of Councillor Sean Brown, was proposed by Councillor Sean Brown, seconded by Councillor May Mc Keon.

Balbriggan Town Council call on the Minister for Health & Children to examine the unexceptionally high levels of sugars, fats and other artificial additives that are in so many foodstuffs being sold in Ireland today and

submit a report to Government to allow for changes to be introduced to reduce the current amounts of these substances in our foods.

Following discussion, the motion was **agreed** by the members.

BTC/124/08

CATHAOIRLEACH'S BUSINESS – PROPOSED CHANGE TO PROCEDURES IN RESPECT OF MEETING REPLIES

An Cathaoirleach proposed to the members that they consider changing meetings procedures whereby replies to motions in respect of Fingal County Council matters would be circulated when the motion was proposed and seconded rather than the current practice of requesting a reply when the motion is passed. She felt this would facilitate a better debate knowing the County Council's position on a particular matter while it is being debated.

BTC/125/08

CATHAOIRLEACH'S BUSINESS – TOWN HALL

Councillor McKeon requested that flagpoles be incorporated into the re-design proposals for the front entrance to the Town Hall. The Town Manager informed the meeting that the Architects Department are finalising their drawings and he will request them to consider a suitable location for the flagpoles. It is hoped that the drawings will be available to the members for the next meeting.

BTC/126/08

**CATHAOIRLEACH'S BUSINESS
PRESENTATION TO MICHAEL LYNCH**

An Cathaoirleach informed the meeting that Mr. Micheal Lynch, Parks Superintendant, Fingal County Council had retired recently. She felt the members of the Town Council should make a presentation to him to mark the occasion. It was **agreed** by the members that a presentation be arranged.

BTC/127/08

**CATHAOIRLEACH'S BUSINESS –
MEETING WITH PRIMARY SCHOOL PRINCIPALS**

An Cathaoirleach Councillor McKeon requested a meeting be arranged with the principals of the primary schools in the town to discuss the shortage of school places. This was **agreed** by the members.

BTC/128/08

**CATHAOIRLEACH'S BUSINESS
OPEN SPACE BETWEEN WESTBROOK AND MOYLARAGH**

An Cathaoirleach Councillor McKeon informed the meeting that the residents in Westbrook are not happy that the fencing is being retained as part of the

taking in charge process. The Town Clerk informed the members that he had been in contact with the Parks Department on this issue and will keep the members fully informed.

BTC/129/08

CATHAOIRLEACH'S BUSINESS

PROPOSED SHOPPING CENTRE ADJACENT TO CEMETRY

Councillor Stephen Kilgallon raised the recent grant of planning permission by Fingal County Council in respect of this development. He informed the meeting that nearby residents were objecting to An Bord Pleanala and was seeking the Council's support. Following discussion, it was **agreed** that each member can make representations on an individual basis to An Bord Pleanala.

BTC/130/08

**CATHAOIRLEACH'S BUSINESS
LAMA CONFERENCE, TRIM**

Councillor Monica Harford informed the meeting that Minister John Gormley, T.D. attended the recent LAMA conference in Trim and indicated that he was looking at the level of attendance by elected members at conferences.

BTC/131/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
March 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,896.84 | 0.00 | 7,896.84 |
| Rates & Water Charges | 9,800.00 | 0.00 | 0.00 | 0.00 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,000.00 | 3,000.00 | 0.00 |
| Sub-total | 34,000.00 | 10,896.84 | 3,000.00 | 7,896.84 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 7,212.05 | 1,807.44 | 5,404.61 |
| Members Allowance | 20,000.00 | 3,780.00 | 0.00 | 3,780.00 |
| Conference Expenses | 8,000.00 | 722.43 | 0.00 | 722.43 |
| Cathaoirleach's Allowance | 1,700.00 | 0.00 | 0.00 | 0.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 0.00 | 0.00 | 0.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 1,812.75 | 0.00 | 1,812.75 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 2,630.00 | 0.00 | 2,630.00 |
| Legal Fees | 6,000.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 800.00 | 150.00 | 650.00 |
| Capital Account | 0.00 | 7,997.74 | 6,667.10 | 1,330.64 |
| Sub-total | 79,000.00 | 28,704.97 | 8,624.54 | 20,080.43 |
| TOTALS: | 113,000.00 | 39,601.81 | 11,624.54 | 27,977.27 |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 3,500.01 | | |
| Office Unit Rental Income | 6,000.00 | 1,500.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 0.00 | | |
| Hall Hire Charges | 6,600.00 | 2,775.00 | | |
| Sub-total | 33,000.00 | 7,775.01 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 40,000.00 | | |
| Other Receipts | 0.00 | 2,260.05 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 42,260.05 | | |
| TOTAL | 113,000.00 | 50,035.06 | | |

BTC/132/08

**DRAFT ANNUAL FINANCIAL STATEMENT FOR THE
YEAR ENDED 31/12/2007**

The following report was circulated.

**CONSIDERATION OF DRAFT ANNUAL FINANCIAL STATEMENT 2007
AND AUTHORISATION FOR APPROVAL OF OVER – EXPENDITURE**

“As required under the Local Government Act 2001, Section 108, I forward, herewith, a copy of the draft Annual Financial Statement for the year 2007.

The total expenditure on Revenue Account for 2007 was **€129,372.56**. This expenditure was funded by a combination of the Demand from Fingal County Council, Corporate Property Rent and Hall Hire charges. At year-end, the Revenue Account had a surplus of **€5,908.76**.

The Town Council at its Budget Meeting held on 4th December 2007 approved revised expenditure of **€125,000** and revised receipts of **€125,000**.

It was also agreed to transfer expenditure on capital equipment for the conference facilities in the sum of €18,000 to the Revenue account. The actual expenditure in respect of these items amounted to €20,611.62.

Section 108 of the Local Government Act 2001 requires me to furnish, with the Annual Financial Statement, details of authorisations to over-expenditure.

In line with the recommendation of the Local Government Auditor the Council's approval is now sought to the following additional areas of over-expenditure:-

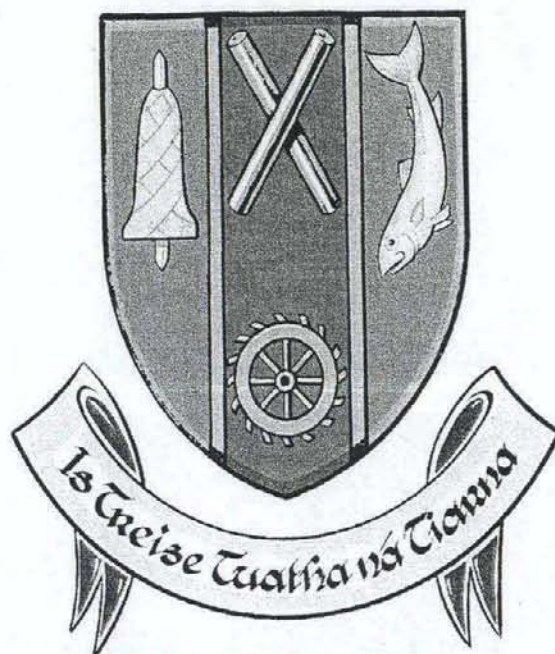
| Expenditure Heading | Revised Budget 2007 | Actual 2007 | Over Revised Budget |
|-----------------------------|---------------------|-------------|---------------------|
| Office Expenses | 13,767.00 | 16,217.87 | 2,450.87 |
| Town Improvement/Decoration | 8,100.00 | 8,216.69 | 116.69 |

Approval of the members is now sought to transfer the additional sum of €2,611.62 to the Revenue Account.

The draft Annual Financial Statement will now be forwarded by me to the Minister for the Environment, Heritage and Local Government and also to the Director of Audit in the Department. On receipt of the Auditor's report, I will report back to the Council on the audited Statement.



Brian Murray
Town Clerk



COMHAIRLE BHAILE BRIGIN
BALBRIGGAN TOWN COUNCIL

(UNAUDITED)

ANNUAL FINANCIAL STATEMENT
FOR YEAR ENDED
31st DECEMBER 2007

**ABSTRACT OF ACCOUNTS OF THE BALBRIGGAN TOWN COUNCIL
REVENUE ACCOUNT 2007**

| RECEIPTS | AMOUNT | TOTAL | EXPENDITURE | AMOUNT | TOTAL |
|---|-----------|------------|---|-----------|------------|
| Balance (if any) in favour at close of 2006 | | 4,119.43 | Balance (if any) against at close of 2006 | | |
| Corporate Property | | | Corporate Property | | |
| Corporate Property Rent | 24,536.65 | 32,466.66 | Insurance | 5,311.34 | 23,008.56 |
| Hall Hire Charges | 7,950.00 | | Rates | 9,368.80 | |
| | | | Light & Heat | 1,500.00 | |
| | | | Service Charges / Maintenance | 828.52 | |
| | | | Hall Staffing | 3,000.00 | |
| General | | | General | | |
| Demand - Fingal Co. Co. | 75,000.00 | 78,063.62 | Office Expenses | 16,217.87 | 90,219.26 |
| Other Receipts | 2,063.62 | | Members Expenses / Conferences | 19,044.82 | |
| | | | Conference Expenses | 5,976.63 | |
| | | | Cathairneachs Allowance | 1,200.00 | |
| | | | Town Clerk Allowance | 7,200.00 | |
| | | | AMAI Contributions | 3,500.00 | |
| | | | Town Improvement/Decoration | 8,216.69 | |
| | | | Community Awards | 4,721.63 | |
| | | | Audit Fees | 2,530.00 | |
| | | | Legal Fees | - | |
| Cancelled PO's | | - | Town Hall Equipment (transfer from capital a/c) | 20,611.62 | 144.64 |
| | | | Bank Charges | | |
| Transfer from Capital A/C | | | Transfer to Capital Account | | |
| Town Hall Equipment | | 20,611.62 | Legal Fees | 9,000.00 | 15,000.00 |
| | | | Town Hall Service/Maintenance | 5,000.00 | |
| | | | Local Elections | 2,000.00 | |
| | | 135,281.32 | | | 129,372.56 |
| Balance (if any) against at close of 2007 | | | Balance (if any) in favour at close of 2007 | | 5,606.78 |

SUMMARY OF RECEIPTS AND EXPENDITURE OF REVENUE ACCOUNT 2007

| CHARGE | | | | DISCHARGE | | | |
|--------|--|------------|--|------------|--|-------------|---|
| | Balance in favour at close of last year | RECEIPTS | Balance against at close of this year | TOTALS | Balance against at close of last year | EXPENDITURE | Balance in favour of this year |
| | 4,119.43 | 131,161.89 | | 135,281.32 | | 129,372.56 | 5,908.76 |
| | | | | | | | |
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| | | | | | | | |
| TOTALS | 4,119.43 | 131,161.89 | - | 135,281.32 | - | 129,372.56 | 5,908.76 |

STATEMENT OF BALANCES AT CLOSE OF FINANCIAL YEAR 2007

| | € | € | | € | € |
|---|-----------|------------------|---------------------------------------|-----------|------------------|
| Treasurer, due to him:- | | | Treasurer, due by him:- | | |
| Unpaid Bills | 11,024.54 | 11,024.54 | No. 1 Account | 26,209.81 | 59,013.18 |
| | | | No. 2 Account | 32,803.37 | |
| | | | Officers Imprest Account | | 129.97 |
| Balances in favour - Capital Account | 41,506.85 | | Balances Against - Capital Account | | |
| Revenue Account | 5,908.75 | 47,515.61 | Revenue Account | | |
| TOTALS | | 59,140.15 | TOTALS | | 59,140.15 |

INDEBTEDNESS ON FOOT OF LOANS

| | | | |
|---------------------------|--|----------------|--|
| Loans for Sundry Purposes | | Due to Lenders | |
|---------------------------|--|----------------|--|

STATEMENT OF CASH ASSETS AND LIABILITIES

ASSETS

LIABILITIES

| | € | € | | € | € |
|--|-----------|------------------|--|---|------------------|
| Balance in hands of treasurer at close of 2007 | | | Balance due to treasurer at close of 2007 | | |
| No. 1 Account | 26,209.81 | 59,013.18 | | | |
| No. 2 Account | 32,803.37 | | | | |
| Balance in hands of other officers at close of December 2007 | | | | | |
| Other Assets | | 129.97 | | | |
| Hall Hire Charges Outstanding | | 1,780.00 | Hall Hire Charges Prepaid | | 135.00 |
| | | | Unpaid Bills | | 11,024.54 |
| | | | Corporate Property Rent Prepaid | | 1,566.57 |
| TOTAL | | 60,920.15 | TOTAL | | 13,426.21 |

RECEIPTS AND EXPENDITURE OF CAPITAL MONEY 2007

| PURPOSE FOR WHICH OBTAINED | Balance (if any) unexpended at close of last year 2006 | Total Receipts | Balance (if any) unexpended in excess at close of this year 2007 | Total Expenditure | Balance (if any) unexpended at close of this year 2007 |
|-----------------------------------|---|-----------------------|---|--------------------------|---|
| Town Hall Development | 31,989.76 | 813.61 | 32,803.37 | 20,611.62 | 12,191.75 |
| Local Elections | 4,000.00 | 2,000.00 | 6,000.00 | - | 6,000.00 |
| Legal Fees | 9,415.10 | 9,000.00 | 18,415.10 | - | 18,415.10 |
| Town Hall Service/Maint | - | 5,000.00 | 5,000.00 | - | 5,000.00 |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTALS | 45,404.86 | 16,813.61 | 62,218.47 | 20,611.62 | 41,606.85 |

BTC/133/08

UPDATE ON BALBRIGGAN URBAN IMPROVEMENT SCHEME

The Town Manager gave a verbal report on the progress of the scheme. The monitoring committee had a meeting earlier today and is working well. The contractor is approximately four weeks behind schedule due to variations/difficulties encountered during the works. Works will be delayed by the renewal of the sewer pipeline along the Main Street which will require a road closure. It is now likely that the scheme will not be completed until early 2009.

BTC/134/08

ST. PATRICK'S DAY

Councillor Harford felt that the St. Patrick's Day competition trophies should be updated. It was **agreed** to contact the current sponsors to see if they are interested in sponsoring new trophies.

Councillor McKeon expressed her disappointment with the arrangements made for the reception in the Bracken Court Hotel.

BTC/135/08

**PROPOSALS FOR RELOCATION OF COMMEMORATIVE STONE AT
GEORGES SQUARE**

It was **agreed** to request the Architects Department to consider locating the stone in the alcove at the front entrance to the Town Hall.

Mary McKeon
CATHA OIRLEACH

13th May 2008
DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

*Town Hall
Balbriggan
Co. Dublin*



*Halla an Bhaile
Baile Brigín
Baile Átha Cliath*

Telephone: 01-8412178

Fax: 01-8412044

7th May 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 13th May 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

Confirmation of Minutes

- (i) Minutes of Balbriggan Town Council statutory meeting held on 8th April 2008 (circulated herewith)

2.

A Correspondence from Government Departments and Ministers

- (i) Acknowledgement dated 17/4/2008 received from Department of the Environment, Heritage & Local Government (circulated herewith)
- (ii) Acknowledgement dated 21/4/2008 received from Department of Health & Children (circulated herewith)
- (iii) Acknowledgement dated 22/4/2008 received from Environment, Heritage & Local Government (circulated herewith)
- (iv) Acknowledgement letter dated 28/4/2008 received from Office of the Minister for Justice, Equality & Law Reform (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 22/4/2008 received from Transportation Department regarding request to extend double yellow lines in Clonard Strret (circulated herewith)
- (ii) Letter dated 22/4/2008 received from Transportation Department regarding request to install traffic calming measures on the Naul Road (circulated herewith)
- (iii) Letter dated 29/4/2008 received from Transportation Department regarding traffic calming measure on the Naul Road (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 18/4/2008 received from Mullingar, Town Council regarding neurological services (circulated herewith)
- (ii) Letter dated 18/4/2008 received from Killarney Town Council regarding the Immigration, Residence and Protection Bill 2008 (circulated herewith)
- (iii) Letter dated 18/4/2008 received from Clonmel Borough Council regarding driving test (circulated herewith)
- (iv) Letter dated 22/4/2008 received from Passage West Town Council regarding road conditions (circulated herewith)

2.

D. Conferences

No items under this heading

2.

E. Other Correspondence

No items under this heading

3. Questions

(i) Question submitted by Councillor Stephen Kilgallon

To ask the Manager to confirm if there are any plans to improve the footpath from the County Bridge in Balbriggan along the Skerries Road to at least Lady's Stairs (to Ardgillan Demesne), as the current path is too narrow for

wheelchairs/buggies, overgrown and dangerously exposed to fast moving traffic?

(ii) **Question submitted by Councillor Monica Harford**

To ask the Manager where in Flemington is the proposed site for a graveyard and does this mean the complete closure of St. Peter & Paul's graveyard when it is full up?

(iii) **Question submitted by Councillor Monica Harford**

To ask the Manager to provide further seating in St. Peter & Paul's graveyard towards the Naul end of the cemetery as the existing seats are of no benefit to anyone attending a burial at that end of the cemetery?

(iv) **Question submitted by Councillor Gertie Shields**

To ask the Manager where is the Fas Worker who was employed by the Town Council to deal with graffiti and general duties around Balbriggan town?

(v) **Question submitted by Councillor Larry Dunne**

To ask the Manager with respect to the Fingal Roads Department Depot at Fancourt: have any negotiations or discussions taken place between the Council and any other party relating to a proposed disposal or development of the site. If so will the Council provide written details of such discussions and outline what mechanism will be used to facilitate any future disposal of the depot site?

(vi) **Question submitted by Councillor Larry Dunne**

To ask the Manager will Fingal County Council inform Balbriggan Town Council what plans, if any it has for the disposal and/or use of the land currently in its ownership on the Skerries Road that will be left over when the roundabout and new bridge over the railway line are constructed?

(vii) **Question submitted by Councillor Gerry Buckley**

To ask the Manager when will the grass verge on the road from the Church Roundabout to the Castleland Court Roundabout be landscaped?

(viii) **Question submitted by Councillor Gerry Buckley**

To ask the Manager can he request the Developer of Ardgillan Lawns to cut the grass on the open space?

4. Motions

(i) **Motion submitted by Councillor Stephen Kilgallon**

Balbriggan Town Council calls upon Fingal County Council to extend the Town Boundary to include the contiguous urban dwellings, see map with proposed new boundary indicated.

(ii) **Motion submitted by Councillor Monica Harford**

Balbriggan Town Council call on the Department of Education & Science when providing the temporary school facility on the Naul Road to include the provision of a classroom for Autism children with a view to extending the same service to one of the proposed permanent schools.

(iii) **Motion submitted by Councillor Gertie Shields**

Balbriggan Town Council call on Fingal County Council Planning Department to put pressure on the developer of Rose Park to restore the Holy Well (National Monument) buried 5 years ago, and still not restored: even though this was a condition of the planning permission.

- (iv) **Motion submitted by Councillor Larry Dunne**
Balbriggan Town Council congratulate the committee playgroup on the allocation of a grant of 1.8 million euro to facilitate the acquisition of a premises for the provision of a community play school in Balbriggan.
- (v) **Motion submitted by Gerry Buckley**
Balbriggan Town Council call on Bus Eireann to provide a bus shelter beside the golf club going to Dublin
- (vi) **Motion submitted by Councillor Stephen Kilgallon**
Balbriggan Town Council calls upon the Department of Social Security to restore child benefit to all children living in the state. The introduction of the habitual Residence Condition (HRC) in May 2004 ended this policy.
- (vii) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council welcome the proposal for expert assessment of Balbriggan Harbour area, with a view to the suitability for a Marina, while protecting the fishing fleet and upgrading the entire harbour area. Something we Balbriggan Town Council long proposed.
- (viii) **Motion submitted by Councillor Gerry Buckley**
Balbriggan Town Council call on Fingal County Council Community Department to provide an area for green lawn bowling in Balbriggan

5. Cathaoirleach's Business

6. Monthly Financial Statement

7. Fixing of date for Annual Meeting – Monday 16th June 2008 at 7.30 p.m.

8. Amendment to Standing Order No. 38 as agreed at April Statutory meeting

9. Proposal to change date of Statutory Meetings to third Wednesday of each month

10. Environment Improvements

11. Town Hall re-design proposals

12. Update on Balbriggan Urban Improvement Scheme

COMHARILE BHAILE BRIGIN

**Minutes of Statutory Meeting of Balbriggan Town Council
held On Tuesday 11th March 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Dunne, Larry
Brown, Sean
Buckley, Gerry
Hammond, Kathleen
Harford, Monica

Councillors

Kilgallon, Stephen
McKeon, May
Pyne, Ned
Shields, Gertie

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Margaret Wilde, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/60/08

VOTE OF SYMPATHY

An Cathaoirleach proposed a vote of sympathy to the Barlow family on the recent death of Vincent Barlow, former Town Commissioner. A minutes silence was observed. It was agreed that the Town Clerk forward letter of sympathy to the family.

BTC/61/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 12th February 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/62/08

MINISTER FOR JUSTICE

Acknowledgement letter dated 20/2/2008 received from Office of the Minister for Justice, Equality & Law Reform regarding Economic Migrants and legislation was circulated and **noted**.

BTC/63/08

FINANCIAL CONTRIBUTIONS RECEIVED FROM DEVELOPERS

Letter dated 15/1/2008 received from Planning Division, Bonds & Contributions Section regarding financial contributions received from developers was circulated and **noted**.

BTC/64/08

MOTION ADOPTED BY MACROOM TOWN COUNCIL

Letter dated 5/2/2008 received from Macroom Town Council regarding micro chipping and neutering of dogs was circulated and **noted**.

BTC/65/08

RESOLUTION BY BALLYSHANNON TOWN COUNCIL

Letter dated 20/2/2008 received from Ballyshannon Town Council regarding Town Councils' role as a Housing Authority becoming deficit was circulated and **noted**.

BTC/66/08

MOTION ADOPTED BY EDENDERRY TOWN COUNCIL

Letter dated 18/2/2008 received from Edenderry Town Council regarding street lighting as part of the planning application was circulated and **noted**.

BTC/67/08

MONAGHAN ADOPTED BY MONAGHAN COUNTY COUNCIL

Letter dated 14/2/2008 received from Monaghan County Council regarding Legislation regarding foreign drivers was circulated and **noted**.

BTC/68/08

MOTION ADOPTED BY CLONMEL BOROUGH COUNCIL

E-mail dated 27/2/2008 received from Clonmel Borough Council regarding charges to non commercial activities i.e. schools was circulated and **noted**.

BTC/69/08

MOTION ADOPTED BY MULLINGAL TOWN COUNCIL

Letter dated 22/2/2008 received from Mullingar Town Council regarding isolation wards for cystic fibrosis patients was circulated and **noted**.

BTC/70/08

MOTION ADOPTED BY MACROOM TOWN COUNCIL

Letter dated 28/2/2008 received from Macroom Town Council regarding legislation for agency employment was circulated and **noted**.

BTC/71/08

REPAIRS TO ENTRANCE TO TOWN HALL

Question submitted by Councillor Monica Harford

To ask the Manager when will the repair work start on the entrance to the Town Hall?

Reply: Two alternatives are being costed at the moment. Drawings will be presented to the members as soon as possible. It is envisaged that the works will commence in the Summer following a tender process.

BTC/72/08

BENCHES AT BALBRIGGAN BEACH

Question submitted by Councillor Kathleen Hammond

To ask Fingal County Council why were the concrete benches on the banks at Balbriggan Beach removed as they have outlasted any wooden bench in the area?

Reply: The concrete benches are being replaced with steel type benches under the Balbriggan Town Council Environment Improvements Programme.

BTC/73/08

TRAFFIC LIGHTS DUBLIN STREET/MARKET GREEN

Question submitted by Councillor Kathleen Hammond

To ask Fingal County Council Transportation Department to provide a pedestrian crossing or traffic lights at the junction of Dublin Street and Market Green outside the Credit Union?

Reply: There is a proposal to provide traffic signals with pedestrian crossing facilities incorporated into them at the junction of Dublin Street/Market Green, Balbriggan and this matter will be considered in the context of the preparation of the Draft Transportation Programme of Works for 2009.

Subject to the approval of the Council to the provision of these signals they will be provided after the works associated with the Balbriggan Village Urban Renewal Scheme are completed.

BTC/74/08

PROVISION OF ALLOTMENTS BALBRIGGAN AREA

Question submitted by Councillor Stephen Kilgallon

To ask the Manager could the relevant department in Fingal County Council furnish details of the provision of Allotments (horticultural use) for the Balbriggan area and all pertaining regulations?

Reply: Less than 10% of applicants on the current waiting list for allotments are resident in the Balbriggan Area. An extension to Turvey allotments is currently being prepared along with a new site at Powerstown to replace the former allotment site a Cappogue. It is anticipated that all applicants on the waiting list will be accommodated once these new Schemes become operational. We will look at the feasibility of providing further sites for allotments in other areas once these two schemes are up and running.

BTC/75/08

CYCLING ROUTE TO ARDGILLAN CASTLE

Question submitted by Councillor Stephen Kilgallon

To ask the Manager could the relevant department in Fingal County Council confirm if there are any plans to include a safe cycling route facility from Balbriggan to Ardgillan Castle, given the recent amendment to allow cycling in the castle grounds?

Reply: Following representations from a local cycling group the Transportation Department is currently investigating a number of land ownership issues in order to ascertain the feasibility of providing a dedicated cycle route in the area in question. A further report will issue to the elected members when the investigation is complete.

BTC/76/08

APARTMENT AT LAMBEECHER

Question submitted by Councillor Gertie Shields

To ask Fingal County Council why no action has been taken to the exterior of the 1st Apartment on the right hand side as you are entering Lambeecher Estate?

Reply: On the 25th August 2004 under register reference F04B/0356 planning permission was granted for the following proposal:- "First floor extension over existing 1 bedroomed apartment comprising 2 bedrooms and bathroom and associated site works."

There is no condition attached to this permission requiring this development to be completed within a specific period of time. This permission expires on 24th August 2009.

The owner has been requested to submit a timeframe for the completion of this development.

BTC/77/08

BREAST CANCER SCREENING

The following motion in the name of Councillor Monica Harford was proposed by Councillor Monica Harford, seconded by Councillor Kathleen Hammond.

Balbriggan Town Council call on the relevant Government Department to lower the age of breast screening from 50 to 40 years of age.

Following a discussion, the motion was **agreed** by the members.

BTC/78/08

INFRASTRUCTURE IN BALBRIGGAN

The following motion in the name of Councillor Sean Brown was proposed by Councillor Sean Brown, seconded by Councillor Kathleen Hammond.

Balbriggan Town Council call on the Minister for the Environment and Local Government to examine the reason as to why the necessary infrastructure is now only being put in place in the Balbriggan area despite thousands of new buildings constructed in Balbriggan in the last ten years.

Following a discussion, the motion was **agreed** by the members.

BTC/79/08

SUNDAY MARKET AT FOLKSTOWN

The following motion in the name of Councillor Gertie Shields, was proposed by Councillor Gertie Shields, seconded by Councillor Monica Harford.

Balbriggan Town Council call on the County Manager to review the planning status of the Sunday Market at Folkstown in view of recent public order offences, necessitating Gardai in riot gear and damage to Garda vehicles on the site.

Following discussion, the motion was **agreed** by the members.

BTC/80/08

IDLE SHOP UNITS DROGHEDA/DUBLIN STREET

The following motion in the name of Councillor Kathleen Hammond, was proposed by Councillor Kathleen Hammond, seconded by Councillor Ned Pyne.

Balbriggan Town Council call on Fingal County Council to promote Balbriggan for retail business to solve the problem of large numbers of shop units on Drogheda Street and the Dublin Road being left idle.

Following discussion, the motion was **agreed** by the members.

BTC/81/08

BOARDED UP LOCAL AUTHORITY HOUSES

The following motion in the name of Councillor Sean Brown was proposed by Councillor Sean Brown, seconded by Councillor Larry Dunne.

Balbriggan Town Council call on Fingal County Council to immediately cease the practice of boarding up local authority houses.

Following discussion, the motion was **agreed** by the members.

BTC/82/08

PLASTIC SIGNAGE

The following motion in the name of Councillor Gertie Shields, was proposed by Councillor Gertie Shields, seconded by Councillor Monica Harford.

Balbriggan Town Council call on Fingal County Council Planning Department to act immediately to remove all large plastic signage from the outside of all commercial buildings premises in the Balbriggan area.

Following discussion, the motion was **agreed** by the members.

BTC/83/08

TRAFFIC CALMING MEASURES ON NAUL ROAD

The following motion in the name of Councillor Kathleen Hammond, was proposed by Councillor Kathleen Hammond, seconded by Councillor Sean Brown.

Balbriggan Town Council call on Fingal County Council to install traffic calming measures on the Naul Road (from Hagan's Cross to Delahasey Cross) to stop cars from speeding and driving dangerously.

Following discussion, the motion was **agreed** by the members.

BTC/84/08

CATHAOIRLEACH'S BUSINESS – TOWN HALL

Councillor Harford requested a meeting be arranged to discuss the structure of the Management Company put in place to manage the common areas of the Georges Square Development. This was **agreed** by the members.

BTC/85/08

**CATHAOIRLEACH'S BUSINESS –
MEETING WITH PRIMARY SCHOOL PRINCIPALS**

An Cathaoirleach Councillor McKeon requested a meeting be arranged with the principals of the primary schools in the town to discuss the shortage of school places.

This was **agreed** by the members.

BTC/86/08

CATHAOIRLEACH'S BUSINESS – GAELSCOIL

Councillor McKeon informed the members that Gaelscoil Bhaile Brigin have requested use of the Town Hall facilities for the last three weeks of the school year because their current facilities are not available. The Town Clerk informed the members that discussions were ongoing with Gaelscoil Bhaile Brigin.

BTC/86/08

CATHAOIRLEACH'S BUSINESS – TOWN ARCHIVES

An Cathaoirleach Councillor McKeon informed the members that she had received a letter from Ms. Bairbre Curtis regarding the future location of the Town Archives. Following a brief discussion, the Town Clerk informed the meeting that a meeting will be arranged in the near future with the Archivist to discuss the return of the Archives to the Town Hall.

BTC/87/08

CATHAOIRLEACH'S BUSINESS – BALBRIGGAN COMMUNITY COLLEGE

An Cathaoirleach Councillor McKeon informed the members that she had received a letter from Balbriggan Community College thanking the Town Council for the recent Civic Reception.

BTC/88/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
February 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 7,896.84 | 0.00 | 7,896.84 |
| Rates & Water Charges | 9,800.00 | 0.00 | 0.00 | 0.00 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,000.00 | 3,000.00 | 0.00 |
| Sub-total | 34,000.00 | 10,896.84 | 3,000.00 | 7,896.84 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 8,580.01 | 1,807.44 | 6,772.57 |
| Members Allowance | 20,000.00 | 2,520.00 | 0.00 | 2,520.00 |
| Conference Expenses | 8,000.00 | 0.00 | 0.00 | 0.00 |
| Cathaoirleach's Allowance | 1,700.00 | 0.00 | 0.00 | 0.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 0.00 | 0.00 | 0.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 0.00 | 0.00 | 0.00 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,600.00 | 0.00 | 0.00 | 0.00 |
| Legal Fees | 6,000.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 800.00 | 150.00 | 650.00 |
| Capital Account | 0.00 | 6,667.10 | 6,667.10 | 0.00 |
| Sub-total | 79,000.00 | 22,317.11 | 8,624.54 | 13,692.57 |
| TOTALS: | 113,000.00 | 33,213.95 | 11,624.54 | 21,589.41 |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 1,166.67 | | |
| Office Unit Rental Income | 6,000.00 | 500.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 0.00 | | |
| Hall Hire Charges | 6,600.00 | 2,570.00 | | |
| Sub-total | 33,000.00 | 4,236.67 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 0.00 | | |
| Other Receipts | 0.00 | 2,010.05 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 2,010.05 | | |
| TOTAL | 113,000.00 | 6,246.72 | | |

BTC/89/08

**DRAFT ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED
31/12/2007**

It was **agreed** to defer this item to the next meeting of the Council.

BTC/90/08

UPDATE ON MARINE AND CONSERVATION CENTRE

The Town Manager gave a verbal report. He informed the members that financial difficulties have arisen following the tender process. It is proposed to commence discussions with the successful bidder with a view to commencing the project on a phased basis. This arrangement could lead to other sources of funding becoming available. The manager agreed to keep the members informed.

BTC/91/08

UPDATE ON PROPOSED MUSEUM

The Town Manager gave a verbal report. He informed the members that he visited the ongoing works at Bremore Castle and there was potential for a museum in this building. It was agreed that a site visit will be arranged for the members in the coming months.

BTC/92/08

UPDATE ON PROPOSED FARMERS MARKET

The Town Manager gave a verbal report. He informed the members that equipment has been purchased for a farmers market in Swords on a trial basis. It is hoped to extend this to Balbriggan and a number of potential sites would be examined. The manager agreed to keep the members informed.

BTC/93/08

UPDATE ON BALBRIGGAN URBAN RENEWAL SCHEME

The Town Clerk informed the meeting that the Monitoring Committee comprising representatives of the elected members, officials, chamber of commerce, traders and other interested parties was meeting regularly as the work progresses and is working well. The contractor had agreed to remove all his equipment and re-instate the footpaths for the St. Patrick's Day parade.

BTC/94/08

**PROPOSALS FOR RELOCATION OF COMMEMORATIVE STONE AT
GEORGES SQUARE**

It was **agreed** to defer this item to the next meeting of the Council.

BTC/95/08

ST. PATRICK'S DAY

It was **agreed** to defer this item to the next meeting of the Council.

Mary McKeon
CATHAOIRLEACH

8th April 2008
DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

Town Hall
Balbriggan
Co. Dublin

Telephone: 01-8412178



Halla an Bhaile
Baile Brigín
Baile Átha Cliath

Fax: 01-8412044

5th March 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 11th March 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

Confirmation of Minutes

- (i) Minutes of Balbriggan Town Council statutory meeting held on 12th February 2008 (circulated herewith)

2.

A Correspondence from Government Departments and Ministers

- (i) Acknowledgement Letter dated 20/2/2008 received from Office of the Minister for Justice, Equality & Law Reform regarding Economic Migrants and legislation (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 15/1/2008 received from Planning Division, Bonds & Contributions Section regarding financial contributions received from developers (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 5/2/2008 received from Macroom Town Council regarding micro chipping and neutering of dogs (circulated herewith)
- (ii) Letter dated 20/2/2008 received from Ballyshannon Town Council regarding Town Councils' role as a Housing Authority becoming deficit (circulated herewith)
- (iii) Letter dated 18/2/2008 received from Edenderry Town Council regarding street lighting as part of the planning application (circulated herewith)
- (iv) Letter dated 14/2/2008 received from Monaghan County Council regarding Legislation regarding foreign drivers (circulated herewith)
- (v) E mail dated 27/2/2008 received from Clonmel Borough Council regarding charges to non commercial activities i.e. schools (circulated herewith)
- (vi) Letter dated 22/2/2008 received from Mullingar Town Council regarding isolation wards for cystic fibrosis patients (circulated herewith)
- (vii) Letter dated 28/2/2008 received from Macroom Town Council regarding legislation for agency employment (circulated herewith)

2.

D. Conferences

No Business under this heading

2.

E. Other Correspondence

No Business under this heading

3.

Questions

- (i) **Question submitted by Councillor Monica Harford**

To ask the Manager when will the repair work start on the entrance to the Town Hall?

- (ii) **Question submitted by Councillor Kathleen Hammond**
To ask Fingal County Council why were the concrete benches on the banks at Balbriggan Beach removed as they have outlasted any wooden bench in the area?
- (iii) **Question submitted by Councillor Kathleen Hammond**
To ask Fingal County Council Transportation Department to provide a pedestrian crossing or traffic lights at the junction of Dublin Street and Market Green outside the Credit Union?
- (iv) **Question submitted by Councillor Stephen Kilgallon**
To ask the Manager could the relevant department in Fingal County Council furnish details of the provision of Allotments (horticultural use) for the Balbriggan area and all pertaining regulations?
- (v) **Question submitted by Councillor Stephen Kilgallon**
To ask the Manager could the relevant department in Fingal County Council confirm if there are any plans to include a safe cycling route facility from Balbriggan to Ardgillan Castle, given the recent amendment to allow cycling in the castle grounds?
- (vi) **Question submitted by Councillor Gertie Shields**
To ask Fingal County Council why no action has been taken to the exterior of the 1st Apartment on the right hand side as you are entering Lambreecher Estate?

4. Motions

- (i) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on the relevant Government Department to lower the age of breast screening from 50 to 40 years of age.
- (ii) **Motion submitted by Councillor Sean Brown**
Balbriggan Town Council call on the Minister for the Environment and Local Government to examine the reason as to why the necessary infrastructure is now only being put in place in the Balbriggan area despite thousands of new buildings constructed in Balbriggan in the last ten years.
- (iii) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on the County Manager to review the planning status of the Sunday Market at Folkestown in view of recent public order offences, necessitating Gardai in riot gear and damage to Garda vehicles on the site.
- (vi) **Motion submitted by Councillor Kathleen Hammond**
Balbriggan Town Council call on Fingal County Council to promote Balbriggan for retail business to solve the problem of large numbers of shop units on Drogheda Street and the Dublin Road being left idle.
- (v) **Motion submitted by Councillor Sean Brown**
Balbriggan Town Council call on Fingal County Council to immediately cease the practice of boarding up local authority houses.
- (vi) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on Fingal County Council Planning Department to act immediately to remove all large plastic signage from the outside of all commercial buildings premises in the Balbriggan area.

- (vii) **Motion submitted by Councillor Kathleen Hammond**
Balbriggan Town Council call on Fingal County Council to install traffic calming measures on the Naul Road (from Hagans Cross to Delahasey Cross) to stop cars from speeding and driving dangerously.
5. **Cathaoirleach's Business**
 6. **Monthly Financial Statement**
 7. **Draft Annual Financial Statement for year ended 31/12/2007**
 8. **Update on Proposed Marine & Conservation Centre**
 9. **Update on Proposed Museum**
 10. **Update on Proposed Farmers Markets**
 11. **Update on Balbriggan Urban Improvement Scheme**
 12. **Proposals for relocation of Commemorative Stone from George's Square**
 13. **St. Patrick's Day**

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

Town Hall
Balbriggan
Co. Dublin



Halla an Bhaile
Baile Brigín
Baile Átha Cliath

Telephone: 01-8412178

Fax: 01-8412044

2nd April 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 8th April 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

Confirmation of Minutes

- (i) Minutes of Balbriggan Town Council statutory meeting held on 11th March 2008 (circulated herewith)

2.

A Correspondence from Government Departments and Ministers

No items under this heading

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 6th March 2008 received from Joe Murphy Administrative Officer regarding Traveller specific accommodation. (circulated herewith)
- (ii) E-mail from David Fennell, Parks Division dated 19th March 2008 regarding provision of seats and litter bins on open space between Moylaragh and Chieftains/Barons Hall housing estates.

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 28th February 2008 received from Clonmel Borough Council regarding gaming machines in bookmaker chains and water charges to non commercial activities (circulated herewith)
- (ii) Letter dated 12th March 2008 received from Monaghan County Council regarding migrants.
- (iii) Acknowledgement letter dated 12th March 2008 received from Health Service Executive regarding proposed changes to the community drugs scheme.
- (iv) Letter dated 25th March 2008 received from Health Service Executive regarding proposed changes to the community drugs scheme.
- (v) Letter dated 25th March 2008 received from Mullingar Town Council regarding turf on local bogs.

2.

D. Conferences

No items under this heading

2.

E. Other Correspondence

- (i) E-mail dated 23rd March 2008 from Friends of the Elderly seeking nominations for the oldest working person in every city, town and borough in Ireland.

3. Questions

- (i) **Question submitted by Councillor May Mc Keon**

Can the Manager indicate how soon the Parks Department can install and plant bedding plants on Georges Square and the church roundabout?

(ii) **Question submitted by Councillor May Mc Keon**

Can the Manager furnish the members with a formal response from the Transportation Department with regard to the Cathaoirleach's request to have the access / exit area fronting 1-5 Dublin Road, Balbriggan re-configured for the purpose of vehicles making a direct entry to this cul de sac particularly when travelling from the church roundabout and making a left hand turn. Can the Manager indicate when we can expect the decayed cul de sac road to be resurfaced and appropriate kerbing replaced around the green area as suggested?

(iii) **Question submitted by Councillor Larry Dunne**

To ask the Manager have any negotiations or discussions take place between the Council and any other party relating to a proposed disposal or development of the Fingal Roads depot at Fancourt. If so, can he provide written details of such discussions and outline what mechanism will be used to facilitate any future disposal of the depot site.

(iv) **Question submitted by Councillor Larry Dunne**

In view of the limited and rapidly diminishing space available in St Peter's and Paul's cemetery what action has Fingal council taken or proposes to take to make adequate provision for a cemetery in the Balbriggan area?

(v) **Question submitted by Councillor Monica Harford**

To ask the Manager why there is a notice on a premises on Georges Square reading "Pop In opening soon" for close to a year when it is obvious that work on this building is not complete.

(vi) **Question submitted by Councillor Monica Harford**

To ask the Manager can anything be done about the appalling condition of a house in old Market Green as it is badly infested with mice and rats and is used for anti social activities (details supplied).

(vii) **Question submitted by Councillor Stephen Kilgallon**

To ask the Manager to outline the cost (exclusive of land acquisition) of installing a skate park and ongoing annual expenses, as in the facility in Swords?

(viii) **Question submitted by Councillor Stephen Kilgallon**

To ask the Manager to provide details of the annual budget available for youth activities/facilities in Balbriggan

(ix) **Question submitted by Councillor Gertie Shields**

To ask the Manager has a site been selected a new cemetery for Balbriggan and if so what stage is at regarding soil testing etc.?

4. Motions

(i) **Motion submitted by Councillor Stephen Kilgallon**

Balbriggan Town Council agrees to amend Town Council Standing Order No. 38 which currently states:

"No Member may impute improper motives or use offensive or unbecoming words in reference to any member of the Town Council or employee. Any Member having used objectionable words, and not explaining or retracting the same or offering apologies for the use thereof when requested by the

Cathaoirleach to do so shall be called upon by the Cathaoirleach to withdraw from the Meeting”

To read as follows:

“No Member may impute improper motives or use offensive, discriminatory or unbecoming words in reference to all members of the wider community, to any member of the Town Council or employee. Any Member having used objectionable words, and not explaining or retracting the same, or offering apologies for the use thereof when requested by the Cathaoirleach to do so shall be called upon by the Cathaoirleach to withdraw from the Meeting.

- (ii) **Motion submitted by Councillor Larry Dunne**
Balbriggan Council call on the relevant authority to conduct an audit into the uses for which funds are made available by the relieving officer in Balbriggan and that guidelines be put in place specifying for what purposes such funds may be granted and a mechanism where by such guide lines are enforced be established.
- (iii) **Motion submitted by Councillor May McKeon**
Balbriggan Council call on Fingal County Council in the interest of safety to continue the double yellow lines in Clonard Street along the left hand side from the Clonard Court entrance to exit on to the Harry Reynolds Road.
- (iv) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on the Minister for Justice to legislate the installation of C.C.T.V. in all pubs and night clubs.
- (v) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on the Minister for Environment, Heritage and Local Government not to impose water charges on schools.
- (vi) **Motion submitted by Councillor Sean Brown**
Balbriggan Town Council call on the Government to examine the level of age discrimination that is taken place in Ireland
- (vii) **Motion submitted by Councillor Stephen Kilgallon**
Balbriggan Town Council calls upon Fingal County Council to ensure that new housing developments are not left without council services well beyond the site completion date. The practice of developers retaining charge of developments must be dealt with as some of estates are now in limbo due to the builder(s) responsible going into liquidation.
- (viii) **Motion submitted by Councillor May Mc Keon**
Balbriggan Town Council request as a matter of extreme urgency that the V.E.C., Fingal County Council and relative agency / departments make the appropriate arrangements to have a secure Ballistrade fence erected on the boundary between Balbriggan Community College and Oakleigh Housing Estate (Drogheda Street) as access to the school through this area by pupils has ruined the hedgegrows and embankments. The left of the area is open to

vandals and anti-social behaviour and also effects the residents of Bremore Drive, Bracken Close and Pineridge where forced access by the pupils and others has disrupted the peaceful ambience and privacy of the area and makes it a living hell for the residents most of which in Bracken Close and Oakleigh are retired and in old age.

(ix) Motion submitted by Councillor Sean Brown

Balbriggan Town Council call on the Minister for Health & Children to examine the unexceptionally high levels of sugars, fats and other artificial additives that are in so many foodstuffs being sold in Ireland today and submit a report to Government to allow for changes to be introduced to reduce the current amounts of these substances in our foods.

- 5. Cathaoirleach's Business**
- 6. Monthly Financial Statement**
- 7. Draft Annual Financial Statement for year ended 31/12/2007**
- 8. Update on Balbriggan Urban Improvement Scheme**
- 9. St. Patrick's Day**
- 10. Proposals for relocation of Commemorative Stone from George's Square**

**Minutes of Statutory Meeting of Balbriggan Town Council
held On Tuesday 12th February 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Brown, Sean
Buckley, Gerry
Dunne, Larry
Harford, Monica

Councillors

Kilgallon, Stephen
McKeon, May
Shields, Gertie
Pyne, Ned

Apologies for inability to attend were received from Councillor Kathleen Hammond.

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Ms. Maureen Finn, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/20/08

VOTE OF SYMPATHY

An Cathaoirleach proposed a vote of sympathy to Councillor Ned Pyne on the recent death of his sister in law, Deirdre McLeod. Councillor Pyne thanked the members on behalf of the family for their expressions of sympathy.

BTC/21/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 15th January 2008 which were circulated were submitted, **approved** as a true record and signed.

BTC/22/08

DEPARTMENT OF EDUCATION AND SCIENCE

Acknowledgement letter dated 9/1/2008 received from the Department for Education & Science Health & Children was circulated and **noted**.

BTC/23/08

ALLOCATION OF SCHOOL SITES

Acknowledgement letter dated 9/1/2008 received from the Department for Education & Science Health & Children regarding the allocation of school sites to Bracken Educate Together and Gaelscoil Baile Brigin was circulated and **noted**.

BTC/24/08

TRAFFIC LAWS

Acknowledgement letter dated 21/1/2008 received from the Department of the Environment, Heritage & Local Government regarding road traffic laws was circulated and **noted**.

BTC/25/08

DEPARTMENT OF TRANSPORT

Acknowledgement letter dated 28/1/2008 received from the Department of Transport was circulated and **noted**.

BTC/26/08

SCHOOL SITES AT CASTLELANDS

Letter dated 30/1/2008 received from the Office of the Minister for Education & Science regarding the allocation of school sites at Castlelands, Balbriggan was circulated and **noted**.

BTC/27/08

PROVISION OF A COMMUNITY CENTRE

Letter dated 24/1/2008 received from the Community Recreation & Amenities Department regarding provision of a community centre for young people in Balbriggan was circulated and **noted**.

Following a discussion, it was **agreed** that the Town Clerk contact the Director of Services requesting that Balbriggan Town Council be included in any discussions regarding proposed community facilities.

BTC/28/08

LONE PARENTS RETURNING TO FULL TIME EDUCATION

Letter dated 8/1/2008 received from Health Service Executive regarding provisions for lone parent returning to full time education was circulated and **noted**.

Following a discussion, it was **agreed** that the Town Clerk reply to the Health Service Executive that in the members opinion the reply does not does not address the matters raised in the motion.

BTC/29/08

MOTIONS ADOPTED BY PORTLAOISE TOWN COUNCIL

Letter dated 10/1/2008 received from Portlaoise Town Council regarding three motions adopted by their Council was circulated and **noted**.

BTC/30/08

LAMA ANNUAL SPRING SEMINAR – 27th / 28th MARCH 2008

Letter dated 14/1/2008 received from Meath County Council regarding LAMA Annual Spring Seminar 2008 – 27th – 28th March and circulated and **noted**.

BTC/31/08

CONTAMINATION OF THE GROUND AND RESERVOIR WATER

Question submitted by Councillor Stephen Kilgallon

To ask the Water Services Department, Fingal County Council to provide evidence that would categorically rule out contamination of the ground and reservoir water supplies to Balbriggan & North Fingal in the event of the Nevitt landfill project proceeding?

Reply:

Hydro geological Consultants hired by the Environment Department of Fingal County Council fully investigated the issue of possible groundwater contamination arising from the proposed Nevitt Landfill. They concluded that (a) the proper design of the landfill itself would not permit any contaminants to leak out of the landfill, and (b) the natural overburden of approximately 10 metres of impermeable clay also gives additional protection to the aquifer beneath the proposed landfill.

With regard to the Bog of the Ring groundwater source, which supplies half of the drinking water to the Balbriggan area, this is located in a different aquifer to the one under the Nevitt Landfill. The Hydro geological Consultants hired by the Environment Department have established that there is a "groundwater divide" which separates the flow of groundwater flowing towards the Bog of the Ring, and that under the Nevitt Landfill. Our own Hydro geological Consultants, hired to evaluate the safe yield of the Bog of the Ring aquifer, have examined the information gathered by the first set of consultants and agree that the area contributing to the Bog of the Ring groundwater abstraction is not affected in any way by the proposed landfill.

BTC/32/08

**TRAFFIC FLOW AT JUNCTION OF HARRY REYNOLDS ROAD
& NAUL ROAD**

Question submitted by Councillor Stephen Kilgallon

To ask the Transportation Department, Fingal County Council to provide a report on the measures to improve traffic flow at the Junction of Harry Reynolds Road & the Naul Road in Balbriggan (Garda support or adjustment to the sequencing of the lights may well be appropriate)?

Reply:

Arrangements are being made for adjustments to be made to the signal timings in the traffic signals at the Naul Road/Harry Reynolds Road junction on an ongoing basis to facilitate temporary traffic management measures which will be implemented in association with the Balbriggan Village Urban Renewal

In addition the upgrading of the traffic signals at this location is being considered in the context of the preparation of the Draft Transportation Programme of Works for 2008 which will be considered at a Special Meeting of the County Council later this month

BTC/33/08

TAKE AWAY OUTLET AT GEORGE'S SQUARE

Question submitted by Councillor Monica Harford

To ask the Manager what is the up to date situation regarding the return of the take away food outlet that was part of the Georges Square development and are they being paid a sum of money every week in lieu of not being relocated?

Reply:

This is a matter between owner of the unit and developer. The Council has no role or knowledge in this matter.

BTC/34/08

PARKING SPACES IN THE GEORGES SQUARE CAR PARK

Question submitted by Councillor Larry Dunne

To ask the Manager ^{how} much has the Town Council received to date for the use of its parking spaces in the Square car park and on how many occasions have the Council spaces been occupied by Non-Council members?

Reply:

Balbriggan Town Council has received no income from the use of its car parking spaces in the George's Square car park. There is no information available on the number of occasions that the Council spaces have been occupied by non Council members. The operation of the car park is still a matter of discuss between the Fingal County Council, Balbriggan Town Council and the Developer. It is hoped to bring a comprehensive report to the members in the near future.

BTC/35/08

LEGISLATION REGARDING MIGRANTS & REFUGEES

The following motion in the name of Councillor Gertie Shields was proposed by Councillor Gertie Shields, seconded by Councillor May McKeon

Balbriggan Town Council call on the Government to bring legislation to prevent economic migrants and refugees with criminal records from entering Ireland.

Following a discussion, the motion was **agreed** by the members.
It was also **agreed** to circulate the motion to all Local Authorities.

BTC/36/08

**PROVISION OF A BUS SERVICE
BETWEEN BALBRIGGAN & DUBLIN CITY**

The following motion in the name of Councillor Stephen Kilgallon was proposed by Councillor Stephen Kilgallon, seconded by Councillor Monica Harford.

Balbriggan Town Council calls upon Dublin Bus to provide Balbriggan with a limited stop service between Balbriggan town & Dublin City in a similar vein to the Portmarnock service, number 142 (utilising the Port Tunnel).

Following a discussion, the motion was **agreed** by the members.

BTC/37/08

TRAVELLER ACCOMMODATION

The following motion in the name of Councillor Monica Harford was proposed by Councillor Monica Harford, seconded by Councillor Larry Dunne

Balbriggan Town Council call on Fingal County Council, Housing Department responsible for the travelling community to ensure that all existing accommodation and proposed future accommodation developments in any area of Fingal be sufficiently spaced apart in order to give a fair chance of integration to the travelling community and the settled community.

Following a discussion, the motion was **agreed** by the members.
The Town Manager informed the members that he would circulate the Traveller Accommodation Programme.

BTC/38/08

PROVISION OF LITTER BINS AT MOYLARAGH ROAD

The following motion in the name of Councillor Gerry Buckley was proposed by Councillor Gerry Buckley, seconded by Councillor Ned Pyne.

Balbriggan Town Council call on Fingal County Council to provide litter bins along Moylaragh Road.

Following a brief discussion on the exact location the motion referred to, Councillor Buckley requested that the motion be withdrawn in order to get further clarification. This was **agreed** by the members.

BTC/39/08

COMMUNITY FUND

The following motion in the name of Councillor Larry Dunne was **withdrawn** by Councillor Larry Dunne.

Balbriggan Town Council establish a community fund in accordance with the provisions of the Local Government Act from which appropriate support be afforded to sporting, social and cultural groups active within the Town Council electoral area and that the revenues accruing to the Town Council from the use of its parking facilitated in the Square car park be designated as part of this fund.

BTC/40/08

LEGISLATION TO CONFISCATE DRIVING LICENCES

The following motion in the name of Councillor Gertie Shields was proposed by Councillor Gertie Shields, seconded by Councillor Gerry Buckley.

Balbriggan Town Council call on the Minister for Environment, Heritage & Local Government to bring legislation before the Dáil as a matter of urgency to enable Gardai to confiscate the driving licences of people driving while banned or have otherwise invalid documents.

Following a discussion, it was **agreed** to amend the motion to read as follows:

Balbriggan Town Council call on the relevant Minister to bring legislation before the Dáil as a matter of urgency to enable Gardai to confiscate the driving licences of people driving while banned or have otherwise invalid documents.

Following a discussion, the motion was **agreed** by the members.

BTC/41/08

REVIEW OF RENT SUBSIDY

The following motion in the name of Councillor Monica Harford was proposed by Councillor Monica Harford, seconded by Councillor Gerry Buckley.

Balbriggan Town Council call on the Health Service Executive to review the current situation whereby landlords are in receipt of rent subsidy for a lease while they are sub letting privately.

Following a discussion, it was **agreed** to amend the motion to read as follows:

Balbriggan Town Council call on the Health Service Executive to review the situation whereby persons who are in receipt of rent subsidy for a lease are sub letting to other persons.

Following a discussion, the motion was **agreed** by the members.

BTC/42/08

PROVISION OF SEATS ON OPEN SPACE BETWEEN MOYLARAGH AND CHIEFTANS/BARONS HALL

The following motion in the name of Councillor Gerry Buckley was proposed by Councillor Gerry Buckley, seconded by Councillor Gertie Shields

Balbriggan Town Council call on Fingal County Council to provide seats on the open space between Moylaragh and Chieftans/Barons Hall estates.

Following a discussion, it was **agreed** to amend the motion to read as follows:

Balbriggan Town Council call on Fingal County Council and/or the developer to provide seats and litter bins on the open space between Moylaragh and Chieftans/Barons Hall estates.

Following a show of hands, an Cathaoirleach declared the motion was passed.

BTC/43/08

**CATHAOIRLEACH'S BUSINESS –
COMMUNITY DRUG SCHEME**

Following a discussion, it was **agreed** by the members that the Town Clerk write to the Health Service Executive requesting they agree a date to meet the Irish Pharmacy Union to discuss changes to the community Drugs Scheme and they suspend the proposed 8% cut until agreement has been reached or the Independent Body set up by Minister Harney has made their recommendations.

BTC/44/08

**CATHAOIRLEACH'S BUSINESS –
COMMUNITY EMPLOYMENT WORKER**

The Town Clerk informed the meeting the new position of outdoor C.E. worker had been filled.

BTC/45/08

**CATHAOIRLEACH'S BUSINESS – TIDY TOWNS
COMMITTEE**

The Town Clerk informed the meeting that he had contacted the Tidy Towns Committee with a view to arranging a meeting with the Town Council in the near future to discuss their plans for the coming year.

BTC/46/08

CATHAOIRLEACH'S BUSINESS – HALL HIRE RATES

The Town Clerk gave a verbal report on the proposed amendment to the hall hire charges for the conference facilities in the Town Hall. The amendment is to allow for half hourly rates after the first hour of hire. Following a brief discussion, the members **noted** the Town Clerk's report.

BTC/47/08

**CATHAOIRLEACH'S BUSINESS –
BALBRIGGAN URBAN IMPORVEMENT SCHEME
MONITORING COMMITTEE**

The Town Manager gave a verbal report to the meeting on the establishment of a monitoring committee to oversee any difficulties arising during the works. The Monitoring Committee consists of Town Councillors, Area County Councillors, representatives of the the Chamber of Commerce and traders who are not in the Chamber along with officials from the Transporation

Department, Fingal County Council. Following a brief discussion, the members **noted** the Town Manager's report.

BTC/48/08

**CATHAOIRLEACH'S BUSINESS –
PRIMARY SCHOOL PLACES**

Following discussion, it was **agreed** that the Town Clerk to write to the local primary school principals regarding the current position in each school in respect of the demand for places prior to a meeting with the principals being arranged.

BTC/49/08

**CATHAOIRLEACH'S BUSINESS–
MEETING WITH GARDA SUPERINTENDENT**

An Cathaoirleach informed the members of her upset at the number of anti-social behaviour incidents reported in the media recently. Following a brief discussion, it was **agreed** that the Town Clerk contact the Superintendent with a view to arrange a meeting for Tuesday 26th February 2008.

BTC/50/08

**CATHAOIRLEACH'S BUSINESS –
PROPOSED MUSEUM**

An Cathaoirleach requested an update on the proposed museum. The Manager informed the members that he would prepare a report for the next meeting of the Council.

BTC/51/08

**CATHAOIRLEACH'S BUSINESS–
ARDLA GROUP HOUSING SCHEME FOR TRAVELLERS.**

An Cathaoirleach informed the meeting that the residents of Balrothery and surrounding areas had requested her to forward their thanks to the members for their support recently on this issue.

BTC/52/08

**CATHAOIRLEACH'S BUSINESS –
FARMERS MARKETS**

Councillor Kilgallon requested a report in response to his motion regarding sites for a proposed farmers market. The Manager informed the members that he would prepare a report for the next meeting of the Council.

BTC/53/08

CATHAOIRLEACH'S BUSINESS –

**PUBLIC ART FEATURE ON THE SITE OF
THE FORMER POTATO STORE**

An Cathaoirleach informed the members that she had been in discussions with Fingal County Council and the developer regarding a public art feature on the site of the former potato store on the Harry Reynolds Road. It was **agreed** by the members to continue discussions.

BTC/54/08

**CATHAOIRLEACH'S BUSINESS -
LETTER TO MR. MICHEAL LYNCH ON HIS RETIREMENT**

On the proposal of An Cathaoirleach, it was **agreed** by the members that the Town Clerk write to Mr Micheal Lynch thanking him for his service to the town and expressing the members best wishes on his retirement.

BTC/55/08

**CATHAOIRLEACH'S BUSINESS -
COMMEMORATIVE STONE FROM GEORGES SQUARE**

Councillor Harford requested an update on the commemorative stone bearing the Town Crest which had been removed from Georges Square.

The Town Clerk informed the members that it was in storage until a suitable location was identified. It was **agreed** to list this item on the Agenda for the next meeting of the Council.

BTC/56/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and **noted**.

BALBRIGGAN TOWN COUNCIL
FINANCIAL STATEMENT
January 2008

| EXPENDITURE | | | | |
|--------------------------------|-------------------|--------------------------------|------------------------------|-------------------------------|
| Programme Item | Budget 2008 | Gross Expenditure 2008 to date | Unpaid Bills Charged to 2007 | Nett Expenditure 2008 to date |
| CORPORATE PROPERTY | | | | |
| Insurance | 8,400.00 | 1,275.00 | 0.00 | 1,275.00 |
| Rates & Water Charges | 9,800.00 | 0.00 | 0.00 | 0.00 |
| Light & Heat | 1,600.00 | 0.00 | 0.00 | 0.00 |
| Service Charges / Maintenance | 10,000.00 | 0.00 | 0.00 | 0.00 |
| Hall Staffing | 4,200.00 | 3,000.00 | 3,000.00 | 0.00 |
| Sub-total | 34,000.00 | 4,275.00 | 3,000.00 | 1,275.00 |
| GENERAL | | | | |
| General Expenses | 13,200.00 | 4,202.09 | 1,807.44 | 2,394.65 |
| Members Allowance | 20,000.00 | 1,260.00 | 0.00 | 1,260.00 |
| Conference Expenses | 8,000.00 | 0.00 | 0.00 | 0.00 |
| Cathaoirleach's Allowance | 1,700.00 | 0.00 | 0.00 | 0.00 |
| Leas Cathaoirleach's Allowance | 300.00 | 0.00 | 0.00 | 0.00 |
| Town Clerk Allowance | 7,200.00 | 0.00 | 0.00 | 0.00 |
| AMAI Subscription | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 |
| Town Improvement/Decoration | 9,000.00 | 0.00 | 0.00 | 0.00 |
| Community Awards | 5,000.00 | 0.00 | 0.00 | 0.00 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,800.00 | 0.00 | 0.00 | 0.00 |
| Legal Fees | 6,000.00 | 0.00 | 0.00 | 0.00 |
| Bank Charges | 250.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 800.00 | 150.00 | 650.00 |
| Capital Account | 0.00 | 6,667.10 | 6,667.10 | 0.00 |
| Sub-total | 79,000.00 | 16,679.19 | 8,624.54 | 8,054.65 |
| TOTALS: | 113,000.00 | 20,954.19 | 11,624.54 | 9,329.65 |
| RECEIPTS | | | | |
| Programme Item | Budget 2008 | Gross Receipts to date | | |
| CORPORATE PROPERTY | | | | |
| Retail Unit Rental Income | 14,000.00 | 0.00 | | |
| Office Unit Rental Income | 6,000.00 | 0.00 | | |
| Rental Income - Fingal Co. Co. | 6,400.00 | 0.00 | | |
| Hall Hire Charges | 6,600.00 | 1,580.00 | | |
| Sub-total | 33,000.00 | 1,580.00 | | |
| GENERAL | | | | |
| Demand - Fingal Co. Co. | 80,000.00 | 0.00 | | |
| Other Receipts | 0.00 | 2,010.05 | | |
| Transfer from Capital Account | 0.00 | 0.00 | | |
| Sub-total | 80,000.00 | 2,010.05 | | |
| TOTAL | 113,000.00 | 3,590.05 | | |

BTC/57/08

APPLICATION FOR GAMING CERTIFICATE – AIDAN BISSETT

An application for a Gaming Certificate by Aidan Bissett was considered by the members.

It was proposed by Councillor May McKeon, seconded by Councillor Monica Harford and **agreed** by the members that the Town Council had no objection the application.

BTC/58/08

PROPOSED CIVIC RECEPTION FOR BALBRIGGAN COMMUNITY COLLEGE – YOUNG SCIENTIST'S COMPETITION

Following a discussion, it was **agreed** by the members to hold a Civic Reception for the Balbriggan Community College Young Scientists. The Town Clerk to confirm date following consultations with the school.

BTC/59/08

ST. PATRICK'S DAY

The Town Clerk informed the members that Rev Ruffli will not be available for St. Patrick's Day services. It was agreed that the Ecumenical Service take place in St. Peter & Paul's Church. It was further agreed that the Remember Us will present the shamrock at the service.

The meeting concluded at 9.30 p.m.

May McKeon
CATHAOIRLEACH

11th March 2008
DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

Town Hall
Balbriggan
Co. Dublin

Telephone: 01-8412178



Halla an Bhaile
Baile Brigín
Baile Átha Cliath

Fax: 01-8412044

5th February 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 12th February 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

Confirmation of Minutes

- (i) Minutes of Balbriggan Town Council statutory meeting held on 15th January 2008 (circulated herewith)

2.

A Correspondence from Government Departments and Ministers

- (i) Acknowledgement letter dated 9/1/2008 received from the Department for Education & Science Health & Children (circulated herewith)
- (ii) Acknowledgement letter dated 9/1/2008 received from the Department for Education & Science Health & Children regarding the allocation of school sites to Bracken Educate Together and Gaelscoil Baile Brigin (circulated herewith)
- (iii) Acknowledgement letter dated 21/1/2008 received from the Department of the Environment, Heritage & Local Government regarding road traffic laws (circulated herewith)
- (iv) Acknowledgement letter dated 28/1/2008 received from the Department of Transport (circulated herewith)
- (v) Letter dated 30/1/2008 received from the Office of the Minister for Education & Science regarding the allocation of school sites at Castlelands, Balbriggan (circulated herewith)

2.

B. Correspondence from Fingal County Council

- (i) Letter dated 24/1/2008 received from the Community Recreation & Amenities Department regarding provision of a community centre for young people in Balbriggan (circulated herewith)

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 8/1/2008 received from Health Service Executive regarding provisions for lone parent returning to full time education (circulated herewith)
- (ii) Letter dated 10/1/2008 received from Portlaoise Town Council regarding three motions adopted by their Council (circulated herewith)

2.

D. Conferences

- (i) Letter dated 14/1/2008 received from Meath County Council regarding LAMA Annual Spring Seminar 2008 – 27th – 28th March (circulated herewith)

2.

E. Other Correspondence

No business under this heading.

3.

Questions

- (i) **Question submitted by Councillor Stephen Kilgallon**

To ask the Water Services Department, Fingal County Council to provide evidence that would categorically rule out contamination of the ground and

reservoir water supplies to Balbriggan & North Fingal in the event of the Nevitt landfill project proceeding?

(ii) **Question submitted by Councillor Stephen Kilgallon**

To ask the Transportation Department, Fingal County Council to provide a report on the measures to improve traffic flow at the Junction of Harry Reynolds Road & the Naul Road in Balbriggan (Garda support or adjustment to the sequencing of the lights may well be appropriate)?

(iii) **Question submitted by Councillor Monica Harford**

To ask the Manager what is the up to date situation regarding the return of the take away food outlet that was part of the Georges Square development and are they being paid a sum of money every week in lieu of not being relocated?

(iv) **Question submitted by Councillor Larry Dunne**

To ask the Manager who much has the Town Council received to date for the use of its parking spaces in the Square car park and on how many occasions have the Council spaces been occupied by Non-Council members?

4. Motions

(i) **Motion submitted by Councillor Gertie Shields**

Balbriggan Town Council call on the Government to bring legislation to prevent economic migrants and refugees with criminal records from entering Ireland.

(ii) **Motion submitted by Councillor Stephen Kilgallon**

Balbriggan Town Council calls upon Dublin Bus to provide Balbriggan with a limited stop service between Balbriggan town & Dublin City in a similar vein to the Portmarnock service, number 142 (utilising the Port Tunnel).

(iii) **Motion submitted by Councillor Monica Harford**

Balbriggan Town Council call on Fingal County Council, Housing Department responsible for the travelling community to ensure that all existing accommodation and proposed future accommodation developments in any area of Fingal be sufficiently spaced apart in order to give a fair chance of integration to the travelling community and the settled community.

(iv) **Motion submitted by Councillor Gerry Buckley**

Balbriggan Town Council call on Fingal County Council to provide litter bins along Moylaragh Road.

(v) **Motion submitted by Councillor Larry Dunne**

Balbriggan Town Council establish a community fund in accordance with the provisions of the Local Government Act from which appropriate support be afforded to sporting, social and cultural groups active within the Town Council electoral area and that the revenues accruing to the Town Council from the use of its parking facilitated in the Square car park be designated as part of this fund.

- (vi) **Motion submitted by Councillor Gertie Shields**
Balbriggan Town Council call on the Minister for Environment, Heritage & Local Government to bring legislation before the Dáil as a matter of urgency to enable Gardai to confiscate the driving licences of people driving while banned or have otherwise invalid documents.
 - (vii) **Motion submitted by Councillor Monica Harford**
Balbriggan Town Council call on the Health Service Executive to review the current situation whereby landlords are in receipt of rent subsidy for a lease while they are sub letting privately.
 - (viii) **Motion submitted by Councillor Gerry Buckley**
Balbriggan Town Council call on Fingal County Council to provide seats on the open space between Moylaragh and Chieftans/Barons Hall estates.
- 5. **Cathaoirleach's Business**
 - 6. **Monthly Financial Statement**
 - 7. **Application for Gaming Certificate – Aidan Bissett**
 - 8. **Proposed Civic Reception for Balbriggan Community College – Young Scientist's Competition**
 - 9. **St. Patrick's Day**

**Minutes of Statutory Meeting of Balbriggan Town Council
held On Tuesday 15th January 2008
in The Council Chamber, Town Hall @ 7.30 p.m.**

COUNCILLORS PRESENT

Councillors

Dunne, Larry
Brown, Sean
Hammond, Kathleen
Harford Monica
Ned Pyne

Councillors

Kilgallon, Stephen
McKeon, May
Shields, Gertie
Gerry Buckley

OFFICIALS PRESENT

Mr. Peter Caulfield, Town Manager
Mr. Brian Murray, Meetings Administrator
Mr. Michael Lorigan, Director of Services, Transportation Department F.C.C.
Mr. Gary O'Brien, Senior Engineer, Transportation Department F.C.C.
Ms. Maureen Finn, Clerical Officer

An Cathaoirleach, Councillor May McKeon presided.

BTC/1/08

CONFIRMATION OF ANNUAL BUDGET MINUTES

Minutes of Annual Budget held 4th December 2007 which were submitted, **approved** as a true record and signed.

BTC/2/08

CONFIRMATION OF MINUTES

Minutes of Balbriggan Town Council statutory meeting held on 11th December 2007 which were circulated were submitted, **approved** as a true record and signed.

BTC/3/08

PRESENTATION BY TRANSPORTATION DEPARTMENT

Mr. Michael Lorigan, Director of Services and Mr Gary O'Brien, Senior Engineer gave verbal reports on the proposed roads construction programme for Balbriggan and the traffic management measures for the Balbriggan Urban Improvement Scheme. Questions were raised by the members which were answered by Mr. Michael Lorigan and Mr. Peter O'Brien. An Cathaoirleach thanked Mr. Lorigan and Mr. O'Brien for their presentations.

BTC/4/08

PROVISION OF A 24 HOURS HELP SERVICE

Letter dated 4/12/2007 received from Health Service Executive regarding the provision of a 24 hour help service for depressed people was circulated and **noted**.

Following a discussion it was **agreed** that the Town Clerk clarify the details of the correspondence regarding St. Ita's Hospital and also home care service.

BTC/5/08

COST PRICE FOR MEDICINES

Letter dated 3/12/2007 received from Monaghan Town Council regarding the cost price for medicines was circulated and **noted**.

BTC/6/08

**CLAMPING SYSTEM FOR PEOPLE WHO PARK IN
DISABLED PERSONS CAR PARKING SPACES**

Letter dated 28/12/2007 received from Clonmel Borough Council regarding clamping system for people who park in disabled persons car parking spaces was circulated and **noted**

BTC/7/08

ROAD SAFETY STRATEGY

Letter dated 4/1/2008 received from Passage West Town Council regarding the Road Safety Strategy was circulated and **noted**

BTC/8/08

AMAI SPRING SEMINAR 15TH AND 16TH FEBRUARY 2008

Letter dated 6/11/2007 regarding AMAI Spring Seminar 15th and 16th February 2008 was circulated and **noted**

It was **agreed** by the members that Councillor Shields and Councillor Brown would attend the conference.

BTC/9/08

BALBRIGGAN SPORTS CENTRE DEVELOPMENT

Question submitted by Councillor Stephen Kilgallon

To ask the Manager for an update on the Balbriggan Sports Centre development, with regard to resolution of the oil decontamination issue on the proposed site?

Reply:

A comprehensive study of the lands at Balbriggan Community college has been commissioned in order to establish the full extent of oil contamination of the site. Once the findings of that study are available, it will be possible to calculate the cost of proper disposal of the soil. The matter of how the additional cost of disposal is known, the matter of who will pay for it must be

addressed. As this is not council-owned land and as the contamination was not caused by the Council, Fingal County Council will not incur this cost.

BTC/10/08

NEW LEGISLATION IN RESPECT OF TRAFFIC LAWS

The following motion in the name of Councillor Gertie Shields was proposed by Councillor Gertie Shields, seconded by Councillor Harford

Balbriggan Town Council call on the Minister for the Environment to bring in legislation to close the loophole in the law, whereby drivers with foreign or otherwise invalid licences who break the road Traffic laws are not being given penalty points.

Following discussion, the motion was **agreed** by the members. It was also **agreed** to circulated the motion to all Local Authorities.

BTC/11/08

CATHAOIRLEACH'S BUSINESS –

BALBRIGGAN COMMUNITY COLLEGE YOUNG SCIENTIST'S

The Town Clerk advised the members that Balbriggan Community College had been in contact regarding students who took part in the Young Scientist's Exhibition.

Following a discussion, the members **agreed** that a letter of congratulations be sent to the school. It was further **agreed** that the Town Clerk arrange with the school a public display of the students work in the Town Hall.

BTC/12/08

**CATHAOIRLEACH'S BUSINESS –
COMMUNITY EMPLOYMENT WORKER**

The Town Clerk informed the members that it was hoped to have the new community employment post filled in the very near future. The Town Clerk gave a brief outline of the proposed duties for the post and requested the members to consider additional duties/work activities.

BTC/13/08

**CATHAOIRLEACH'S BUSINESS
– ST. GEORGE'S SCHOOL VISIT**

An Cathaoirleach informed the members that the teachers from St. George's N.S. Cyprus, Poland and Italy were delighted with the reception afforded to them by the Town Council recently.

An Cathaoirleach informed the meeting that the school principals in attendance had expressed the difficulties they are experiencing in respect of school places.

It was **agreed** by the members that a meeting be arranged between Balbriggan Town Council and Fingal County Council Schools Team for Tuesday 29th January 2008 to discuss the situation prior to calling a meeting with the school principals.

BTC/14/08

CATHAOIRLEACH'S BUSINESS – VISIT TO ST. WENDEL

Town Clerk informed the members that the trip to St. Wendel was a great success. The delegation visited a number of schools who were interested in school exchanges. The Town Clerk informed the members that a meeting will be arranged with the local schools and inform them of the interest from the schools in St. Wendel.

BTC/15/08

MONTHLY FINANCIAL STATEMENT

The following report was circulated and **noted**.

EXPENDITURE

| Programme Item | Budget 2007 | Gross Expenditure 2007 to date | Unpaid Bills Charged to 2006 | Nett Expenditure 2007 to date |
|-------------------------------|--------------------|---|---|--|
| CORPORATE PROPERTY | | | | |
| Insurance | 9,000.00 | 8,311.34 | 0.00 | 8,311.34 |
| Rates & Water Charges | 9,500.00 | 9,368.80 | 0.00 | 9,368.80 |
| Light & Heat | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 |
| Service Charges / Maintenance | 10,000.00 | 828.52 | 0.00 | 828.52 |
| Hall Staffing | 4,000.00 | 0.00 | 0.00 | 0.00 |
| Sub-total | 34,000.00 | 20,008.66 | 0.00 | 20,008.66 |
| GENERAL | | | | |
| Office Expenses | 12,300.00 | 14,464.17 | 456.60 | 14,007.57 |
| Members Allowance | 16,000.00 | 19,044.82 | 0.00 | 19,044.82 |
| Conference Expenses | 7,500.00 | 6,976.63 | 0.00 | 6,976.63 |
| Cathaoirleach's Allowance | 1,200.00 | 1,200.00 | 0.00 | 1,200.00 |
| Town Clerk Allowance | 7,200.00 | 7,200.00 | 0.00 | 7,200.00 |
| AMAI Subscription | 3,500.00 | 3,500.00 | 0.00 | 3,500.00 |
| Town Improvement/Decoration | 8,000.00 | 8,216.69 | 0.00 | 8,216.69 |
| Community Awards | 3,800.00 | 4,811.58 | 89.95 | 4,721.63 |
| Local Elections | 2,000.00 | 0.00 | 0.00 | 0.00 |
| Audit Fees | 2,500.00 | 2,530.00 | 0.00 | 2,530.00 |
| Legal Fees | 9,000.00 | 0.00 | 0.00 | 0.00 |
| Other Expenses | 0.00 | 14,197.38 | 0.00 | 14,197.38 |
| Sub-total | 73,000.00 | 82,141.27 | 546.55 | 81,594.72 |

TOTALS:

| | | | |
|-------------------|-------------------|---------------|-------------------|
| 107,000.00 | 102,149.93 | 546.55 | 101,603.38 |
|-------------------|-------------------|---------------|-------------------|

102,149.93

RECEIPTS**Programme Item****Budget 2007****Gross Receipts
to date****CORPORATE PROPERTY**

| | | | |
|--------------------------------|------------------|------------------|------|
| Retail Unit Rental Income | 14,000.00 | 10,629.98 | 76% |
| Office Unit Rental Income | 6,000.00 | 6,000.00 | 100% |
| Rental Income - Fingal Co. Co. | 6,000.00 | 6,240.00 | 104% |
| Hall Hire Charges | 5,000.00 | 7,950.00 | 159% |
| Sub-total | 31,000.00 | 30,819.98 | 99% |

GENERAL

| | | | |
|-------------------------|------------------|------------------|------|
| Demand - Fingal Co. Co. | 76,000.00 | 76,000.00 | 100% |
| Other Receipts | 0.00 | 2,049.96 | 0% |
| Sub-total | 76,000.00 | 78,049.96 | 103% |

TOTAL

| | | |
|-------------------|-------------------|------|
| 107,000.00 | 108,869.94 | 102% |
|-------------------|-------------------|------|

108,869.94

BTC/16/08

STATUTORY AUDIT REPORT FOR YEAR ENDED 31ST DECEMBER 2006

The Draft Annual Financial Statement for 2006 was considered by the Council at its meeting held on 11th September 2007. The statement was then forwarded to the Local Government Audit Service. In accordance with Section 121 of the Local Government Act 2001 the Auditors Report and the final accounts are now before the meeting.

The following Statutory Audit Report for year ended 31st December 2006 was circulated:

LOCAL GOVERNMENT AUDIT SERVICE
(Seirbhis Iniucha Rialtais Aitiuil)

Statutory Audit Report
to the
Members of Balbriggan Town Council
for the
Year Ended 31st December 2006

Patrick Guiney,
Principal Local Government Auditor.

20th December 2007.



AUDITOR'S REPORT

TO THE MEMBERS OF BALBRIGGAN TOWN COUNCIL

1. Introduction

- 1.1 I have completed the statutory audit of the accounts of Balbriggan Town Council for the year ended 31st December 2006.
- 1.2 In accordance with the requirements of Section 120(4) of the Local Government Act, 2001 the Audit Report was presented to the Town Manager for his comments. The Town Manager responded that he agreed with the factual accuracy of the report and that he had no other comments that he wished to make.

2. Respective Responsibilities

- 2.1 The officers of Balbriggan Town Council are by law, responsible for the maintenance of all accounting records, including the preparation and presentation of the Annual Financial Statement.
- 2.2 It is the duty of the Local Government Auditor based on the audit, to form an independent opinion on the accounts and to certify the correctness of the Annual Financial Statement.

3. Basis of Opinion

- 3.1 The audit was carried out in accordance with the principles and practice of Local Government Audit. An audit includes an examination, on a test basis, of evidence relevant to the amounts in the Annual Financial Statement. The audit was planned and performed to obtain all the information and explanations considered necessary, in order to provide sufficient evidence to give reasonable assurance that the Annual Financial Statement was free from material misstatement.

4. Opinion

- 4.1 In my opinion;
 - (i) I obtained all the information and explanations considered necessary for the purpose of the audit.

- (ii) Balbriggan Town Council, having received Ministerial consent to depart from the requirements set out in the Accounting Code of Practice in relation to the preparation of the Annual Financial Statement, complied with the requirements laid down in previous legislation in relation to:
- The preparation and presentation of the Annual Financial Statement.
 - The maintenance of proper books and records.
 - The procedures and duties relating to the statutory audit.
- (iii) The Annual Financial Statement is in agreement with the underlying records.

5. Certification

- 5.1 The audit certificate of correctness has been entered on the Annual Financial Statement for the year ended 31st December 2006.

6. Revenue Account

- 6.1 A summary of the transactions on the revenue account is detailed below:

| | 2006 | 2005 |
|------------------------------------|---------------|---------------|
| | € | € |
| Receipts for year | 84,664 | 82,682 |
| Expenditure | <u>84,928</u> | <u>95,498</u> |
| (Deficit) for year | (264) | (12,816) |
| Balance in favour at start of year | <u>4,383</u> | <u>17,199</u> |
| Balance in favour at end of year | <u>4,119</u> | <u>4,383</u> |

7. Capital Account

7.1 A summary of the capital account is as follows:

| | 2006 | 2005 |
|------------------------------------|---------------|---------------|
| | € | € |
| Receipts for year | 11,799 | 2,236 |
| Expenditure | - | - |
| Surplus / (Deficit) for Year | <u>11,799</u> | <u>2,236</u> |
| Balance in favour at Start of Year | <u>33,606</u> | <u>31,370</u> |
| Balance in favour at End of Year | <u>45,405</u> | <u>33,606</u> |

Included in receipts for the year of €11,799 was €11,415 transferred from the revenue account.

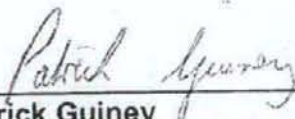
7.2 The Council received a sum of £23,508 (€29,849) from the Balbriggan Community Leisure Centre Committee in 1996. This money is for the sole purpose of funding the redevelopment of the civic offices and town hall facilities for community use. It is accounted for in the capital account of the Annual Financial Statement and is held in a separate bank account. The balance on the account at 31st December 2006 was €31,990. The Town Clerk has indicated that this money will be spent to purchase equipment for use by the local community in the Town Hall. Work commenced on replacing the old town hall during 2004 and the new building was opened in January 2007.

8. Audit Memorandum

8.1 An audit memorandum has been issued listing items requiring attention. The matters raised will be reviewed at the next audit.

9. Acknowledgement

- 9.1 I wish to record my appreciation for the assistance, co-operation and courtesy afforded me by the Town Manager, Town Clerk and the other members of the Council's staff during the audit.



Patrick Guiney
Principal Local Government Auditor.

20th December 2007.

The Town Clerk outlined the background to the Auditor's Report following which the report was **noted**.

BTC/19/08

ST. PATRICK'S DAY

- (a) It was **agreed** by the members that an Ecumenical Service take place in St. George's Church. The Town Clerk to confirm this with Rev. Rufli and Fr. Barry Murphy
- (b) Parade to take place on 17th March. Town Clerk informed the members that the contractor would ensure that the road works would be cleared for the parade.
- (c) Members asked that the shopkeepers, businesses be encouraged to enter parade. Moylaragh business area to be encouraged also.
- (d) Schools Art Competition
Town Clerk suggested closing date for 27th February 2008 and prize giving on 12th March 2008. Art to be exhibited in the Town Hall on St. Patrick's Day and teachers encouraged to arrange students to put up their own art. New schools to be notified.
- (e) Town Clerk to book Bracken Court Hotel for St. Patrick's Day reception.

The meeting concluded at 9.30 p.m.

Mary McKeown
CATHAOIRLEACH

12th February 2008
DATE

BALBRIGGAN TOWN COUNCIL

COMHAIRLE BHAILE BRIGÍN

*Town Hall
Balbriggan
Co. Dublin*

Telephone: 01-8412178



*Halla an Bhaile
Baile Brigín
Baile Átha Cliath*

Fax: 01-8412044

9th January 2008

To each elected member,

I wish to inform you that the monthly meeting of Balbriggan Town Council will be held on 15th January 2008 at 7.30 p.m. in the Council Chamber, Town Hall, George's Square, Balbriggan to consider the following agenda.

Thanking you for your co-operation in this matter.

Brian Murray
Meetings Administrator

1. Confirmation of Minutes

- (i) Minutes of Annual Budget held 4th December 2007 (circulated herewith)
- (ii) Minutes of Balbriggan Town Council statutory meeting held on 11th December 2007 (circulated herewith)

2.

A. Correspondence from Government Departments and Ministers

No business under this heading

2.

B. Correspondence from Fingal County Council

No business under this heading

2.

C. Correspondence from other Local Authorities and Public Bodies

- (i) Letter dated 4/12/2007 received from Health Service Executive regarding the provision of a 24 hour help service for depressed people (circulated herewith)
- (ii) Letter dated 3/12/2007 received from Monaghan Town Council regarding the cost price for medicines (circulated herewith)
- (iii) Letter dated 28/12/2007 received from Clonmel Borough Council regarding clamping system for people who park in disabled persons car parking spaces (circulated herewith)
- (iv) Letter dated 4/1/2008 received from Passage West Town Council regarding the Road Safety Strategy (circulated herewith)

2.

D. Conferences

- (i) Letter dated 6/11/2007 regarding AMAI Spring Seminar 15th and 16th February 2008 (circulated herewith)

2.

E. Other Correspondence

No business under this heading

3. Questions

(i) Question submitted by Councillor Stephen Kilgallon

To ask the Manager for an update on the Balbriggan Sports Centre development, with regard to resolution of the oil decontamination issue on the proposed site?

4. Motions

(i) Motion submitted by Councillor Gertie Shields

Balbriggan Town Council call on the Minister for the Environment to bring in legislation to close the loophole in the law, whereby drivers with foreign or otherwise invalid licences who break the road Traffic laws are not being given penalty points.

5. Cathaoirleach's Business

6. Monthly Financial Statement

7. **Statutory Audit Report for year ended 31st December 2006**
8. **Presentation by Transportation Department**
9. **St. Patrick's Day**